

A regular meeting of the Botwood Town Council was held on Wednesday, March 4, 2015 at 7:00 p.m. in the Council Chamber.

Members present: Mayor J. Dean, presided
Deputy Mayor S. Sceviour
Councillors: D. Woolridge
R. Byrne
R. Hancock
B. Gill
H. Edison

Also present: S. Jerrett, Town Manager
A. Rowsell, Town Clerk
C. Yates, Secretary

MINUTES

MOTION - 15-028 Moved by Councillor Edison, seconded by Councillor Byrne that Council adopt the minutes of February 3, 2015 as circulated.
- Motion carried. Votes in favor - 7 Councillors.

MAYOR'S REPORT

March 2 - Mayor Dean, Councillor Woolridge, Councillor Gill and the Town Manager attended the Central Newfoundland Waste Management Regional Meeting.

CNWM re meeting

Some concerns were expressed by all towns present at the meeting over the CNWM mandatory curbside recycling program which was implemented March 2, 2015.

COMMERCIAL AND INDUSTRIAL DEVELOPMENT COMMITTEE

Deputy Mayor Sceviour and Mayor Dean attended the Exploits Regional Chamber of Commerce Business Awards on February 26, 2015. A number of businesses from Botwood were nominated. The Dockside Restaurant received the Ambassador Award and the Mac Peyton family business was inducted to the Hall of Fame.

BUSINESS
AWARDS

The Town Manager briefed Council on the current developments re port facilities. Activity re the waterfront makes a positive attitude for the Town.

FESTIVAL AND SPECIAL EVENTS COMMITTEE

Bayside Blizzard. Unfortunately, some events have been cancelled due to weather. Other events have been rescheduled for a later date.

BAYSIDE
BLIZZARD

The skating rink on the soccer field is being looked after by the firemen. Some events are planned for this location.

Agreed Council purchase fireworks for Saturday night.

The Volunteer Appreciation Dinner is scheduled for April 14, 2015 in the Town of Peterview.

FINANCE COMMITTEE

MOTION - Moved by Councillor Woolridge, seconded by Deputy Mayor
15-029 Sceviour that Council approve the Accounts Payable
Transaction Journal dated February 4, 2015 to March 3, 2015 in
the amount of \$183,842.40.
- Motion carried. Votes in favor - 7 Councillors.

A/P

Request from Seaport Skaters for donation of a prize for their ice show.

SEAPORT SKATERS
re donation

It was noted the Town provides free ice time for their show night, shuts down the arena the previous day and night to allow decorating for the event, donates the photocopy paper and time for their brochure as well as an annual plaque for a skater.

Request from Exploits Valley Development Association for a municipal contribution of \$600.00 for 2015. Council discussed this annual contribution and agreed to no longer contribute to the EVDA as it is not supported by all towns in the area.

EVDA re annual
contribution

Request from Botwood Minor Hockey Association for Council to place an ad in their 2015 Minor Hockey Tournament Booklet.

MINOR HOCKEY
re booklet

MOTION - Moved by Councillor Edison, seconded by Deputy Mayor
15-030 Sceviour that Council place a full page ad in the Minor Hockey
Tournament Booklet for a cost of \$65.00.
- Motion carried. Votes in favor - 7 Councillors.

MOTION - Moved by Councillor Woolridge, seconded by Deputy Mayor
15-031 Sceviour that Council ratify payment of miscellaneous cheques
issued October, November and December 2014.
- Motion carried. Votes in favor - 7 Councillors.

RATIFY MISC.
CHEQUES

MOTION - Moved by Deputy Mayor Sceviour, seconded by Councillor
15-032 Edison that Council use funds remaining in Bank Account -
Urban Reserve Area #2 towards purchase of skateboard park
equipment.
- Motion carried. Votes in favor - 7 Councillors.

SKATEBOARD
PARK EQUIPMENT
re funds

Letter from employee Dennis Butler requesting Council consider replacing
the current RRSP Plan with a pension plan for town employees aged 55 and
under. Agreed this request be tabled for discussion at a finance meeting.

PENSION PLAN

Solicitation from the Grand Falls Advertiser for advertisement in the very
first edition of the Horizons Magazine. Cost for placing the Town's business
card on one page is \$300.00.

HORIZONS
MAGAZINE AD

MOTION - Moved by Councillor Edison, seconded by Deputy Mayor
15-033 Sceviour that Council purchase a \$300.00 ad in the new
Horizons Magazine.
- Motion carried. Votes in favor - 7 Councillors.

Mayor Dean agreed to contact the Advertiser concerning the \$300.00 ad and
see what options are available for a larger ad.

Email from Frank Cooke requesting one hour free ice time for a Botwood
Collegiate Girls Warriors hockey fundraiser hockey game.

BOTWOOD
COLLEGIATE re ice
time

The Town Manager responded to this request, informing Mr. Cooke that
Council's policy for special or charity events is a rental rate of \$80.00 per
hour which is the lowest rate approved by Council.

Request from Autism Society for donation of ice time. Agreed Council offer
the Autism Society the same ice rental rate of \$80.00 per hour.

AUTISM SOCIETY
re ice time

PUBLIC/CAPITAL WORKS AND SPECIAL PROJECTS COMMITTEE

Councillor Gill left the meeting at 7:45 p.m. due to a possible conflict of interest.

Letter from Carla Burry concerning flooding of her property located at 69A Commonwealth Drive on November 8, 2014 and February 6, 2015. Photos of the flooding were enclosed. Ms. Burry claims the flooding problem was created when the owner of property at the rear of her land backfilled his property and filled in a drainage ditch in the fall of 2014. Ms. Burry also noted, prior to this landscaping there was never a problem with water run off.

C. BURRY re
flooding

Council was informed that Mr. R. Gill did not apply for a permit to backfill his property or to fill in a drainage ditch in accordance with the Town's development regulations.

R. GILL

The Town's Leading Hand looked at the area and recommends the drainage ditch be put back in place to connect to the existing side ditch.

Agreed Council write Mr. R. Gill informing him a permit to backfill should have been requested from the Town and request him to have the drainage ditch reopened and connected to the existing ditch on the side of the properties.

Councillor Gill returned to the meeting at 7:55 p.m.

Atlantic Canada Water and Wastewater Association (ACWWA) re an educational workshop on distribution system corrosion and control to take place in St. John's on April 7, 2015.

Agreed pass to the Leading Hand for his consideration.

New light pole will be installed on Smith Drive in the Spring.

Council discussed collection of garbage under the Central Newfoundland Waste Management curbside recycling program.

GARBAGE
COLLECTION

Agreed Council continue with collection of town garbage. The Town Manager will get information re purchase of a second garbage truck.

PUBLIC PROTECTION COMMITTEE

Agreed Council check out the installation of LED lights for the town's street lighting.

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Fire and Emergency Services re training school. Councillor Gill informed Council the Basic Emergency Management Course will be given in Botwood June 24 & 25, 2015.

FES re BEM course

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Councillor Gill informed Council that buildings selected for use under the Town's Emergency Plan have been visited. Generators and wiring supplies are required for each building.

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The multi purpose room at the arena needs new lighting. Agreed to have LED lighting installed.

LED LIGHTING

It was also agreed LED lighting be installed at the town's works depot maintenance area.

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The fire truck has been repaired and is back in service.

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An application is being submitted to FES for fire department equipment.

RECREATION AND TOURISM COMMITTEE

New chairs have been placed in the arena multi purpose room.

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The Botwood Collegiate Girls Hockey Team has requested April 24, 25 & 26 time for a tournament.

Council agreed the arena remain open for this time period if scheduling can be worked out.

ADMINISTRATION

Letter from Daphne Jewer concerning numbering of her properties located on Wentzells Road.

D. JEWER

Agreed this matter is not under the Town's control as this process is under jurisdiction of the Municipal Assessment Agency.

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The Town Manager informed Council he looked into a new website for the town. Cost will be \$8,900.00. Council suggested the Town Manager contact other website designers for more cost options.

WEBSITE

The Town Manager informed Council the skateboard park equipment should be delivered in May and will need to be installed. Size of the skateboard park is 90'x35'. Size of the basketball court is 80'x42'.

The Town Manager informed Council the engineering report re sanitary sewer system investigation Lighthouse Road and Circular Road has been received from Progressive Engineering and Consulting Inc. Some sewer lines are in very poor condition. Estimated cost is over \$1 million.

ENGINEERING
REPORT re sewer
system

Reference was made that the Blue Sky Group Home is still operating on Adams Avenue.

BLUE SKY

The Town Manager informed Council he has submitted an application to Department of Business, Tourism, Culture and Rural Development for funding to produce a Master Tourism Plan.

TOURISM PLAN

PERMITS

MOTION - Moved by Deputy Mayor Sceviour, seconded by Councillor
15-034 Edison that Council ratify permit issued to KDJ Enterprises Ltd for quarry operation.
- Motion carried. Votes in favor - 7 Councillors.

KDJ ENTERPRISES

MOTION - Moved by Deputy Mayor Sceviour, seconded by Councillor
15-035 Edison that Council approve a permit for Kevin Dawe to operate a Home Based Business - KGD Human Resources and Financial Services.
- Motion carried. Votes in favor - 7 Councillors.

K. DAWE re home
based business

CORRESPONDENCE

- Information only

1. Town of Bishop's Falls forwarded a copy of their letter sent to the

Exploits Regional Services Board re inadequate number of meetings.
Council agrees with the Town of Bishop's Falls and will also inquire re meetings.

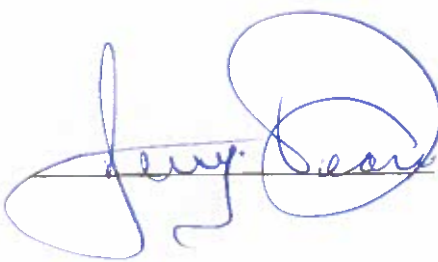

2. Department of Municipal and Intergovernmental Affairs - re amendments to appeal provisions in the Urban and Rural Planning Act, 2000.
3. Office of Public Engagement - re 2015 Urock Volunteer Awards.
4. Voice for the Voiceless - re animal welfare.

OTHER BUSINESS

Councillor Gill asked why doors to the paper shed are left open. He said it has allowed snow to drift in through the building and into the electrical panel and recommends this matter be corrected. The Town Manager agreed to call Woodwards concerning the matter.

PAPER SHED re
doors

MOTION - Moved by Councillor Edison, seconded by Councillor Byrne
15-036 the meeting adjourn at 8:50 p.m.
- Motion carried. Votes in favor - 7 Councillors.

 Mayor  Secretary