

A regular meeting of the Botwood Town Council was held on Wednesday, September 9, 2020 at 7:00 p.m. in the Council Chamber.

Members present: Mayor S. Sceviour, presided
Deputy Mayor D. Woolridge
Councillors: B. Parsons
B. Gill
M. Roberts
R. Byrne
Member absent: T. White
Also attending: S. Jerrett, Town Manager
A. Rowsell, Town Clerk
C. Yates, Office Administrator

MINUTES

MOTION - 20-092 Moved by Councillor Parsons, seconded by Councillor Roberts that Council adopt the minutes of regular meeting held August 12, 2020 as circulated.
- Motion carried. Votes in favor - 6 Councillors.

Mayor Sceviour noted the RCMP have stopped a number of quads and dirt bikes recently. Council wrote a letter to the RCMP in July, 2020 expressing concerns.

RCMP
re Quads & Dirt
Bikes

PUBLIC PROTECTION COMMITTEE

Councillor Roberts noted School Zone Signage and Crosswalks have been put near Memorial Academy. He also noted the RCMP were at the entrance to Memorial Academy this morning as traffic was very intense for the first day of school. Council agreed an exit route needs to be put in place for traffic at Memorial Academy.

SCHOOL ZONE
SIGNAGE AND
CROSSWALKS

Speed bumps have been put in place in the selected areas around town. There is some concern re the location on Commonwealth Drive. Council will look at this site for a solution to the issue re driveways.

SPEED BUMPS

Request from Melissa Taylor re signage on Caledonia Road. Agreed signs indicating a blind turn would be the town's only responsibility.

M. TAYLOR
re Signage on
Caledonia Road

The Town Manager informed Council that Cst. Hunter came to the Town Office today expressing concern re Public Works Employees not adhering to traffic regulations. A memo will be sent to employees addressing this matter.

PUBLIC WORKS
EMPLOYEES
TRAFFIC
REGULATION

A request was received from the Snowmobile Club for Council's assistance in removal and disposal of old decking from the trestle bridge across Peter's River. Councillor Roberts will discuss Council's assistance for their request with Club representatives.

SNOWMOBILE
CLUB

Councillor Parsons asked about the School Zone Radar Speed Signs. The Town Manager inquired re the Provincial Government providing these signs. The signs were only placed near schools located on Provincial roads and highways.

RADAR SPEED
SIGNS

Council will look into a provider and cost of Speed Radar Signs.

HERITAGE, SENIORS AND COMMUNITY SERVICES COMMITTEE

Councillor Gill mentioned the Heritage Building may need some maintenance to the foundation. Council will need to have a contractor look at the building.

HERITAGE
BUILDING
FOUNDATION

RECREATION AND YOUTH COMMITTEE

Council is continuing to work on requirements for Arena opening date. A response from users will determine a schedule.

ARENA OPENING
DATE

FINANCE AND HUMAN RESOURCES COMMITTEE

The 2019 Financial Statement should be prepared for the October Council meeting.

FINANCIAL
STATEMENT

MOTION - Moved by Councillor Parsons, seconded by Deputy Mayor
20-093 Woolridge that Council approve the Accounts Payable
Transaction Journal dated August 12 - September 8, 2020 in the
amount of \$162,813.36.
- Motion carried. Votes in favor - 6 Councillors.

A/P
TRANSACTION
JOURNAL

Councillor Parsons noted the comparable listing to date shows an increase in collections.

COMPARABLE LISTING

MUNICIPAL WORKS COMMITTEE

Mayor Sceviour left the meeting at 7:45 p.m. due to a possible conflict of interest.

Deputy Mayor Woolridge took the chair.

A letter was received from Wayne Parsons expressing concerns re his properties at #9 and #11 Confederation Place. The Town Manager and the Deputy Mayor will look at this area Friday morning.

W. PARSONS
re Properties on
Confederation Place

Mayor Sceviour returned to the meeting at 7:50 p.m. and resumed the chair.

Request from The Royal Canadian Legion Branch #5 for Town Staff to install concrete bases for two flagpoles and erect them in front of the Mural. Agreed Council advise the Legion, the Town is not in a position to assist completion of this project.

ROYAL
CANADIAN
LEGION
re Flagpoles

Water Main Replacement & Associated Upgrades - Sacrey's Road.

MOTION - 20-094 Moved by Deputy Mayor Woolridge, seconded by Councillor Byrne that The Town of Botwood wishes to engage Progressive Engineering & Consulting Inc. to provide a Level of Effort price and breakdown for the scope of work required to complete the engineering design work associated with the project Water Main Replacement & Associated Upgrades - Sacrey's Road - 17-G1-21-00060. Formal engagement of Progressive Engineering & Consulting Inc. through a Prime Consultant Agreement will only occur if the pricing obtained for this service is considered fair and reasonable by the Department of Municipal Affairs and Environment. Council will provide documentation as required by the Public Procurement Agency and have this available to the PPA representatives if required in the future.

SACREYS ROAD
WATER MAIN
REPLACEMENT &
ASSOCIATED
UPGRADES

- Motion carried. Votes in favor - 6 Councillors.

Council discussed areas for a paving project using general funds. A number of sites were suggested. The Town Manager will get a cost quote for Coronation Street plus a number of large patches on other streets for Council Approval.

PAVING
PROJECTS

Council agreed future planning should include upgrading for Airbase Road and Church Road.

ADMINISTRATION

Joan Stoodley re land at 9A Pattison Avenue. A Town waterline runs through this property. Agreed Council offer \$2500.00 plus cost of survey and deed for the property. Council will also write off taxes for 2020.

J. STOODLEY
re 9A Pattison
Avenue

Valley Road Paving

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor 20-095 Roberts that Council increase the original work quote for the Valley Road Paving job by 3400 sq meters with related work.
- Motion carried. Votes in favor - 6 Councillors.

INCREASE WORK
QUOTE
re Valley Road

The Town Manager informed Council Penney Paving will do shouldering for the Valley Road Paving.

PENNEY PAVING

Tract Consulting will be doing a Public Consultation presentation on Monday, September 14, 2020 at 7:30 p.m. at the Botwood Lions Den.

TRACT
CONSULTING

Council agreed to re-submit the Church Road upgrading project for the 2021-2022 Municipal Capital Works Infrastructure.

CHURCH ROAD
UPGRADING

PERMITS

Gerard Burry re band sawmill. Council will not issue a permit for this type of operation as it is not a permitted use in a residential area under the town development regulations.

G. BURRY
re band sawmill

Margaret and Brian Earle re 8' high board fence on side and rear property.
Agreed this permit be issued.

M & B EARLE
re Fencing

CORRESPONDENCE

1. MNL - re Registration for 2020 Virtual Conference.
2. Municipal Assessment Agency - re update.
3. MNL - re Mask wearing during Council Meetings.

Mayor Sceviour left the meeting at 8:40 p.m. due to a possible conflict of interest.

Deputy Mayor Woolridge took the Chair.

MOTION - Moved by Councillor Parsons, seconded by Councillor Byrne
20-096 that Council ratify permits issued to September 7, 2020.
- Motion carried. Votes in favor - 5 Councillors.

Mayor Sceviour returned to the meeting at 8:43 p.m. and resumed the Chair.

Councillor Byrne left the meeting at 8:50 p.m. due to a possible conflict of interest.

Council discussed water and sewer services to property being developed at 85 Commonwealth Drive. Agreed the town will bring the services to the property boundary in accordance with the town's development regulations.

WATER AND
SEWER SERVICES

Councillor Byrne returned to the meeting at 8:55 p.m.

MOTION - Moved by Councillor Parsons, seconded by Councillor Gill the
20-097 meeting adjourn at 9:00 p.m.
- Motion carried. Votes in favor - 6 Councillors.

 MAYOR  SECRETARY