

A regular meeting of the Botwood Town Council was held on Wednesday, September 19, 2018 at 7:00 p.m. in the Council Chamber.

Members present: Mayor S. Sceviour, presided  
Deputy Mayor D. Woolridge  
Councillors: B. Parsons  
B. Gill  
M. Roberts  
T. White  
R. Byrne

Also present: S. Jerrett, Town Manager  
A. Rowsell, Town Clerk  
C. Yates, Secretary

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MINUTES

MOTION - Moved by Councillor Parsons, seconded by Councillor Byrne 18-116 that Council adopt the minutes of regular meeting held August 16, 2018 as circulated.  
- Motion carried. Votes in favor - 7 Councillors.

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MAYOR'S REPORT

Mayor Sceviour made reference to the Scenic Video prepared by Track Consulting as part of the Social Media Strategy and Town Branding. This video will be placed on the Town's Website.

SCENIC VIDEO

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Mayor Sceviour asked Councillors to agree to a date schedule for regular meetings from October 2018 to December 2019. Agreed Regular Council Meetings will be held the third Wednesday of each month and committee as a whole meetings the previous Mondays.

REGULAR  
COUNCIL  
MEETINGS

C. Yates will compile the schedule and a copy for Councillors and Staff.

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MNL Conference Gander October 4-6. Two rooms have been allocated to the Town.

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Premier's Forum.

MOTION - Moved by Councillor Roberts, seconded by Councillor Parsons  
18-117 that Mayor Scott Sceviour be nominated as a candidate to  
represent the Central Region at the 2018 Premier's Forum on  
Local Government.

- Motion carried. Votes in favor - 7 Councillors.

2018 PREMIER'S  
FORUM

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Mayor Sceviour commented on the Global Mural Arts Conference held  
September 12-15. He felt it was a fantastic four days with excellent seminars  
and events.

GLOBAL MURAL  
ARTS  
CONFERENCE

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Harold Sheppard Ltd. Mr. Roberts should be relocating mill soon.

MILL  
RELOCATION

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RECREATION AND YOUTH COMMITTEE

There will be a public meeting Tuesday, Sept 25 at 7:00 p.m. at the Firehall  
re the future of a recreation curling league. All persons who showed interest  
for curling have been notified of the meeting. The announcement will be on  
the town's website and on the radio.

RECREATION  
CURLING  
LEAGUE

Ice time available for Curling is after 8:30 p.m. Tuesday nights.

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A tentative ice schedule for the 2018-2019 arena season was given to  
Council.

MOTION - Moved by Councillor White, seconded by Councillor Roberts  
18-118 that Council adopt the Town of Botwood Recreation Policy with  
noted changes and revised arena rates for the 2018-2019 season.

- Motion carried. Votes in favor - 7 Councillors.

BOTWOOD  
RECREATION  
POLICY

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FINANCE AND HUMAN RESOURCES COMMITTEE

MOTION - Moved by Councillor Parsons, seconded by Councillor Byrne  
18-119 that Council ratify payment of routine expenditures in  
accordance with the Town's Accounts Payable Policy and  
Procedure in the amount of \$28,376.39 was paid for August  
17-29, 2018.

- Motion carried. Votes in favor - 7 Councillors.

A/P POLICY &  
PROCEDURE

MOTION - 18-120 Moved by Councillor Parsons, seconded by Councillor Roberts that Council approve the Accounts Payable Transaction Journal dated August 30 to September 18, 2018 in the amount of \$76,790.06.  
- Motion carried. Votes in favor - 7 Councillors.

A/P JOURNAL

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MOTION - 18-121 Moved by Councillor Parsons, seconded by Councillor Byrne that Council approve a \$100.00 Sponsorship toward the MNL's Annual Conference opening night reception to be held at the Gander Airport.  
- Motion carried. Votes in favor - 7 Councillors.

SPONSORSHIP  
MNL'S ANNUAL  
CONFERENCE

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MOTION - 18-122 Moved by Councillor Parsons, seconded by Deputy Mayor Woolridge that Council approve a \$150.00 Sponsorship towards the Exploits Regional Chamber of Commerce Small Business Week Placemats.  
- Motion carried. Votes in favor - 7 Councillors.

SPONSORSHIP  
EXPLOITS  
REGIONAL  
CHAMBER OF  
COMMERCE

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MOTION - 18-123 Moved by Councillor Parsons, seconded by Councillor White that Council approve the Tax Recovery Plan for the year ended December 31, 2017 as presented to Council. The Tax Recovery Plan and the Tax Receivable Summary will be submitted to the Department of Municipal and Environmental Affairs in accordance with the Community Sustainability Partnership Accountability.  
- Motion carried. Votes in favor - 7 Councillors.

TAX RECOVERY  
PLAN

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HSL Update - Some changes were required concerning the sale agreement. The lawyer has confirmed the revised paperwork is ok.

HSL UPDATE

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Agreed the Town list for sale, any unwanted assets. Also, include items from the Fire Department.

SALE OF  
UNWANTED  
ASSETS

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Councillor Byrne left the Council meeting at 7:30 p.m. due to a possible conflict of interest

MOTION - Moved by Councillor Parsons, seconded by Councillor Roberts  
18-124 that Council waive the interest owing on Account #BRYND002.  
- Motion carried. Votes in favor - 6 Councillors.

WAIVE INTEREST  
OWING

Councillor Byrne returned to the meeting at 7:32 p.m.

MOTION - Moved by Councillor Parsons, seconded by Deputy Mayor  
18-125 Woolridge that Council waive the interest owing on Property  
Account - Parcel ID 014 753.  
- Motion carried. Votes in favor - 7 Councillors.

Councillor Parsons reports the Budget 2018 Revenue Totals are ahead for the  
January-August period. The Expenditure Totals are at the eighth month  
percentage.

BUDGET 2018  
REVENUE

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MUNICIPAL WORKS COMMITTEE

TBS Consulting Inc. will have a report on the External Public Works Review  
ready next week. The Town Manager will review the report and it will then  
be presented to Council.

EXTERNAL  
PUBLIC WORKS  
REVIEW

PAVING - Ten Street sections to be done, there are six completed.

PAVING

SHIPPING CONTAINERS - Agreed for placement of this type of unit on  
properties, Council will follow the same guidelines as storage sheds.

SHIPPING  
CONTAINERS

Agreed Council prepare a policy concerning shipping containers and steel  
storage sheds.

Deputy Mayor Woolridge noted the following:

- Airbase Road Ditch. A cost price for ditching will be obtained.
- Pavement patching. The Works Dept will work on some the side Streets  
when possible.
- Water Street - Leaning Tree. A bucket truck has been booked to take care  
of this matter.
- Valley Road - Culverts. Rip rap placed there is not adequate. Council will  
consider placing sods to correct the problem.

- Hoskins Funeral Home - Sods will be placed next week.
- Memorial Grounds - Agreed to have three benches placed at the Memorial Grounds.
- Military Road - Concrete Barriers will be placed adjacent to speed bumps.

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PUBLIC PROTECTION COMMITTEE

Councillor Roberts noted the following:

- Papershed - Safety concerns re viewing Mural. Suggested Council have signs erected re parking and also fill in side of road.
- Policing Report for Grand Falls-Windsor RCMP for August 2018

SAFETY  
CONCERNS  
VIEWING  
MURALS

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Mayor Sceviour informed Council the Joint Council Board will be meeting with Minister Andrew Parsons and the RCMP Supt. on October 22, 2018 at 7:00 p.m. concerning the reduction of RCMP services. Public Protection Committee Members are welcome to attend.

REDUCTION OF  
RCMP SERVICES

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Councillor Roberts informed Council that concerns have been expressed re crosswalks on Twomey Drive. Due to decreased bus service for students, there is more pedestrian traffic on this road with insufficient crosswalks. Council will look into this concern.

TWOMEY DRIVE  
CROSSWALKS

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SPECIAL EVENTS COMMITTEE

Councillor Byrne advised he is waiting for the final figures for the FBF/Botwood Day event.

FBF/BOTWOOD  
DAY

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A meeting of the 2020 Come Home Year Committee will be held in October.

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HERITAGE, SENIORS AND COMMUNITY SERVICES COMMITTEE

Museum totals and figures have not been finalized for this past season.

MUSEUM

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Councillor Gill informed Council there has been an impressive drone video done of the Seniors Complex.

DRONE VIDEO

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ADMINISTRATION

Council received grant documents from government regarding the Town's application for a parcel of Crown land located in the Twomey Drive area. Government requests the documents be signed and returned to the Department with the noted grant fee.

CROWN LAND  
TWOMEY DRIVE

The Town Manager informed Council the Town's application requested a lease-to-own this land for a 10 year term. The Town Manager will contact government re acquiring this land as per terms listed in government's 2016 announcement of enhance access to crown lands for Municipalities.

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Water Update - TBS Consulting Inc. has been engaged to maintain the water valve & air chamber for the water system.

WATER UPDATE

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Dates for flushing the Town's Waterlines will be put in the fall newsletter. Start date is Tuesday, Oct. 9<sup>th</sup> to Friday Oct. 12<sup>th</sup>.

WATERLINE  
FLUSHING

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PERMITS

MOTION - 18-126 Moved by Councillor Roberts, seconded by Councillor Byrne that Council approve a permit for Wanda Linthorne to operate a Coffee Shop in property located at 255 Water Street, Botwood. The permit is subject to Government Services Approvals.  
- Motion carried. Votes in favor - 7 Councillors.

W. LINTHORNE  
re Coffee Shop

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MOTION - 18-127 Moved by Deputy Mayor Woolridge, seconded by Councillor Byrne that Council approve a permit for Janice Peyton to operate a Home Based Business at 109 Water Street, Botwood for production and sale of seal products and crafts.  
- Motion carried. Votes in favor - 7 Councillors.

J. PEYTON  
re Home Based  
Business

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MOTION - 18-128 Moved by Councillor Parsons, seconded by Deputy Mayor Woolridge that Council ratify permits issued to September 17, 2018.  
- Motion carried. Votes in favor - 7 Councillors.

RATIFY PERMITS

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CORRESPONDENCE

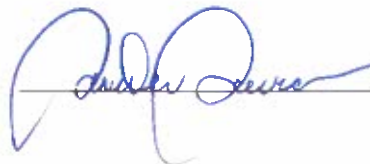

- 1 - Councillor Amy Coady-Davis - requesting support as Central Director for MNL.
- 2 - Concerned Citizen - re condition of property located at 147 Commonwealth Drive, Botwood.
- 3 - Central Wellness - Strengthening Community Partnerships Workshops - Dec. 5, Gander.

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Councillor Gill informed Council there was a pickup truck at the Waste Transfer Site on Saturday, loading up the scrap metal.

SCRAP METAL

MOTION - Moved by Councillor Gill, seconded by Councillor Byrne the meeting adjourn at 8:30 p.m.  
- Motion carried. Votes in favor - 7 Councillors.

 MAYOR  SECRETARY