

A regular meeting of the Botwood Town Council was held on Wednesday, November 8, 2017 at 7:00 p.m. in the Council Chamber.

Members present: Mayor S. Sceviour, presided
Deputy Mayor D. Woolridge
Councillors: B. Parsons
B. Gill
M. Roberts
T. White
Absent: Councillor: R. Byrne

Also present: A. Rowsell, Town Clerk
C. Yates, Secretary
RCMP Staff Sgt. Kelly Bryan

Mayor Sceviour welcomed Staff Sgt. K. Bryan to the meeting. Sgt. Bryan briefed Council re policing activities in his district for 2017. Some positive things concerning the detachment and staff were noted. Some concerns regarding our Town and the area were discussed.

STAFF SGT.
KELLY BRYAN
re Policing Activities

Mayor Sceviour suggested Council's in the area should lobby for more RCMP personnel. Sgt. Bryan felt the matter could be brought forward at a Joint Council Meeting. Sgt. Bryan noted there is a planned project upgrade for radio transmitters in the area which will enhance their radio contact.

Staff Sgt. Kelly Byran left the meeting at 7:50 p.m.

MINUTES

MOTION - Moved by Councillor Roberts, seconded by Deputy Mayor 17-123 Woolridge that Council adopt the minutes of October 10, 2017 as circulated.
- Motion carried. Votes in favor - 6 Councillors

Councillor Parsons asked if any action had been taken re garbage being dumped on Crown Land behind the Ultramar Station. This matter will be directed to the Town Manager.

GARBAGE ON
CROWN LAND

MAYOR'S REPORT

Mayor Sceviour informed Council the Town Manager is presently in St. John's. He will be at a meeting with Government Officials, Rod Black of Bulk Logistics, MHA J. Dean and MHA A. Hawkins.

TOWN MANAGER
ST. JOHN'S
MEETING

Mayor Sceviour noted the excellent turnout for the Official Launch of Fred Humber's Book - Death at the Harbourview Café on October 26, 2017.

BOOK LAUNCH

Mayor Sceviour also noted the Mural Arts Annual Dinner held October 28, 2017 had an excellent turn out. Council will meet with Mural Arts to discuss their expectations for their 2018 Mural Arts Global Convention.

MURAL ARTS
ANNUAL DINNER

PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE

A Business Plan for the proposed Bulk Logistics Group has been submitted to Government. Rod Black will further discuss the development with Council.

BULK LOGISTICS
GROUP BUSINESS
PLAN

Hospitality NL 2018 Conference and Trade Show will be held in St. John's February 20-22, 2018. Mayor Sceviour suggested the Town's employee L. Hemeon attend this conference.

2018 TRADE
SHOW

Council agreed a development plan is needed for the Airbase.

AIRBASE
DEVELOPMENT

FINANCE AND HUMAN RESOURCES COMMITTEE

The committee met October 25, 2017, Councillor Parsons noted the following items from the meeting.

1. Budget Expenditure under the total percentage for the monthly period.
2. Budget Revenue is on par.
3. Polo Shirts for Council - L. Hemeon working on this.
4. Water Shut Off - L. Baker has done a good job regarding collection and agreements.

FINANCES

MOTION - 17-124 Moved by Councillor Parsons, seconded by Councillor White that Council request NL Power install the following new street lights and if possible to be LED.

NEW STREET
LIGHTS

1. Intersection of Scout Road/Memorial Avenue
 2. Pumphouse Road - near Kent Rowe's property
 3. Valley Road - near new housing development
 4. Intersection Frazer Road/Pattison Avenue
- Motion carried. Votes in favor - 6 Councillors.

MOTION - 17-125 Moved by Councillor Parsons, seconded by Councillor Roberts that Council approve Firemen's Gratuities in the amount of \$225.00 for 2017 and \$2000.00 towards their 2017 Firemen's Ball.
- Motion carried. Votes in favor - 6 Councillors.

FIREMEN
GRATUITIES

MOTION - 17-126 Moved by Councillor Parsons, seconded by Councillor Roberts that Council approve Christmas Gratuities for the Town Staff to be the same amounts as 2016 with the addition of L. Hemeon and delete J. Boone.
- Motion carried. Votes in favor - 6 Councillors.

TOWN STAFF
GRATUITIES

The Town Manager will compile figures in accordance with the Municipalities Act for remuneration increase to be included in future budgets.

REMUNERATION
INCREASE

MOTION - 17-127 Moved by Councillor Parsons, seconded by Councillor Roberts that Council ratify payment of routine expenditure in accordance with the Town's Accounts Payable Policy and Procedure. The amount of \$25,483.31 was paid for October 10-19, 2017.
- Motion carried. Votes in favor - 6 Councillors.

A/P ROUTINE
EXPENDITURES

MOTION - 17-128 Moved by Councillor Parsons, seconded by Councillor White that Council approve the Accounts Payable Transaction Journal dated October 20, 2017 to November 7, 2017 in the amount of \$114,161.87.
- Motion carried. Votes in favor - 6 Councillors.

A/P JOURNAL
EXPENDITURES

MOTION - 17-129 Moved by Councillor Parsons, seconded by Deputy Mayor Woolridge that Council donate \$50.00 to the 2017 VOCM Cares Happy Tree event on Thursday, November 16.
- Motion carried. Votes in favor - 6 Councillors.

VOCM HAPPY
TREE

Request from Karen Pottruff to purchase property at 2 Circular Road, Botwood and a request from Arlene Sachs to purchase property at 5A Staff Road

K. POTTRUFF
A. SACHS
PURCHASE
PROPERTY

Agreed these requests be deferred until further information is received concerning the properties.

Commissionaires - This topic was brought forward at the recent Municipalities Convention. Agreed the matter be referred to the Public Protection Committee.

MUNICIPAL WORKS COMMITTEE

Request from D. Byrne & Sons Limited for approval to delay completion of the Thanksgiving Rainstorm 2016 Damage Repairs Project.

D. BYRNE & SONS
THANKSGIVING
RAINSTORM

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor 17-130 Roberts that Council give approval to D. Byrne & Sons Limited to delay completion of the Thanksgiving Rainstorm 2016 Damage Repair Project until the beginning of the 2018 Construction Season.
- Motion carried. Votes in favor - 6 Councillors.

Deputy Mayor Woolridge gave a report on the Committees review of snow clearing re private driveways.

ELIMINATE SNOW
CLEARING

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor 17-131 White that Council eliminate snow clearing of four lanes/driveways starting the fall of 2018 as listed:
1. Cramm's Lane - where pavement ends
2. Carter's Road - at Gerald Carters
3. Donna Bursey
4. Wayne Newhook
Residents be notified as of the Fall of 2018 their lanes/driveways will not be plowed in the Winter of 2019. This decision is made for safety and liability reasons.
- Motion carried. Votes in favor - 6 Councillors.

The committee recommends Council try winter hours for the Works Staff for the 2018 Winter Season.

WINTER HOURS

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor 17-132 Gill that Council implement winter hours for the Works Department, starting December 15, 2017. The work day will commence at 7:00 a.m. to 12:00 noon, 1 hr. lunch break and 1:00 p.m. to 4:00 p.m.
- Motion carried. Votes in favor - 6 Councillors.

The committee recommends that as of December 15, 2017, Dwight Brett will be assigned as an operator with the Works Department and Rodney Seymore will be assigned as a Stadium Worker. The applicable rate of pay will be paid for the positions.

D. BRETT
re Operator
R. SEYMORE
re Stadium Worker

Complaint from Cindy Jones, 4 Airbase Road concerning water run off from the Community Health Building. Deputy Mayor Woolridge informed Council the Works Department has put some Class A along the side of the road to alleviate the problem. Council will look at the area again in the spring.

C. JONES
re Water Run Off

Some other areas where Class A could be placed on the side of road were mentioned such as Water Street and Scout Road.

Capital Works Applications for 2017. Agreed Council meet Monday night at 7:00 p.m. to discuss priorities for submission to government.

CAPITAL WORK
APPLICATION

Spot Cash Property located at 211 Water Street. The property is for sale.

SPOT CASH
PROPERTY

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor 17-133 Parsons that a demolition order be sent to the owner of the Spot Cash Building.
- Motion carried. Votes in favor - 6 Councillors

MOTION - Moved by Councillor Roberts, seconded by Councillor Gill, that 17-134 Council request Edward Humphries to remove his boat from the Town's property - the slipway on the Airbase.
- Motion carried. Votes in favor - 6 Councillors.

E. HUMPHRIES
re Removal of Boat

PUBLIC PROTECTION COMMITTEE

The Town's Emergency Plan has been updated re contact numbers.

UPDATED
EMERGENCY
PLAN

The Grand Falls-Windsor RCMP policing report for October, 2017 was received.

POLICING
REPORT

Bus Shelter Update - Councillor Roberts informed Council he has requested a report from Lorne Roach, Principal and Guy Rowsell, School Bus Coordinator regarding existing bus stops and their recommendations.

BUS SHELTERS

Councillor White mentioned a school bus stop at his store on King's Road. He felt this bus stop is dangerous as trucks are off loading in the morning during the school bus pick-up time.

BUS STOP

The committee will meet to discuss the school report when received as well as other concerns.

Councillor Roberts will continue to discuss the Fire Protection Budget with the Fire Chief.

FIRE PROTECTION
BUDGET

Wharf on Killick Island. Some maintenance was done. Signs are in place to warn persons of its unsafe condition.

KILLICK ISLAND
WHARF

SPECIAL EVENTS

Good turn out for the Bonfire and Fireworks.

Some discussion re Christmas Parade and Tree Lighting. December 9th has been selected for the Christmas Parade. Tree Lighting and Light Up will be considered at the Council meeting Monday, November 13th.

CHRISTMAS
PARADE & TREE
LIGHTING

HERITAGE, SENIORS AND COMMUNITY SERVICES

Councillor Gill noted the upgrade project at the Senior Citizens Complex is nearly completed.

SENIOR CITIZEN
COMPLEX
UPGRADE

MOTION - Moved by Councillor Gill, seconded by Deputy Mayor 17-135 Woolridge that Council write the Botwood Senior Citizens Committee requesting them to sign a waiver for any damages which may occur when the Town does a snow clearing cut through the property, to open it up for residents prior to their private contractor completing the snow clearing.
- Motion carried. Votes in favor - 6 Councillors.

Councillor Gill informed Council the Heritage Museum had over 4000 visitors and the Flying Boat Museum had 1000 visitors this past season.

MUSEUM
VISITORS

RECREATION AND YOUTH COMMITTEE

The Arena problem re Brine Pump has been fixed.

BRINE PUMP

The final funding payment has been received from Government for the arena roof repairs.

ARENA ROOF
REPAIRS

Councillor White noted information received at the MNL Convention for Community Health & Living funding. Council has availed of this funding in previous years.

COMMUNITY
HEALTH & LIVING
FUNDING

ADMINISTRATION

The Annual Firemen's Ball will take place November 25, 2017.

FIREMEN'S BALL

The Town's Christmas Social will take place December 8 at the Fire Hall.

TOWN SOCIAL

Vera Hancock - Operation of a B&B without a permit from Council.

V. HANCOCK
re B&B

Agreed Vera Hancock be written concerning the operation of a B&B Facility without the proper approval permits.

PERMITS

MOTION - Moved by Councillor Parsons, seconded by Deputy Mayor 17-136 Woolridge that Council ratify permits issued to November 2, 2017.

RATIFY PERMITS

- Motion carried. Votes in favor - 6 Councillors.

CORRESPONDENCE

Exploits Valley Port Corporation - re Town's representative. It was agreed Councillor Brian Gill will replace Harold Edison as the Town's representative on the Exploits Valley Port Corporation.

EXPLOITS
VALLEY PORT
CORPORATION

Municipal Assessment Agency - Notification re Fees reduced for 2018.

MUNICIPAL
ASSESSMENT
AGENCY

Municipal Assessment Agency - Ballot for Central Director. Agreed Council would support Rob Canning, Bishop's Falls for this position.

Beatrice Baker for Jerry Dean, MHA Exploits re Five-Year Roads Plan.

ROAD PLAN

Exploits Regional Chamber of Commerce - sending congratulations re newly elected Council.

The November 11th Memorial Day parade and ceremony will take place on Saturday.

MEMORIAL DAY
PARADE &
CEREMONY

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor 17-137 Parsons the meeting adjourn at 10:20 p.m.
- Motion carried. Votes in favor - 6 Councillors.

 MAYOR  SECRETARY