

A regular meeting of the Botwood Town Council was held on Wednesday, May 9, 2018 at 7:00 p.m. in the Council Chamber.

Members present: Mayor S. Sceviour, presided
Deputy Mayor D. Woolridge
Councillors: B. Parsons
M. Roberts
T. White
R. Byrne
Absent: B. Gill

Also present: S. Jerrett, Town Manager
A. Rowsell, Town Clerk

MINUTES

MOTION - 18-056 Moved by Councillor Roberts, seconded by Councillor White that the Council adopt the minutes of April 11, 2018 as circulated.
- Motion carried. Votes in favor - 6 Councillors.

MAYOR'S REPORT

Mayor Sceviour advised Track Consulting has met with Council several times. A meeting is scheduled for Wednesday, May 16th at the Flying Boat Festival Museum for a presentation of the Town's Rebranding by Track Consulting Inc.

TRACT
CONSULTING

There will be a meeting on Monday, May 14th with the architect to review the Town Hall/Fire Hall Project.

TOWN HALL/
FIRE HALL

There will be an information sharing session about cannabis, its effects and your well being held at the Botwood Lion's Club Tuesday, May 15th.

CANNABIS
SESSION

Mayor Sceviour attended the following events:

1. Hockey Year End Banquet
2. Volunteer Dinner
3. Wildfire Presentation
4. Battle of the Atlantic

MAYOR
SCEVIOUR
EVENTS

- 5. Mental Health Presentation and Proclamation Signing
- 6. Dept. Of Tourism, Culture, Industry and Innovation public consultation on the Cultural Plan Renewal Process

FINANCE AND HUMAN RESOURCES COMMITTEE

MOTION - Moved by Councillor Parsons, seconded by Councillor Roberts
18-057 that Council ratify payment of routine expenditures in accordance with the Town's accounts Payable Policy and Procedure. The amount of \$17,947.75 was paid for April 13-24, 2018.
- Motion carried. Votes in favor - 6 Councillors.

A/P ROUTINE
EXPENDITURES

MOTION - Moved by Councillor Parsons, seconded by Deputy Mayor
18-058 Woolridge that Council approve the Accounts Payable Transaction Journal dated April 25 - May 7, 2018 in the amount of \$27,177.73.
- Motion carried. Votes in favor - 6 Councillors.

A/P
TRANSACTION
JOURNAL

The Town Manager informed Council the garbage truck and the asphalt recycler have been repaired.

Also a contract has been signed with Pest Control service for rodent treatment at the Waste Disposal Site.

PEST CONTROL

MOTION - Moved by Councillor Parsons, seconded by Deputy Mayor
18-059 Woolridge that Council approve payment to Tract Consulting Inc. in the amount of \$4,255.00 for Invoice #1839-01 - Project Initiation 20%.
- Motion carried. Votes in favor - 6 Councillors.

TRACT
CONSULTING
PAYMENT

MUNICIPAL WORKS COMMITTEE

Letters received from Gloria Hutchings and Loretta Decker concerning the dirty condition of the Town's Water Supply.

G. HUTCHING &
L. DECKER
re Dirty Water

The Town Manager contacted the Town's Engineer re discussion of the issue, however his response was the town should contact the consultant of the Northern Arm project. SeaCon was contacted and they felt the issue is pipe residue build up.

Agreed Council look at this matter again after the annual waterline flushing is done. This work will start May 28th at 10:00 p.m. - 6:00 a.m.

Letter from Denise Hemeon, enclosing pictures showing damages to her property at 103 Water Street, Botwood by the Town's Snow Clearing equipment. It was noted the Town's Work Crew have already repaired some the damage and sods will be placed when they are available. Agreed Ms. Hemeon be written and informed of this process.

D. HEMEON
re Land Damage
from Snow Clearing

Letter from John Aitken concerning garbage dumped on the Flats. The Town Manager informed Council there was a call received from Genna Johnson offering to arrange a clean-up of this garbage. The Town will contact Ms. Johnson to arrange a clean-up plan.

J. AITKEN
re Garbage

It was noted the Town will provide some clean-up on the Town property located in that area.

Council requests a clean-up order be sent to the following owners of the following properties.

1. 3 Kings Road, Botwood
2. 36 Wireless Road, Botwood

CLEAN-UP
LETTERS

Council requests a Demolition order be sent to the owner of property located at 211 Water Street, Botwood.

There has been several more blockages identified by the sewer line camera in the Caledonia Road area. Agreed the Town take care of this problem.

SEWER LINE
BLOCKAGES

PUBLIC PROTECTION COMMITTEE

Councillor Roberts informed Council of a Memo issued by NL English School District re current bussing practices and adherence to the Department Policies and the District's Courtesy Seating Protocol.

BUSSING
PRACTICES

Agreed Council wait for the School District Map re this matter before a decision is made on placement of bus shelters.

The Fire Department has asked about their list of requests for maintenance/repairs at the Fire Hall, as well as will Council apply for funding for equipment and correct fire hydrants with incorrect threading.

FIRE HALL
MAINTENANCE

Agree Council discuss these matters with the Fire Chief Monday night.

A Fire Smart and Wildlife/Urban Interface Awareness training session was held at the Fire Hall, Wednesday April 18. It was noted the Town could benefit by becoming a registered Fire Smart Community.

FIRE SMART
WILDLIFE/URBAN
INTERFACE
TRAINING
SESSION

Councillor Roberts agreed to get information regarding criteria for compliance.

SPECIAL EVENTS COMMITTEE

A Flying Boat Festival meeting was held April 30, 2018. Some things are being put in place. One concern in the elimination of Saturday night event at the arena. This maybe discussed again at the next meeting.

FLYING BOAT
FESTIVAL

A Come Home Year Committee meeting will be held in June.

COME HOME
YEAR MEETING

A request was received from Mural Arts Society for an article for the denim bag to be given to participants of the 11th Global Mural Conference.

MURAL ARTS
SOCIETY

MOTION - Moved by Councillor Byrne, seconded by Deputy Mayor 15-060 Woolridge that Council give Town of Botwood pins for the Mural Arts denim bag contribution.
- Motion carried. Votes in favor - 6 Councillors.

HERITAGE, SENIORS AND COMMUNITY SERVICES COMMITTEE

Mayor Sceviour informed Council that the new framework for the Heritage Sign on the TCH has been cut down by vandals. A backhoe will now be required to install new posts.

HERITAGE SIGN

Councillor Roberts questioned the application process for Bayview & Mugford Estates. It was noted this process is determined by the Senior Citizen Committee.

BAYVIEW &
MUGFORD
ESTATES

Councillor Roberts also inquired if the Town's appointed representative is not available for a meeting, is there an alternate person. This will be checked out with the Senior Citizen Committee.

RECREATION AND YOUTH COMMITTEE

Councillor White has viewed the Splash Pad Facility in Gander. Council needs to give consideration to a location with a water & sewer supply. The Town Manager and Councillor White will look at possible sites.

SPLASH PAD

Councillor White notified Council a piece of the healthy living playground equipment is damaged. The Town's Leading Hand is aware of the damage and advised a welding machine is required for the repairs.

PLAYGROUND
EQUIPMENT
DAMAGED

It was also noted rails to the Killick Island Stairs and Walkway needs to be welded.

Letter from Trevor Gill, 7 Church Rd, Botwood asking Council consider an expansion to the walking trail system in Botwood to include a hiking trail near Peter's River. Agreed this subject be discussed with Mr. Gill and the area be considered.

T. GILL
re Walking Trail

ADMINISTRATION

Letter from Arlene Sachs, 5A Staff Road, Botwood re vehicles crossing her property to access property at 5B Staff Road.

A. SACHS
re Vehicles Crossing
her Property

The Town Manager informed Council that Ms. Sachs has not provided the deed of conveyance as requested in her agreement with the Town. When this document is received, Council will look into the concern.

There was a letter received from Murphy & Watton on behalf of Sandra Feener and the reserve road across to her property at 5B Staff Rd.

MUNICIPAL WORKS COMMITTEE

Deputy Mayor Woolridge presented a list of work to be done by Public Works Dept. Summer 2018. The majority of items are annual maintenance.

PUBLIC WORKS
SUMMER WORK

Request from Gerald Noseworthy to have his turn off valve relocated to his property boundary. Agreed Council relocate Mr. Noseworthy's shut off valve and fix the Towns portion of the leaking waterline.

G. NOSEWORTHY
re Relocation of Shut
Off Valve

Deputy Mayor Woolridge left the meeting at 8:55 p.m. due to a possible conflict of interest.

MOTION - Moved by Councillor Parsons, seconded by Councillor Byrne
18-061 that Council ratify permits issued to May 1, 2018.
- Motion carried. Votes in favor - 5 Councillors.

RATIFY PERMITS

Deputy Mayor Woolridge returned to the meeting at 8:58 p.m.

CORRESPONDENCE

1. Department of Transportation and Works re Summer Maintenance 2018. Mayor Sceviour has responded to the online survey noting the deplorable condition of the Botwood Highway and Peter's River Bridge.
2. Central Health is making a presentation - Let's Talk Cannabis Tuesday, May 15th 7:00-8:30 p.m. at the Botwood Lions Club.
3. Fisheries and Oceans - response to Council's letter of March 22, 2018 regarding recreational salmon fishery.

SUMMER
MAINTENANCE

LET'S TALK
CANNABIS

SALMON FISHERY

PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE

Mayor Sceviour brought Council up to date re the Port Corporation. The commercial appraisal of the Abitibi-Bowater Shed/Dock and the Airbase Marina has been given to the Town.

PORT
CORPORATION

Councillor Roberts left the meeting at 9:05 p.m. due to a possible conflict of interest.

MOTION - Moved by Councillor Parsons, seconded by Councillor Byrne
18-062 that the Town of Botwood engage Transport Canada and enter into negotiations with the Port Corporation re Sale of the Abitibi-Bowater Shed/Dock and the Airbase Marina.
- Motion carried. Votes in favor - 5 Councillors.

It was agreed the Town will retain ownership of all land and lease some to the Port Corporation.

Councillor Roberts returned to the meeting at 9:15 p.m.

Mayor Sceviour brought Council up to date on K. Roberts development project re wood chips. Council has been approached concerning the Abitibi Wharf facility on the Peter's Arm Side. There is backfilling required near the steel frame in order to use this parcel of land for the project.

WOOD CHIP
DEVELOPMENT

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor 18-063 Parsons that Approval be given to the Town to backfill the South Side of the Abitibi Shed where the old wharf was located.
- Motion carried. Votes in favor - 6 Councillors.

MOTION - Moved by Councillor Parsons, seconded by Councillor White 18-064 that Council submit an application to the Federal and Provincial Governments requesting approval for in filling of property near the old Abitibi Shed. Cost of the permit will be approximately \$2000.00.
- Motion carried. Votes in favor - 6 Councillors.

Other Notes -

- Council photo's to be taken June 13th
- Council will purchase Town banners after the new branding presentation
- Next Wednesday Council will participate in the School breakfast program

MOTION - Moved by Councillor White, seconded by Councillor Parsons 18-065 the meeting adjourn at 9:50 p.m.
- Motion carried. Votes in favor - 6 Councillors.

 MAYOR  SECRETARY