

A regular meeting of the Botwood Town Council was held on Wednesday, May 17, 2017 at 7:15 p.m. in the Council Chamber.

Members present: Mayor S. Sceviour, presided  
Councillors: R. Hancock  
M. Roberts  
B. Gill

Members absent: Deputy Mayor Woolridge  
Councillors: R. Byrne  
H. Edison (with leave approval)

Also present: S. Jerrett, Town Manager  
A. Rowsell, Town Clerk  
C. Yates, Secretary

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#### MINUTES

MOTION - 17-045 Moved by Councillor Roberts, seconded by Councillor Hancock that Council adopt minutes of Regular Meeting held April 12, 2017 as circulated.  
- Motion carried. Votes in favor - 4 Councillors.

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Motion - 17-046 Moved by Councillor Hancock, seconded by Councillor Gill that Council adopt minutes of Special Meeting held April 19, 2017 as circulated.  
- Motion carried. Votes in favor - 4 Councillors.

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#### MAYOR'S REPORT

Mayor Sceviour attended the following functions:  
May 4 - Annual Sea Cadet Inspection.  
May 6 - Kinsmen Life Membership function for Wilson Bridger.  
May 9 - Fine Arts Festival at Botwood Collegiate.  
May 10 - Meeting with Pat Curran, Roy Byrne re amalgamation process with Town of Northern Arm.

MAYOR'S  
FUNCTIONS

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The Town Manager briefed Council on the process re Feasibility Study for Amalgamation. Proposals were requested for the study and Council received four submissions. Government provided funding in the amount of \$20,000.00 towards cost of the study.

FEASIBILITY  
STUDY FOR  
AMALGAMATION

There will be two public hearings held. One on June 5 in Northern Arm and one on June 6 in Botwood. The hearings will give residents the opportunity to express their opinions. There will be a presentation by Mr. Curran regarding the amalgamation.

AMALGAMATION  
PUBLIC  
HEARINGS

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FESTIVAL AND SPECIAL EVENTS COMMITTEE

Councillor Roberts noted he will bring Council up to date after the next FBF meeting.

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The Town's new website is nearly completed. Remaining items will be forwarded to B. Elliott.

TOWN WEBSITE

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FINANCE COMMITTEE

MOTION - 17-047 Moved by Councillor Gill, seconded by Councillor Roberts that Council ratify payment of routine expenditures in accordance with the Town's Accounts Payable Policy and Procedure. The amount of \$42,143.23 was paid for April 11, 2017 to April 27, 2017.  
- Motion carried. Votes in favor - 4 Councillors.

A/P ROUTINE  
EXPENDITURES

- See Attached List

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MOTION - 17-048 Moved by Councillor Gill, seconded by Councillor Hancock that Council approve the Accounts Payable Transaction Journal dated April 28, 2017 to May 15, 2017 in the amount of \$54,615.16.  
- Motion carried. Votes in favor - 4 Councillors.

A/P JOURNAL  
EXPENDITURES

- See Attached List

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MOTION - 17-049 Moved by Councillor Gill, seconded by Councillor Roberts that Council ratify payment of miscellaneous cheques dated January, February and March 2017.  
- Motion carried. Votes in favor - 4 Councillors.

RATIFY  
PAYMENT

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The Town Manager informed Council he will compile a list of land for sale by the Town as well as a draft ad to be published. This information will be brought to the next Council meeting. It was agreed the list be put on the Town's website to add and delete as necessary.  
The Town Manager recommends Council compile a policy re sale of land.

LAND FOR SALE  
BY TOWN

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PUBLIC/CAPITAL WORKS AND SPECIAL PROJECTS COMMITTEE

Letter from Harry Parsons re damage to his lawn at 17 Coronation Street.  
Council noted Mr. Parson's lawn comes within 6" from the pavement.

H. PARSONS  
re Damaged Lawn

Agreed Council needs to fix Mr. Parson's lawn again this year and look at the area for a possible solution.

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The Town Manager informed Council that Frank Matchim, Tech II, Department of Municipal Affairs, Gander Office was in Botwood today. He looked at several sites with the Town Manager.

FRANK MATCHIM  
VISIT

Concerning the Commonwealth Drive washout, F. Matchim said the site assessment has not been completed. Council may use the culvert already purchased for this job.

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The Town Manager made reference to the MCW Project Applications submitted to Municipal Affairs for 2017. He will speak to D. Mills, Progressive Engineering concerning the high cost of work included in the Fernwood/Twoomey Drive Connector Road.

MCW PROJECT

Future Sewer Treatment for the Town of Botwood was mentioned by F. Matchim. To comply with Federal Government Waste Water Regulations, the Town may have to upgrade its sewer systems. Cost could be 25-30 m.

FUTURE SEWER  
TREATMENT

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The Town Manager informed Council the School Board has agreed to pass over land located off Fernwood Drive and adjacent to the Town's property. Council will cover cost of the survey.

SCHOOL BOARD  
LAND

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The Town Manager also noted the Department of Crown Lands has agreed to revise the approval given Council regarding our application for Crown Land in the Twomey Drive area. The area approved will be increased.

CROWN LAND  
TWOMEY DRIVE

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PUBLIC PROTECTION COMMITTEE

The Grand Falls-Windsor RCMP Policing Report for the month of April, 2017 was received.

RCMP POLICING  
REPORT

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The Town Manager received a call from the RCMP, 2<sup>nd</sup> in command officer. The call was in response to Council's letter of March 21, 2017 to Minister Parsons, Department of Justice and Public Safety. A number of concerns were identified. Increased policing within the Town should be a priority to help reduce criminal activity.

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RECREATION AND TOURISM COMMITTEE

The Town Manager informed Council he talked to Yvonne Harding re ACCO grant funding for recreation. The Town should hear something soon regarding approval.

ACCO GRANT  
FUNDING

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Swings are being put up at the playgrounds.

PLAYGROUND

It was suggested the basketball nets at the playground site be lowered for younger children.

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PERMITS

MOTION - Moved by Councillor Roberts, seconded by Councillor  
17-050 Hancock that Council ratify permits issued to May 17, 2017.  
- Motion carried. Votes in favor - 4 Councillors.

RATIFY PERMITS

- See Attached List

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CORRESPONDENCE

1. Lynette McDonald - re Scott Simms Roast fundraiser - Agreed NOT to Attend.
2. Cranberry Association - re bumblebees - Agreed Council write a letter on Support.

3. Dept. Of Municipal Affairs and Environment - In response to Council's request for 90/10 funding for Project #17-MCW-17 due to 2016 Statistics Canada Census. - Information.
4. Canadian Federation of Independent Business - re plastic bags. - Information.
5. Marilyn Smith - request for memorial bench. Agreed Council reply informing her the cost of the bench as well as the plaque would be her responsibility.
6. Jason Yates - In-Revolution re Mural Arts Domain. Agreed Mr. Yates be given permission to attach this website to the Town's web page.

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Town Correspondence

To: J. Dean, MHA - re Capital Works Project Applications.  
To: Hon. A. Hawkins - re Condition of Route 350.

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MOTION - Moved by Councillor Hancock, seconded by Councillor Roberts  
17-051 the meeting adjourn at 8:15 p.m.  
- Motion carried. Votes in favor - 4 Councillors.

 MAYOR  SECRETARY