

A regular meeting of the Botwood Town Council was held on Monday, May 16, 2016 at 7:00 p.m. in the Council Chamber.

Members present: Mayor S. Sceviour, presided
Deputy Mayor D. Woolridge
Councillors: R. Byrne
R. Hancock
M. Roberts
B. Gill
H. Edison

Also present: S. Jerrett, Town Manager
A. Rowsell, Town Clerk

MINUTES

MOTION - Moved by Councillor Hancock, seconded by Deputy Mayor
16-046 Woolridge that Council adopt the minutes of April 13, 2016 as
circulated.
- Motion carried. Votes in favor - 7 Councillors.

MAYOR'S REPORT

April 14 - Volunteer Dinner - Everything went really well.

Mayor Sceviour informed Council that a joint meeting was held for the Heritage Society and Mural Arts. This process will be held every three months. This will make each group aware of their plans, events and funding applications.

HERITAGE
SOCIETY/MURAL
ARTS

Mayor Sceviour referred to the meetings with the Town of Northern Arm and the Town of Peterview. Northern Arm has expressed support towards a proactive approach by the three communities for affordable services and maximum benefits, however Peterview's support was limited.

NORTHERN ARM
/PETERVIEW

RECREATION AND TOURISM

Skateboard Park needs insulation on the ramps for noise control. The Town Manager has discussed this with the Leading Hand. Agreed some action be taken for noise control.

SKATEBOARD
PARK

The Town Manager informed Council that work on the Stadium Roof is now 90% completed. The problem area which requires more extensive repairs has not been completed.

STADIUM ROOF

The 2016 Summer Games will be held in Botwood. The Town Manager noted the scheduled date is the same time as the Provincial Summer Games. A notice has been sent to the other Towns re a possible date change for the Summer Games. Council will make an application to government for funding towards this event.

SUMMER GAMES

Deputy Mayor Woolridge informed Council that this year's playground funds will only cover landscaping and relocation of the basketball court.

PLAYGROUND FUNDS

Mayor Sceviour informed Council that meetings have been arranged with government representatives for May 25th in St. John's. Mayor Sceviour, Deputy Mayor Woolridge and the Town Manager will go to St. John's to meet with Minister Haggie, Dept. of Health. If possible, meetings will be arranged with other departments.

MINISTER HAGGIE

FESTIVAL AND SPECIAL EVENTS COMMITTEE

Councillor Roberts updated Council on the Flying Boat Festival meeting held April 25, 2016. He noted a number of things have already been put in place. Other matters are being worked on and negotiated.

FLYING BOAT FESTIVAL

Councillor Roberts noted the high cost of security, due to two days with a break in the middle. The Committee is looking into options for security.

The Committee has received a request from the Royal Canadian Legion to operate the bar on the Airbase.

Venues for the events have not been finalized. Councillor Roberts noted there are some issues regarding planning, however, the Committee will resolve the concerns.

The next FBF Committee meeting will be held May 30, 2016.

FINANCE COMMITTEE

MOTION - Moved by Councillor Gill, seconded by Councillor Edison that 16-047 Council ratify payment of routine expenditures dated April 14, 2016 to May 11, 2016 in the amount of \$40,442.12.
- Motion carried. Votes in favor - 7 Councillors.

ROUTINE EXPENDITURES

MOTION - 16-048 Moved by Councillor Gill, seconded by Deputy Mayor Woolridge that Council approve the Accounts Payable Transaction Journal dated April 14, 2016 to May 13, 2016 in the amount of \$19,570.81.
- Motion carried. Votes in favor - 7 Councillors.

A/P JOURNAL
EXPENDITURES

Request from the Children's Wish Foundation for Council support in the 2016 Run the Rock NL. Council will not participate.

Request from Central Youth Ventures for Council to waiver fees and taxes for the 2016 Youth Entrepreneurs.

CENTRAL
YOUTH
VENTURES

Council agreed to waiver fees for 2016.

Councillor Byrne left the meeting at 7:20 p.m. due to a possible conflict of interest.

A request was receive from Doug and Kendra Byrne to purchase a parcel of land adjacent to their property at 80C Valley Road, Botwood.

D & K BYRNE
re Land

MOTION - 16-049 Moved by Councillor Gill, seconded by Councillor Edison that Council sell Doug and Kendra Byrne the parcel of land located adjacent to their property at 80C Valley Road, Botwood, for the amount of \$200.00. Mr. Byrne will be responsible for the cost of Survey and Deed.
- Motion carried. Votes in favor - 6 Councillors.

A request was received from the Byrne Family for Council to approve their request for a Crown Lands Amendment for removal of the agriculture purpose of Grant VOL-112 F01-51, located off Valley Road, Botwood.

BYRNE FAMILY
re Crown Lands

MOTION - 16-050 Moved by Councillor Gill, seconded by Councillor Roberts that Council recommend approval for the Byrne's application to Crown Lands.
- Motion carried. Votes in favor - 6 Councillors.

The Town Manager informed Council that Michael Byrne approached him again re having a curb installed in front of his property on Church Road. Agreed this

M. BYRNE
re Curb

matter be referred to the Public Works Committee.

Councillor Byrne returned to the meeting at 7:35p.m.

Agreed a Finance Committee meeting will be held in three weeks. A wage scale for inside office staff will be discussed at the meeting.

PUBLIC/CAPITAL WORKS COMMITTEE

Letter from Yvonne Yates re speed bump for Wireless Road. Agreed Council respond to Ms. Yates, advising there has been increased Police presence in the Town and Council will discuss this area with them.

Y. YATES
re Speed Bump

Agreed Mr. Audie Newhook be written a final notice re his request for W/S Rate Exemption for his Barber Shop. Advise, Mr. Newhook that as per the Town of Botwood 2016 Tax Structure, Rates and Due Dates there is no provision for exemption.

A. NEWHOOK
re W/S Rate

The April 2016 Policing Report for Grand Falls-Windsor RCMP was received.

Council Roberts informed Council a request was received for a copy of Town Regulations to be given to the RCMP.

The Town Manager presented a list of roads to be considered for 2016 paving.

The Town Manager and Leading Hand will measure the areas for tender call.

Public Works trucks were discussed. It was felt another pickup truck would be beneficial for public works.

PUBLIC WORKS
TRUCK

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor 16-051 Edison that Council purchase a 2009 Ford Super Duty F-250, 4 Door 4 W Drive Diesel truck from Enos Sacrey, subject to the needed repairs being done to Council satisfaction. The truck must be certified. Purchase price of the truck is \$8,600.00 plus tax, including inspection and transfer.
- Motion carried. Votes in favor - 7 Councillors.

Council agreed another memo be sent to Public Works Employees re safety gear.

The Town Manager informed Council that notification was received from Municipal Affairs that two additional sewer outfalls must be monitored.

SEWER
OUTFALLS

MOTION - Moved by Councillor Edison, seconded by Councillor Roberts that 16-052 Council have monitors installed on two additional sewer outfalls as per Municipal Affairs direction.
- Motion carried. Votes in favor - 7 Councillors.

A letter was received from Blackmore Law Office re Property of William Osmond located at 37-39 Water Street, Botwood. Mr. Osmond is requesting Council's approval for Crown Lands to grant him ownership of the portion designated as Crown Land - Howley Baseline.

W. OSMOND
re Crown Lands

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor 16-053 Byrne that Council recommend approval for Mr. William Osmond's application to Crown Lands.
- Motion carried. Votes in favor - 7 Councillors.

Reference was made to Mr. Ron Roberts property located at 81B Commonwealth Drive. This property is left with a basement excavation left open.

R. ROBERTS
re Property

Agreed Council write Mr. Ron Roberts advising him his permit was valid for six months and will soon expire. Also, Mr. Roberts be told to fill in the basement excavation.

Councillor Byrne left the meeting at 8:20 p.m. due to a possible conflict of interest.

Discussion re demolition of the Dominic Building. It was agreed Council approach P. Byrne re associated costs for asbestos removal.

DOMINIC
BUILDING

Councillor Byrne returned to the meeting at 8:22 p.m.

Reference to Derek Sceviour's property located at 2 Hillside Road.

D. SCEVIOUR
re Property

Agreed Council write Derek Sceviour re litter on this property.

Reference to access referred to as Dalley's Lane in that this is not officially recorded as a Town Street.

DALLEY'S LANE

Agreed the Public Works Committee review the list of private lanes.

PUBLIC PROTECTION COMMITTEE

Councillor Byrne informed Council the Town's Emergency Management Plan has been updated and submitted to Fire and Emergency Services NL.

EMERGENCY
MANAGEMENT
PLAN

Materials have been purchased to upgrade electrical at the Legion building to accommodate a generator in an emergency situation. This work has already been done at the Works Depot and the Kin Centre.

It was noted that four people are registered to participate in the 2 day Basic Emergency Management Training in Grand Falls-Windsor May 31 - June 1.

EMERGENCY
MANAGEMENT
TRAINING

Memo received from the Fire Chief listing maintenance and improvements for the Fire Hall. Agreed the committee meet with the Fire Chief to identify priority items.

FIRE HALL
MAINTENANCE

The Town Manager informed Council of the recent problem with the firemen's Pager System. He noted some options are being considered to correct the problem.

FIREMEN'S
PAGER SYSTEM

ADMINISTRATION

Request from NL Power for pole easement through the NL & LB Asphalt Site.

POLE EASEMENT
NL & LB
ASPHALT SITE

MOTION - Moved by Councillor Edison, seconded by Councillor Byrne that 16-054 Council approve the power line easement agreement with NL Power for a service line through the NL & LB Asphalt LTD. site off Lighthouse Road, Botwood.
- Motion carried. Votes in favor - 7 Councillors.

The Town Manager informed Council the Town's Website needs to be upgraded. Last year estimates of \$9,500 - \$11,000 were received for this work. Recently, the Town Manager checked with a company who prepared a website for the Town's of Springdale and Badger. That company gave an estimate of \$4,000.00 for the work.

TOWN'S
WEBSITE

Councillor Roberts has discussed the website with someone in the Town. Agreed Council wait for a response before making a decision.

The Town Manager informed Council there maybe some Capital Works Funds available for the Town Hall/Fire Hall/Twoomey Drive Extension Project. If funds become available, it will be for engineering, site preparation and roadway. The Town Manager also noted this project would make commercial property available for development.

CAPITAL WORKS
FUNDS

Some interest has been shown for development of the land known as the old sawdust dump located between Memorial Avenue, Scout Road and Commonwealth Drive.

OLD SAWDUST
DUMP

MOTION - Moved by Councillor Edison, seconded by Councillor Roberts that 16-055 Council have a survey done to determine what land is there. Motion carried. Votes in favor - 7 Councillors.

Agreed when survey is done, Council will advertise for expression of interest for development of this land.

Councillor Hancock left the meeting at 8:03 p.m. due to possible conflict of interest.

The Exploits Community Employment Corporation has approached Council again re hiring Joshua Jacobs for 16 weeks under their employment agreement.

J. JACOBS

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor Gill 16-056 that Council accept the agreement with Exploits Community Employment Corporation for Joshua Jacobs. - Motion carried. Votes in favor - 6 Councillors.

Councillor Hancock returned to the meeting at 8:08 p.m.

MNL Convention - October 5 - 8, 2016 in St. John's.
The Town Clerk informed Council rooms have been booked at the St. John's
Delta.

MNL
CONVENTION

PERMITS

MOTION - Moved by Councillor Edison, seconded by Councillor Byrne that
16-057 Council ratify permits issued from April 11, 2016 to May 12,
2016.
- Motion carried. Votes in favor - 7 Councillors.

RATIFY PERMITS

- See Attached List

CORRESPONDENCE

Information only -

1. FCM - re Alberta Fire Appeal
2. Trevor Miller - Exploits Search and Rescue Open House
May 25, 2016

Other -

Letter from Paulette Andrews re Killick Island Trail and littering of dog waste
along the trail. Council will consider erecting signs and placing garbage cans in
the area.

P. ANDREWS

Deputy Mayor Woolridge asked if the garbage cans near the Postal Boxes on
Military Road could have covers.

Councillor Roberts noted there is no Do Not Enter Sign located on Burts Road.
Council will replace.

MOTION - Moved by Councillor Edison, seconded by Deputy Mayor
16-058 Woolridge the meeting adjourn at 9:20 p.m.
- Motion carried. Votes in favor - 7 Councillors.

 MAYOR  SECRETARY