

A regular meeting of the Botwood Town Council was held on Wednesday, March 9, 2016 at 4:30 p.m. in the Council Chamber.

Members present: Mayor S. Sceviour, presided  
Deputy Mayor D. Woolridge  
Councillors: R. Byrne  
R. Hancock  
B. Gill  
H. Edison

Also present: S. Jerrett, Town Manager  
A. Rowsell, Town Clerk

\*\*\*\*\*

MINUTES

MOTION - Moved by Councillor Edison, seconded by Deputy Mayor  
16-022 Woolridge that Council adopt minutes of February 11, 2016 as  
circulated.  
- Motion carried. Votes in favor - 6 Councillors.

\*\*\*\*\*

MAYOR'S REPORT

Welcome back to Deputy Mayor Woolridge, who has been away from home due to medical reasons.

---

Nomination day was yesterday, March 8, 2016 with one candidate nominated for the position of Councillor.

NOMINATION  
DAY

\*\*\*\*\*

FINANCE COMMITTEE

MOTION - Moved by Councillor Gill, seconded by Councillor Byrne that  
16-023 Council approve the Accounts Payable Transaction Journal dated  
February 12, 2016 to March 8, 2016 in the amount of \$223,795.68.  
- Motion carried. Votes in favor - 6 Councillors.

A/P  
JOURNAL

---

MOTION - Moved by Councillor Gill, seconded by Councillor Edison that  
16-024 Council adopt the Accounts Payable Policy and Procedure as  
prepared and presented to Council by the Town Manager.  
- Motion carried. Votes in favor - 6 Councillors.  
- See Attached Copy.

A/P POLICY &  
PROCEDURE

---

Councillor Byrne left the meeting at 4:50 p.m. due to a possible conflict of interest.

MOTION - 16-025 Moved by Councillor Gill, seconded by Councillor Edison that Council purchase a Refreshment Cooler from Greg Byrne for the amount of \$800.00. The cooler is to be placed in the Multi Purpose Room at the stadium.  
- Motion carried. Votes in favor - 5 Councillors.

REFRESHMENT  
COOLER

Councillor Byrne returned to the meeting at 4:53 p.m.

\*\*\*\*\*

PUBLIC/CAPITAL WORKS AND SPECIAL PROJECTS COMMITTEE

Email received from Claude Davis - re water issues on Burt's Road when water is provided to vessels docked at the wharf.

C. DAVIS  
re water

Deputy Mayor Woolridge informed Council that this matter has been discussed re possible options to correct the problem. It was also noted the Town has purchased a mini hydrant for flushing lines and it will be used in this area.

Mr. Davis has been advised of Council's plans to try and correct the problem.

Deputy Mayor Woolridge informed Council the Town's Garbage Truck is now being parked at the Waste Transfer Site Wednesday afternoon and Saturday morning for garbage to be placed directly in the vehicle. This procedure has decreased the number of dumpsters. Also noted was the cost of an extra man at the site is covered by elimination of trips to the Central NL Waste Transfer Site.

GARBAGE TRUCK

Mayor Sceviour informed Council of a large number of weekly flyers being dumped behind Ultramar on Route 350 and near the Gazebo on Kings Ridge.

FLYERS

The company responsible for distribution of the flyers was contacted. They sent a person to Botwood and had both sites cleaned up.

Mayor Sceviour noted to Council that Jerry and Linda Lane expressed a thank you to Council concerning correction of the drainage problem near their property. There has been no issue this winter.

The Town Manager noted outflow results recorded by the flow meters during the last heavy rainfall. There was a major increase in volume due to excess run off.

FLOW METERS

Deputy Mayor Woolridge noted everything is running well at the Works Depot. Excellent job re snow clearing. Deputy Mayor Woolridge referred to a vehicle motor which was dumped over Caledonia Hill. The works crew has picked up the motor and placed at Waste Disposal Site.

VEHICLE MOTOR  
DUMPED

\*\*\*\*\*

PUBLIC PROTECTION COMMITTEE

Memorandum from Fire and Emergency Services re Fire Protection Vehicle Program and Firefighting Equipment Program. This correspondence will be a decision of the Fire Department and the Finance Committee.

---

Tomorrow night Council members will be meeting with the RCMP in Grand Falls-Windsor to discuss matters of concern regarding the Town and area.

RCMP MEETING

---

The February 2016 Policing Report for Grand Falls-Windsor RCMP was received.

\*\*\*\*\*

RECREATION AND TOURISM COMMITTEE

Recreation Newfoundland and Labrador Annual AGM Conference and Trade Show to be held in St. John's May 26-28, 2016. Agreed not to send a representative.

---

Councillor Hancock noted the Skate Canada NL Provincials held at the arena February 26-28. It was an excellent event for which the Figure Skating Club was highly praised as the host as well as the excellent venue facility.

SKATE CANADA  
NL PROVINCIALS

---

The Town Manager suggested Council consider the purchase of new dehumidifiers for use at the arena as well as some anti-skid traction material for installation on steps to the bleachers.

ARENA MTNC

---

There are two annual events scheduled for the arena before the season shut down:  
1 - Figure Skating Ice Show  
2 - Old Timers Hockey Tournament.

---

Agreed to look at existing poles near the gravel parking lot for location of a street light.

---

Stacie Woolridge received one gold medal and two bronze medals at the National Special Olympics held in Corner Brook March 1-7, 2016.

S. WOOLRIDGE  
re olympics

Agreed Council recognize Stacie at the 2016 Volunteer Dinner, April 14, 2016.

---

It was noted Council must make a decision regarding Volunteer of the Year.

\*\*\*\*\*

COMMERCIAL AND INDUSTRIAL DEVELOPMENT COMMITTEE

Mayor Sceviour informed Council a meeting is planned for Monday at 7:00 p.m to discuss a development proposal which involves the use and possibly sale of some Town properties.

TOWN  
PROPERTIES

\*\*\*\*\*

ADMINISTRATIVE

Councillor Edison left the meeting at 5:18 p.m. due to a possible conflict of interest.

Letter from John Lane concerning a sewer line problem on his property at 21 Scout Road, Botwood.

J. LANE  
re sewerline

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor 16-026 Byrne that Mr. John Lane be informed if he will purchase the sewer line materials, Council will supply labour and equipment for installation of the new sewer line.  
- Motion carried. Votes in favor - 5 Councillors.

Councillor Edison returned to the meeting at 5:23 p.m.

---

Municipal By Election. The Town Clerk informed Council the election report has been forwarded to Municipal Affairs giving them notification of one candidate nominated for Council. Date for swearing in of Mr. Murray Roberts will be determined after the Town Clerk consults with the Municipal Affairs Regional Manager.

ELECTION  
REPORT

---

Letter from Wayde Pardy, Pardy Brother Investments, re development of land along the Exploits River. This property is located in the Town's Municipal Development Planning Zone.

W. PARDY

MOTION - Moved by Councillor Edison, seconded by Deputy Mayor 16-027 Woolridge that Council approve in principle Mr. Wayde Pardy's development proposal for land located along the Exploits River. Approval is subject to the Town's Development Regulations and

subject to approval from all government departments.  
- Motion carried. Votes in favor - 6 Councillors

-----

Mayor Sceviour left the room at 5:55 p.m. due to possible conflict of interest.  
Deputy Mayor Woolridge took the Chair.

Letter from William C. Humber re purchase of properties located at # 18, 20 and 22 Confederation Place. W. HUMBER  
re properties

Council noted there has been some concerns re capacity of the 6" sewer line located on Confederation Place and existing flooding for the residents in this location. Agreed the Town Manager inform Mr. Humber the town is willing to sell the land, however some concerns re impact of further development on current residents must be addressed before a final decision.

Mayor Sceviour returned to the meeting at 6:18 p.m. and resumed the Chair.

-----

Memo from the Department of Environment and Conservation - Water Resources Management Division re 2016 Clean and Safe Drinking Water Workshop, March 22 to 24 at the Hotel Gander. Council will not send a representative.

Letter from Frances Hibbs in response to Council's order to remove abandoned vehicles from his property at 166 Commonwealth Drive. F. HIBBS  
re vehicles

Mr. Hibbs enclosed a copy of Registration/Vehicle Permit for one of the vehicles and advised the second vehicle has been removed from the property.

-----

Professional Municipal Administrators Annual Convention and Trade Show, April 20-22, 2016 in St. John's. PMA  
CONVENTION

Council agreed approval be given to the Town Clerk to attend the PMA Annual Convention.

-----

PERMITS

MOTION - 16-028 Moved by Councillor Edison, seconded by Councillor Byrne that Council ratify the following permits as issued. RATIFY PERMITS

1. Daniel Cooper - occupancy
2. Gary Woolridge - build house

3. Michelle Edison - build house  
- Motion carried. Votes in favor - 6 Councillors.

\*\*\*\*\*

CORRESPONDENCE

Letter from Ernest Elliott requesting Council Support for ban on asbestos.

E. ELLIOTT  
re asbestos

Agreed the Town Manager write a letter to our MHA, MP, Premier,  
Municipalities NL and NL Safety Council re asbestos concerns.

---

Correspondence - Information Only

- FFAW re rural works campaign update.
- Hon. John Haggie, Minister of Health and Community Services, response to Council's correspondence re long-term care facility.
- Hon. Eddie Joyce, Minister of Municipal Affairs, response to Council's correspondence re expansion to the Dr. Hugh Twomey Health Centre.

\*\*\*\*\*

FESTIVAL AND SPECIAL EVENTS COMMITTEE

Councillor Edison reported on the 2016 Bayside Blizzard. It was a good event, even though the weather did not co-operate for the outdoor activities. All other activities were enjoyed by residents.

---

The Volunteer Dinner will be held Thursday, April 14, 2016. Council will meet March 16<sup>th</sup> to decide Volunteer of the Year.

VOLUNTEER  
DINNER

\*\*\*\*\*

- Mayor Sceviour informed Council of the following change to Council Committees:
- Councillor Edison will Chair Commercial and Industrial Development Committee.
  - Councillor Roberts will Chair Festival and Special Events Committee.

COUNCIL  
COMMITTEE  
CHANGES

\*\*\*\*\*

- MOTION - Moved by Councillor Edison, seconded by Councillor Hancock the  
16-029 meeting adjourn at 6:30 p.m.  
- Motion carried. Votes in favor - 6 Councillors.

\*\*\*\*\*

 MAYOR  SECRETARY