

A regular meeting of the Botwood Town Council was held on Wednesday, March 8, 2017 at 7:00 p.m. in the Council Chamber.

Members present: Mayor S. Sceviour, presided
Deputy Mayor D. Woolridge
Councillors: R. Byrne
R. Hancock
M. Roberts
Absent: B. Gill
H. Edison

Also present: S. Jerrett, Town Manager
A. Rowsell, Town Clerk
C. Yates, Secretary

MINUTES

MOTION - Moved by Councillor Roberts, seconded by Councillor Byrne 017-020 that Council adopt the minutes of Regular Meeting held February 8, 2017 as circulated;
- Motion carried. Votes in favor - 5 Councillors.

MAYOR'S REPORT

Feb. 23 - Mayor Sceviour and Deputy Mayor Woolridge attended the Exploits Regional Chamber of Commerce Business Awards.

Feb. 25 - Mayor Sceviour attended the RCMP 50th Anniversary Memorial Hockey Tournament held in Gander. This tournament is held in honour of Cst. Terry Hoey and Cst. Robert Amey who were killed in the line of duty in Newfoundland. Family members of Csts. Hoey and Amey attended the tournament. A file prepared concerning the death of Cst. Terry Hoey which occurred in Botwood, will be given to the Heritage Society.

RCMP 50TH
ANNIVERSARY
HOCKEY
TOURNAMENT

Mayor Sceviour suggested Council meet next Wednesday at 7:00 p.m. to review the Town's regulations. Council agreed as the regulations need to be revamped and updated.

TOWN'S
REGULATIONS

FINANCE COMMITTEE

MOTION - 17-021 Moved By Councillor Hancock, seconded by Deputy Mayor Woolridge that Council ratify payment of routine expenditures in accordance with the Town's Accounts Payable Policy and Procedure. The amount of \$22,971.29 was paid for February 7-23, 2017.
- Motion carried. Votes in favor - 5 Councillors.

RATIFY
PAYMENT OF
ROUTINE
EXPENDITURE

- See Attached List

MOTION - 17-022 Moved by Councillor Byrne, seconded by Councillor Hancock that Council approve the Accounts Payable Transaction Journal dated February 24, 2017 to March 6, 2017 in the amount of \$22,114.56.
- Motion carried. Votes in favor - 5 Councillors.

A/P
TRANSACTION
JOURNAL

- See Attached List

MOTION - 17-023 Moved by Deputy Mayor Woolridge, seconded by Councillor Byrne that Council approve advertising in the Botwood Area Minor Hockey 2 tournament booklets for the cost of \$80.00.
- Motion carried. Votes in favor - 5 Councillors.

2 BOOKLETS FOR
HOCKEY
TOURNAMENT

The Town Manager informed Council of the NL Power Take Charge Business Efficiency Program under which Council can replace existing stadium lights with energy efficient LED lights and receive a cost rebate.

NL POWER TAKE
CHARGE
PROGRAM

Agreed the Town Manager proceed with the Take Charge NL Power Program and bring options back to Council.

Request from the Royal Canadian Legion Newfoundland & Labrador Command requesting support by purchasing an advertisement space in their Military Service Recognition Book. Agreed as Council supports the local branch of the Royal Canadian Legion, we would not contribute to this project.

ROYAL
CANADIAN
LEGION

Request from Botwood Collegiate Grad Committee for Council to sponsor a table for their Graduation Banquet and /or a contribution towards their Safe Grad Party.

BOTWOOD
COLLEGIATE

MOTION - Moved by Councillor Byrne, seconded by Councillor Roberts
17-024 that Council sponsor a table for \$100.00 and contribute \$50.00
towards the Safe Grad.
- Motion carried. Votes in favor - 5 Councillors.

GRADUATION &
SAFE GRAD

PUBLIC/CAPITAL WORKS AND SPECIAL PROJECTS COMMITTEE

Councillor Woolridge advised Cold Patch has been purchased for filling pot
holes.

COLD PATCH

The garbage truck has been fixed and now in use.

GARBAGE TRUCK

Everything is basically running ok.

PUBLIC PROTECTION COMMITTEE

Wildfire Community Preparedness Day encouraging communities work
towards becoming Fire Smart. This information will be passed to the Fire
Dept.

WILDFIRE
COMMUNITY
PREPAREDNESS
DAY

The January 2017 Policing Report for Grand Falls-Windsor RCMP
Detachment Area was received.

RCMP POLICING
REPORT

The Town Manager advised Council that Fire Department Regulations
should be compiled. This will be considered during Council's review of the
Town Regulations.

FIRE
DEPARTMENT
REGULATIONS

RECREATION AND TOURISM COMMITTEE

Councillor Hancock advised there will be three tournaments occurring at the
arena during the next three weeks.

HOCKEY
TOURNAMENTS

The Figure Skating Ice Show is one month from now.

ICE SHOW

The newly purchased Playground Equipment has been shipped.

PLAYGROUND
EQUIPMENT

COMMERCIAL AND INDUSTRIAL DEVELOPMENT COMMITTEE

The Town Manager spoke on the proposed Biofuel Project and the Town's response re properties and land. It was noted to date there has been nothing in writing from New Green Technologies Inc.

BIOFUEL
PROJECT

Request from Dennis Boone to purchase properties from the Town and located at 15,17 & 19 Sacrey's Road with intentions of developing for residential purposes.

D. BOONE
re Property
Development

Agreed this request be referred to the Finance Committee for review.

FESTIVAL AND SPECIAL EVENTS COMMITTEE

Councillor Roberts reported on the Bayside Blizzard. Schedule of events was finalized with the Brochure being distributed through the Post Office last Friday.

BAYSIDE
BLIZZARD

Events are underway. Weather permitting the outside events will go ahead.

Councillor Roberts made reference to the Town's new website. Would like to have some information for the Town Hall page before the official launch is made.

NEW WEBSITE

Volunteer Appreciation Function. A meeting was held at the Twomey Centre to co-ordinate details for the Banquet scheduled for April 25, 2017. Most details were decided at that meeting.

VOLUNTEER
APPRECIATION
FUNCTION

ADMINISTRATION

Professional Municipal Administrators Convention will be held in Gander, April 5,6, & 7, 2017. Agreed A. Rowsell, Town Clerk will attend.

PMA
CONVENTION

The Town Manager distributed draft letters for Council approval:

1. Minister Parsons, Dept. Of Justice - re concerns over a growing criminal problem in Botwood and surrounding communities.
2. Minister Hawkins, Dept of Transportation & Works - re snow clearing services.

LETTERS TO
MINISTER
PARSONS &
MINISTER
HAWKINS

Council agreed these letters be forwarded.

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor 17-025 Byrne that Council adopt the Occupational Health and Safety (OH&S) Policy as presented.
- Motion carried. Votes in favor - 5 Councillors.

OH&S POLICY

- See Attached

MOTION - Moved by Councillor Hancock, seconded by Deputy Mayor 17-026 Woolridge that Council adopt the Return to Work (WHSCC) Policy as presented.
- Motion carried. Votes in favor - 5 Councillors.

WHSCC POLICY

- See Attached

PERMITS

MOTION - Moved by Councillor Roberts seconded by Councillor Byrne 17-027 that Council approve a permit for the Dr. Hugh Twomey Health Care Center to do renovations to the Laundry Room, subject to approval from Government Services.
- Motion carried. Votes in favor - 5 Councillors.

RENOVATIONS
AT DHTHC

MOTION - Moved by Councillor Roberts, seconded by Councillor Byrne 17-028 that Council approve a permit for Randolph and Vivian Elliott to operate a Hospitality Home subject to the following conditions.
- this development is a discretionary use under the RMD zoning and should be advertised for public notification. Council agrees if no response is received to the advertisement, the permit will be issued subject to approval from Government Services. If a response is received, the application will be reconsidered by Council.
- Motion carried. Votes in favor - 5 Councillors.

R & V ELLIOTT
re permit for a
Hospitality Home

Reference was made to a resident operating a vehicle repair business without a Council permit and not paying the Municipal business tax. Agreed Council look into this matter.

VEHICLE REPAIR
BUSINESS

CORRESPONDENCE

- Information only

1. Epilepsy Newfoundland and Labrador - re proclamation Purple Day, March 24th.
2. NL Crime Stoppers - re Police and Peace Officer of the Year Awards.
3. Town of Grand Falls-Windsor - Two letters re concerns with the Provincial Waste Management Strategy and CNWM.

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor
17-029 Roberts the meeting adjourn at 8:45 p.m.
- Motion carried. Votes in favor - 5 Councillors.

 MAYOR  SECRETARY