

A regular meeting of the Botwood Town Council was held on Wednesday, June 15, 2016 at 7:00 p.m. in the Council Chamber.

Members present: Mayor S. Sceviour, presided
Deputy Mayor D. Woolridge
Councillors: R. Byrne
R. Hancock
M. Roberts
B. Gill
H. Edison

Also present: S. Jerrett, Town Manager
A. Rowsell, Town Clerk

MINUTES

MOTION - Moved by Councillor Roberts, seconded by Councillor Byrne
16-059 that Council adopt the minutes of May 16, 2016 as circulated.
- Motion carried. Votes in favor - 7 Councillors.

MAYOR'S REPORT

Mayor Sceviour briefed Council on the recent trip to St. John's along with Deputy Mayor Woolridge and the Town Manager. A meeting was held with Minister John Haggie, Dept. of Health and Community Services on June 7, 2016. The meeting was a follow up to Council's letter to Minister Haggie concerning the recent decision by Central Health to close the Dr. Hugh Twomey Health Centre emergency room between 8 p.m. and 8 a.m. beginning this June. Mayor Sceviour said it was a good meeting. Minister Haggie was given information and facts concerning this facility and the surrounding area. Minister Haggie agreed to consider the information for a final look at the situation.

MEETING WITH
MINISTER
HAGGIE

Mayor Sceviour also noted there has been expressions of concern received from local NAPE representatives and some residents.

DEPUTY MAYOR'S REPORT

On May 27, Deputy Mayor Woolridge attended a Rug unveiling function at the Town of Northern Arm as part of their 125th Anniversary Celebration.

RECREATION AND TOURISM COMMITTEE

Stadium roof is almost completed. Project cost in under the approved funding. ACOA will approve the purchase of a dehumidifier for the arena. The Town Manager will get prices.

STADIUM ROOF
& DEHUMIDIFIER

The Town does not have an operator for the Stadium Canteen facility for the 2016-2017 season. Agreed Council approach the Boys and Girls Club re operation of the Canteen.

STADIUM
CANTEEN

MOTION - Moved by Councillor Hancock, seconded by Councillor Gill that 16-060 Council approve new arena rates for the 2016-2017 season.
- Motion carried. Votes in favor - 7 Councillors.

NEW ARENA
RATES

- See Attached List

Council has not received a response to the application for provincial funding towards the 2016 Summer Games.

Council has received approval for three student positions - 1 Sports and 2 Co-ordinators for the Summer Games. Interviews will be done next week.

THREE STUDENT
POSITIONS

Council has placed roofing membrane on 1 ramp at the skateboard park. It has reduced some of the noise level, however a thicker membrane will be considered for the other ramp.

SKATEBOARD
PARK

COMMERCIAL AND INDUSTRIAL DEVELOPMENT COMMITTEE

The Town Manager has spoken to Jeff Penney. There is no new development re Newgreen Technology Inc. Project proposal. Minister Mitchelmore has visited Tennessee, US re Bio Fuel products.

NEWGREEN
TECHNOLOGY

It was noted the Town of Grand Falls-Windsor is holding a Community Input Session tonight re Forest Diversification Strategy.

The Town Manager informed Council a salt boat will be arriving tonight. There will be other salt boats arriving.

SALT BOAT

The Town Manager noted there has been inquiries re tie up of other boats at the papershed dock.

FESTIVAL AND SPECIAL EVENTS COMMITTEE

Councillor Roberts informed Council there has been a good attendance at the Flying Boat Festival Committee Meetings. Plans and commitments for the FBF event are moving along.

FBF MEETING

Security is still an issue, however Councillor Roberts indicated how this matter is being worked on.

The Bayside Bash will be held at the Stadium with possible changes to the stage and bar location. Bands are booked.

The committee is trying to enhance the Botwood Day Parade and also considering other activities for children.

Councillor Roberts noted Canada Day Activities. The Pentecostal Assembly will be holding their annual Canada Day Celebrations. Councillor Roberts will contact the Pentecost re fireworks. Agreed Council use the fireworks purchased for the 2015 Bonfire for the Canada Day celebration.

CANADA DAY

2016
Blizzard
←

Reference to the FBF Boat Parade. Agreed to consider tokens for enrollment appreciation.

FBF BOAT
PARADE

Councillor Roberts informed Council of his research concerning updating the Town's Website. It was recommended existing websites for the Town of Badger, Springdale and Pasadena, would be sufficient for Botwood.

TOWN'S
WEBSITE

Councillor Roberts and the Town Manager have spoken with Brad Elliott re building the website. Agreed the Town Manager discuss a contract with Brad Elliott to build a new website for the Town.

FINANCE COMMITTEE

MOTION - 16-061 Moved by Councillor Gill, seconded by Councillor Edison that Council approve the Accounts Payable Transaction Journal dated April 14, 2016 to May 13, 2016 in the amount of \$99,978.26.
- Motion carried. Votes in favor - 7 Councillors.

A/P JOURNAL
EXPENDITURES

MOTION - 16-062 Moved by Councillor Gill, seconded by Councillor Byrne that Council authorize the Tax Recovery Plan for the year ended December 31, 2015 as submitted to Council by the Accounts Receivable Clerk. The Tax Recovery Plan will be submitted to the Department of Municipal Affairs in accordance with the Community Sustainability Partnership Accountability.
- Motion carried. Votes in favor - 7 Councillors.

TAX RECOVERY
PLAN

The Expense Report for January 1, 2016 to May 31, 2016 shows total expense percentage at 32.5%. This is below the five month average.

EXPENSE
REPORT

Council will meet Wednesday, June 22 to discuss the draft administrative pay grid, OH&S Safety and other matters.

Letter from Beothuk Institute Inc. requesting financial assistance. Council will not contribute.

PUBLIC/CAPITAL WORKS AND SPECIAL PROJECTS

Letter from Harry Parsons re damages to his lawn during this past winter snow clearing season. Agreed Council check distance of Mr. Parson's lawn from road right of way. Council will repair Mr. Parson's lawn.

H. PARSONS
re Lawn Damages

Council will also repair snow clearing damage to Mr. Dexter Vincent's lawn.

Correspondence from Fred Penney re a sewer septic system from property adjacent to S.E.A.'s property located on the waterfront.

F. Penney
re S.E.A Property

The Town Manager has discussed this matter with the Regional Office of Municipal Affairs and the Municipal Government Lawyer.

Agreed to write Fred Penney advising after seeking legal advise and speaking with officials from the Department of Municipal Affairs, it is the Town's position not to intervene in this matter.

MOTION - 16-063 Moved by Deputy Mayor Woolridge, seconded by Councillor Roberts that Council apply to the Gas Tax Secretarial for funding in the amount of \$296,000.00. Funds are calculated as follows:
- Existing Bank Balance - \$116,525.78 (as per annual expenditure report)
- Year 9 Allocation - 128,982.00 (total)
- Year 10 Allocation - 50,492.00 (portion)
Funds will be used for street reconstruction, paving and recapping sections of the following streets. Military Road, Water Street, Commonwealth Drive, Parsley Road, Adams Avenue, Wireless Road, Marine Drive and Hillview Road.
- Motion carried. Votes in favor - 7 Councillors.

GAS TAX
FUNDING

MOTION - 16-064 Moved by Deputy Mayor Woolridge, seconded by Councillor Edison that Council accept the tender for street reconstruction, paving and recapping received from Exploits Paving in the amount of \$193,993.88, subject to approval of Gas Tax Funding.
- Motion carried. Votes in favor - 7 Councillors.

STREET
MAINTENANCE

Two tenders were received for this work. Exploits Paving was the lowest tender.

EXPLOITS
PAVING

Councillor Roberts left the meeting at 8:50 p.m. due to a possible conflict of interest.

Letter from Murray & Sherry Roberts requesting Council replace 2 - 3 sidewalk slabs in front of their property at 59 Commonwealth Drive.

M. ROBERTS
re Sidewalk Slabs

Agreed this request be tabled until the next Council Meeting and the Public Works Committee will look at the area.

Councillor Roberts returned to the meeting at 8:55 p.m.

Work has started on the United Church Cemetery wall removal. Guardrail is being installed. Sods will be installed.

UNITED CHURCH
CEMETERY

Reference to Council's decision to purchase a 2009 Ford Super Duty F-350 Diesel Truck. Agreed discuss this matter with the Town's Leading Hand.

2009 FORD F-350

To date, approval has not been received from the Department of Municipal Affairs to borrow funding for new truck.

Councillor Woolridge informed Council he talked to the Waste Transfer Site Attendant. Everything is good re waste collection.

Dominic Building. Agreed Council have a price of the outside siding tested. Council will further investigate demolition of this building.

DOMINIC BUILDING

Councillor Roberts made reference to an old culvert located on Kevin Strowbridge's property. It was agreed Council is not responsible for this clean up.

PUBLIC PROTECTION COMMITTEE

The May 2016 Policing Report for Grand Falls-Windsor RCMP was received.

POLICING REPORT

Councillor Byrne informed Council that maintenance to the Fire Hall should include replacement of four windows, entrance door, concrete slab to entrance and insulation sprayed in truck bay.

FIRE HALL MAINTENANCE

ADMINISTRATION

Letter from Dept. of Municipal Affairs re Town Hall/Fire Hall, project N0. 17-MCW-17-00010 - Engineering Design Initiative.

NEW TOWN HALL/
FIRE HALL

MOTION - Moved by Councillor Edison, seconded by Deputy Mayor Woolridge that Council accept the Department of Municipal Affairs offer re Engineering Design Initiative-Town Hall/Fire Hall Project NO. 17- MCW-17-00010. Funding will be at a provincial/municipal cost sharing ratio of 80/20. Design cost has been estimated at \$190,000 and the municipal share (less GST and PST rebates) will be \$34,464.

- Motion carried. Votes in favor - 7 Councillors.

PERMITS

The Town Manager left the meeting at 9:35 p.m. due to a possible conflict of interest.

MOTION - Moved by Councillor Edison, seconded by Deputy Mayor
16-066 Woolridge that Council ratify permits issued from May 13, 2016 to
June 13, 2016.
- Motion carried. Votes in favor - 7 Councillors.
- See Attached List

RATIFY PERMITS

The Town Manager returned to the meeting at 9:38 p.m.

Request from Barry Parsons to erect a sign at the end of his driveway on
Fernwood Drive. Council will look at this location before approval is given.

B. PARSONS
re Sign

CORRESPONDENCE

1. MNL re Alberta Fires Emergency Appeal. Council will not contribute.
2. Mayor's March for Heart Disease and Stroke. – Information Only.
3. Town of Grand Falls-Windsor re support to establish MUN School of Nursing. Council will write a letter in support.

OTHER BUSINESS

Agreed Council issue a clean-up order to Derek Sceviour for property located at
2 Hillside Road and a clean-up order to Gerald Mews for property located at
13 Fraser Road.

D. SCEVIOUR &
G. MEWS
CLEAN-UP

Other properties were mentioned, however the Public Works Committee will
bring a list back to Council.

Councillors Gill and Hancock left the meeting at 10:00 p.m. due to a possible
conflict of interest.

Mayor Sceviour brought a request to Council from the Boys and Girls Club re
purchase of a Bouncy Castle.

BOUNCY CASTLE

MOTION - Moved by Councillor Edison, seconded by Councillor Roberts that
16-067 Council purchase a Bouncy Castle for the cost of \$2000.00 to be
used by the Boys and Girls Club for their events.
- Motion carried. Votes in favor - 5 Councillors.

Councillor Gill and Hancock returned to the meeting at 10:03 p.m.

MOTION - Moved by Councillor Edison, seconded by Deputy Mayor
16-068 Woolridge, the meeting adjourn at 10:05 p.m.
- Motion carried. Votes in favor - 7 Councillors.

 MAYOR  SECRETARY