

A regular meeting of the Botwood Town Council was held on Wednesday, June 14, 2017 at 7:00 p.m. in the Council Chamber.

Members present: Mayor S. Sceviour, presided
Deputy Mayor D. Woolridge
Councillors: R. Byrne
R. Hancock
M. Roberts
B. Gill
H. Edison

Also present: S. Jerrett, Town Manager
A. Rowsell, Town Clerk
C. Yates, Secretary

MINUTES

MOTION - Moved by Councillor Roberts, seconded by Deputy Mayor 17-052 Woolridge that Council adopt minutes of Regular Meeting held May 17, 2017 as circulated.
- Motion carried. Votes in favor - 7 Councillors.

MAYOR'S REPORT

Mayor Sceviour noted the Two Public Sessions held re Feasibility Assessment of Local Governance:
- June 5, 2017 - Northern Arm Fire Hall - attendance 65 people.
- June 6, 2017 - Botwood Collegiate - attendance 30 people.

FEASIBILITY
ASSESSMENT
MEETING

Council agreed to discuss this subject at the end of the Council Meeting.

FESTIVAL AND SPECIAL EVENTS COMMITTEE

Councillor Roberts noted the committee has held regular meetings. Most preliminary details have been put in place. There is a challenge regarding arrangements for security. The committee is working on some options to obtain security for the events.

FBF MEETING

Funding has been approved and sponsorship has increased from 2016.

Canada Day. This event will be partnered with the Pentecostal Church as in previous years. The Boys and Girls Club will also be involved.

CANADA DAY

MOTION - 17-053 Moved by Councillor Edison, seconded by Deputy Mayor Woolridge that Council spend the same amount of funds for purchase of fire works for Canada Day activities as spent for the Winter Blizzard.
- Motion carried. Votes in favor - 7 Councillors.

Councillor Roberts informed Council the Website is still in process. Mr. Elliott is waiting for some details from the Fire Dept.

TOWN WEBSITE

Training for the Office Staff is scheduled for next Tuesday.

FINANCE COMMITTEE

MOTION - 17-054 Moved by Councillor Gill, seconded by Councillor Byrne that Council ratify payment of routine expenditures in accordance with the Town's Accounts Payable Policy and Procedure. The amount of \$25,250.63 was paid for April 28, 2017 to May 31, 2017.
- Motion carried. Votes in favor - 7 Councillors.

RAFITY
PAYMENT

MOTION - 17-055 Moved by Councillor Gill, seconded by Councillor Hancock that Council approve the Accounts Payable Transaction Journal dated June 1 - June 13, 2017 in the amount of \$42,633.19.
- Motion carried. Votes in favor - 7 Councillors.

A/P JOURNAL
EXPENDITURES

The Town Clerk presented some facts relating to the Financial Evaluation Documents required to be submitted to the Department of Municipal and Environmental Affairs as part of the 2017-2018 Municipal Capital Works Applications. It was noted in order to balance revenues and expenditures to cover the debt payments for 2019 and 2020, an increase in property tax mil rate by .25% for both years was included in the figures.

FINANCIAL
EVALUATION
DOCUMENTS

Council agreed the Financial Evaluation Documents be forwarded to the Department of Municipal Affairs and Environment as presented, showing a possible increase in taxes. The increase would only be applied if Council receives Government funding for the Capital Works Projects and/or other revenue sources are not available.

Agreed Council reimburse Stanley Paul Noseworthy for a ladder damaged by the Town's Works Crew. A quote of \$149.49 including tax was received for replacement of the ladder.

S.P.
NOSEWORTHY
re Ladder

A request was received for Carla Bursey for exemption from Poll Tax as her husband is paying property taxes for their home they purchased in 2015.

C. BURSEY
re Poll Tax

Council agreed that an affidavit signed by both parties and Notary Public or Commissioner for Oaths, stating the property is a matrimonial property or a co-owned property, would be accepted for exemption purposes.

Council also agreed this decision will be on a go forward basis with no credit or refund for previous years.

Request from Botwood Mural Arts Society for material, as in pier timber and labour support for them to erect Story Boards to explain the history behind the present Seven Murals.

BOTWOOD
MURAL ARTS

Council agreed to look at the old pier wood located at the disposal site to find enough material.

The Town Clerk left the meeting at 7:20 p.m. C. Yates recorded the following motion.

A request was received form the Town Clerk, Audrey Rowsell, concerning Council's 5% share towards the employee RRSP Program. As the RRSP Plan does not allow contributions following the year an employee becomes age 71, she asked Council to consider contributing their Annual 5% share as an addition to her severance pay.

A. ROWSELL
re RRSP Plan

MOTION - Moved by Councillor Edison, seconded by Councillor Byrne 17-056 that after December 31, 2017, the 5% usually contributed by the Town to the RRSP Plan for Audrey Rowsell will be added to her severance package. This is because she will no longer be permitted to make contributions to the RRSP plan.
- Motion carried. Votes in favor - 7 Councillors.

A. Rowsell returned to the meeting at 7:24 p.m.

Mayor Sceviour vacated the Chair and left the room at 7:25 p.m. due to a possible conflict of interest. Deputy Mayor Woolridge took the Chair.

A letter was received from Wallace Sceviour concerning a parcel of land owned by the Sceviour's and located at Confederation Place. A request is made for Council to allow extension of water and sewer lines to service the next available block of land. As Council owns the land on the opposite side of the road, he asks Council to consider a cost sharing for the Water and Sewer services.

W. SCEVIOUR
re Parcel of Land

Agreed Council defer a decision on this request and pass the letter to the Public Works Committee for a recommendation.

Deputy Mayor Woolridge vacated the Chair and Mayor Sceviour returned to the meeting at 7:35 p.m.

The Town Manager informed Council a new lawn mower is required for Public Works.

NEW LAWN
MOWER

The Public Works Committee will look at some options. Agreed if price is under \$5000.00, the Town Manager will approve the purchase.

Councillor Byrne left the meeting at 7:40 p.m. due to a possible conflict of interest.

A quote was received form D. Byrne & Sons Ltd to install a waterline from the Kin Centre to Staff Road. Price includes supply of excavator, 2 pipe fitters, 1 labourer and supervisor. The Town will be responsible for supply of materials, cutting asphalt, bedding and front end loader.

INSTALL NEW
WATERLINE

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor 17-057 Edison that Council contract D. Byrne & Sons Ltd to install a waterline from the Kin Centre to Staff Road as per their quote submitted at a cost of \$19,800.00 + HST.
- Motion carried. Votes in favor - 6 Councillors.

Councillor Byrne returned to the meeting at 7:45 p.m.

PUBLIC PROTECTION COMMITTEE
Policing Report for Grand Falls-Windsor RCMP for the month of May 2017 was received.

POLICING
REPORT

The Town Manager informed Council of an incident which occurred on the old Abitibi Shed Roof on Sunday morning. There was a break-in to the building. No damage was done.

ABITIBI SHED
ROOF

Councillor Byrne informed Council the Fire Department is trying to set up an evacuation procedure for one wing at the Twomey Centre.

EVACUATION
PROCEDURE AT
DHTHC

RECREATION AND TOURISM COMMITTEE

MOTION - Moved by Councillor Hancock, seconded by Councillor Gill 17-058 that Council accept the ACOA Contribution Agreement for funding under the 150 Community Infrastructure Program. Funding is approved for the amount of \$32,201.00 to be used for improvements to the Playground Park.
- Motion carried. Votes in favor - 7 Councillors.

ACOA
CONTRIBUTION
AGREEMENT

The Town Manager noted the Playground Equipment recently purchased will be considered the Town's share for the project.

PLAYGROUND
EQUIPMENT

Deputy Mayor Woolridge asked when a date can be set for installation of the new playground equipment so volunteers can be notified.

Central NL Summer Games - C. Yates attended a meeting on June 1, 2017 with other Towns. It was noted that participation has been down in previous years regarding some sports. Some suggestions were made by the Towns involved. Consider cutting time to 2 days with 4 Sporting Events. It was also suggested the Town of Grand Falls-Windsor could host every year.

CENTRAL NL
SUMMER GAMES

Council agreed with the 2 day event and 4 sports programs, however it was felt we should not commit to Grand Falls-Windsor hosting every year. This Summer Games Event does bring people into Botwood which benefits other establishments in town.

MOTION - Moved by Councillor Roberts, seconded by Councillor Byrne 17-059 that Council support the Botwood Seaport Figure Skaters in their application to Host the Newfoundland and Labrador Star Provincial Figure Skating Event to be held February 9-10, 2018.
- Motion carried. Votes in favor - 7 Councillors.

NL STAR
PROVINCIAL
FIGURE SKATING
EVENT

COMMERCIAL AND INDUSTRIAL DEVELOPMENT COMMITTEE

The Town Manager informed Council of visitors from Korea looking at Botwood re a peat operation.

PEAT OPERATION

Biofuel Project - Council sent a letter to Jeff Penney, New Green Technologies regarding indemnification of the former Abitibi-Bowater properties to be utilized for the biofuel project.

BIOFUEL
PROJECT

New Green Technologies are still working with the Provincial Government.

Mayor Sceviour informed Council the Coast Guard Boat - Terry Fox tied up to the Port Corporation Dock Today.

Mayor Sceviour also informed Council that Irving is bringing in products next week which they will be storing in the Dock Shed. A wall is being erected in the shed to make a divide for the two parties presently using the facility. There will be gates installed on the premises and some ground work.

Councillor Roberts has been hired by the Port Corporation as Harbour Master.

HARBOUR
MASTER

ADMINISTRATION

MOTION - Moved by Councillor Roberts, seconded by Councillor Edison 17-060 that C. Yates be appointed as the Alternate Returning Officer for the September 26, 2017 Municipal Election.
- Motion carried. Votes in favor - 7 Councillors.

ALTERNATE
RETURNING
OFFICER

MOTION - Moved by Councillor Edison, seconded by Councillor Gill that 17-061 nomination day for the September 26, 2017 Municipal Election will be held on August 29, 2017 from 8:00 a.m. to 8:00 p.m.
- Motion carried. Votes in favor - 7 Councillors.

NOMINATION
DAY

MOTION - Moved by Councillor Roberts, seconded by Deputy Mayor
17-062 Woolridge that the Advance Poll for the September 26, 2017
Municipal Election will be held on September 19, 2017.
- Motion carried. Votes in favor - 7 Councillors.

ADVANCE POLL

MOTION - Moved by Councillor Edison, seconded by Councillor Byrne
17-063 that as per an agreement signed between the Town of Botwood
and the Botwood Public Library in May 1992, Council will
transfer ownership of this property to the Provincial Information
and Library Resources Board.
- Motion carried. Votes in favor - 7 Councillors.

TRANSFER
OWNERSHIP OF
LIBRARY
PROPERTY

The Town has received approval from Services Canada for 3 Student
positions - 2 for Summer Sports and 1 for Beautification.

STUDENT
POSITIONS

PERMITS

MOTION - Moved by Councillor Roberts, seconded by Councillor Byrne
17-064 that Council ratify permits issued to June 14, 2017.
- Motion carried. Votes in favor - 7 Councillors.

RATIFY PERMITS

CORRESPONDENCE

Letter from Joy Beson requesting to have a bench set up on Killick Island in
memory of her father, Edward (Dick) Clarke. The family agrees to pay for
the cost of the bench and an engraved plaque. Council agreed to advise
Ms. Beson of approval.

J. BESON
re Bench in Memory
of her Father

Mayor's March for Heart Disease and Stroke - Summer/Fall 2017. - NO

OIPC Commissioner - Practice Bulletin on Conducting a Reasonable Search
and Privacy Tips - Information only.

Mayor Sceviour informed Council of a viewing of the Killick Island Bunkers
with a possible use for this facility as a Tourist Attraction.

KILLICK ISLAND
BUNKERS

Mayor Sceviour also noted a number of repairs needed to the steps on the island and to the wharf. Agreed the wharf should be barred off, however some maintenance will be required before the Botwood Day Fireworks.

REPAIRS ON
ISLAND AND
WHARF

Councillor Gill brought up the condition of the Front Porch of the Town Hall. Council had agreed to remove this part of the building. Agreed we talk to our Works Department Staff regarding this matter.

REMOVAL OF
FRONT PORCH AT
TOWN HALL

Councillor Roberts advised Council the 2017 Bill Roberts Softball Tournament will be the last one. He noted Patricia Hynes-Coats of Conception Bay South, the National President of MADD will be attending the event. Councillor Roberts thanked Council for naming the field The Bill Roberts Memorial Softball Field.

BILL ROBERTS
FINAL
TOURNAMENT

Councillor Hancock noted the Town Hall Steps and Wall needs to be painted.

MOTION - Moved by Councillor Roberts, seconded by Councillor Byrne 17-065 that Council submit a cheque in the amount of \$491.71 to McInnes Cooper as 50% reimbursement for repairs due to water damage at property located at 1 Ivany's Lane.
- Motion carried. Votes in favor - 7 Councillors

REPAIR DAMAGE
AT 1 IVANY'S
LANE

Mayor Sceviour briefed Council on the Two Public Sessions held re Feasibility Assessment of Local Governance. Another public meeting will be scheduled for the middle of July to give more information to residents. The report will be submitted to Government by the end of July.

ANOTHER PUBLIC
MEETING RE
FEASIBILITY
ASSESSMENT

MOTION - Moved by Councillor Edison, seconded by Deputy Mayor 17-066 Woolridge the meeting adjourn at 9:10 p.m.
- Motion carried. Votes in favor - 7 Councillors.

 MAYOR  SECRETARY