

A regular meeting of the Botwood Town Council was held on Wednesday, June 13, 2018 at 7:00 p.m. in the Council Chamber.

Members present: Mayor S. Sceviour, presided  
Deputy Mayor D. Woolridge  
Councillors: B. Parsons  
B. Gill  
M. Roberts  
T. White  
R. Byrne

Also present: S. Jerrett, Town Manager  
A. Rowsell, Town Clerk

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MINUTES

MOTION - Moved by Councillor White, seconded by Councillor Roberts  
18-066 that Council adopt the minutes of May 9, 2018 as circulated.  
- Motion carried. Votes in favor - 7 Councillors.

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MAYOR'S REPORT

The Town has received approved funding for three Capital Works projects.

CAPITAL WORKS  
PROJECTS

MOTION - Moved by Councillor Parsons, seconded by Councillor Roberts  
18-067 that Council accept the Department of Municipal Affairs and  
Environment cost sharing funding for New Building Canada  
Fund, Small Communities Fund Project NO.17-SCF-19-00087  
Confederation Place - Water, Sewer and Road. Funding will be  
at a Federal/Provincial and Municipal cost sharing ration as  
follows:  
Total Project Cost - \$650,000.00 less GST/HST Rebate -  
\$589,442.00.

Federal Contribution -----\$196,461  
Provincial Contribution----\$334,037  
Municipal Contribution ----\$ 58,944

- Motion carried. Votes in favor - 7 Councillors.

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MOTION - Moved by Councillor Parsons, seconded by Councillor White  
18-068 that Council accept the Department of Municipal Affairs and  
Environment cost sharing funding for New Building Canada  
Fund, Small Communities Fund Project NO. 17-SCF-19-00088  
Septic Tank - Circular Road, Outflow Project.

Funding will be at a Federal/Provincial and Municipal cost sharing ration as follows:

Total Project Cost - \$175,000.00 less GST/HST Rebate - \$158,696.00.

Federal Contribution -----\$52,893

Provincial Contribution ---- \$89,933

Municipal Contribution ----\$15,870

- Motion carried. Votes in favor - 7 Councillors.

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MOTION - 18-069 Moved by Councillor Parsons, seconded by Councillor White that Council accept the Department of Municipal Affairs and Environment cost sharing funding for New Building Canada Fund, Small Communities Fund Project NO. 17-SCF-19-00089 Fernwood Drive Sanitary Sewer. Funding will be at a Federal/Provincial and Municipal cost sharing ratio as follows:  
Total Project Cost \$480,000.00 less GST/HST Rebate \$435,281.00.

Federal Contribution -----\$145,079

Provincial Contribution ----\$246,674

Municipal Contribution ----\$ 43,528

- Motion carried. Votes in favor - 7 Councillors.

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The Town did not receive Capital Works Funding for the Paving application.

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The meeting closed at 7:20 p.m.

Mayor Sceviour made a presentation to Mr. Darren Woolridge in recognition of him receiving the Distinguished Vice-Principal Award from the Canadian Association of Principals.

D. WOOLRIDGE  
re Award

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A delegation from the Botwood Mural Arts Society were presented with a cheque in the amount of \$10,00.00 for Town Sponsorship towards the 2018 Global Mural Arts Convention which will be held in Botwood.

MURAL ARTS  
CHEQUE  
PRESENTATION

All guests left the Chamber at 7:35 p.m.

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Mayor Sceviour opened the meeting at 7:40 p.m.

MUNICIPAL WORKS COMMITTEE

Letter of complaint from Marie Mills re garbage blowing around. Agreed Council write NL & LAB Housing concerning this matter.

M. MILLER  
re Garbage

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Councillor Byrne left the meeting at 7:42 p.m. due to a possible conflict of interest.

Letter & Petition to pave gravel section of Valley Road North was received from residents living in this area. The Town does not own this road and it must meet Town Regulation Standards before ownership can be transferred to the Town. Agreed Council write residents giving them this information. The letter will be presented to Committee as a whole for approval.

VALLEY ROAD  
NORTH  
RESIDENTS  
re Paving

Councillor Byrne returned to the meeting at 7:50 p.m.

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There are three large areas which require paving patching due to water breaks. The Town's Leading Hand will measure the areas to have the paving work done.

PAVING DUE TO  
WATER BREAKS

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There are seven concrete blocks on the Airbase which need to be replaced this year. The Town Manager and Deputy Mayor will get a cost price for removal & replacement of the concrete.

REPLACE  
CONCRETE  
BLOCKS

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MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor 18-070 White that Council issue clean-up orders to the owners of properties as recommended by the Municipal Works Committee.  
- Motion carried. Votes in favor - 7 Councillors.

CLEAN-UP  
ORDERS

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MOTION - Moved by Deputy Mayor Woolridge seconded by Councillor 18-071 Byrne that Council purchase ten more metal garbage containers and lids to be placed around town.  
- Motion carried. Votes in favor - 7 Councillors.

TEN MORE  
GARBAGE  
CONTAINERS

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New Street Signs - Agreed Council get quotes for purchase of new street signs.

NEW STREET  
SIGNS

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PUBLIC PROTECTION COMMITTEE

Councillor Roberts gave an update re work and hiring of a Commissionaire. This enforcement service does not have the authority the Town is looking for and it would be costly. The matter will be referred to the committee for further discussion.

COMMISSION-  
AIRE

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Councillor Roberts also noted the Grand Falls-Windsor Municipal Enforcement travels through Bishop's Falls for work transportation only.

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School Bus Stops - Ditching is being done near Hollett Place. The bus stop in that location will be moved. The Valley Road - Armview Crescent bus stop will be placed as agreed. A decision for other bus stops will be made around mid August.

SCHOOL BUS  
STOPS

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Traffic Flow on Fernwood Drive at the Hillview Road Intersection. This will be discussed at the Committee Meeting.

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Crosswalk markings will be done as soon as possible.

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Councillor Roberts made reference to the Beachfront property in front of the Yacht Club boat house and the access road in the same area. The area needs some clean-up and the road needs some gravel. This work will be done.

YACHT CLUB  
AREA CLEAN-UP

Councillor Roberts will talk to a member of the Yacht Club concerning their use of the boat house.

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The Public Works Committee will look at having 2 way traffic at the lower end of Circular Road and report back to Council.

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SPECIAL EVENTS COMMITTEE

A flying Boat Festival meeting was held June 12<sup>th</sup>. There will be a dance at the stadium on Saturday night. Volunteers are needed for the bar tenders.

FLYING BOAT  
FESTIVAL

Terry Sheppard will be looking after security.

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Canada Day - Councillor Byrne will check with the Pentecostal Church re  
Canada Day Events.

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HERITAGE, SENIORS AND COMMUNITY SERVICES COMMITTEE

The museums are open with visitors going through. Students will be hired  
soon.

HERITAGE  
MUSEUM

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RECREATION AND YOUTH COMMITTEE

Request for off-leash dog park. The Town Manager and Councillor White  
will look at the property located on Military Road at the rear of property  
presently leased to Penney Paving. If this site is suitable, Council will apply  
for a grant to cut trees.

DOG PARK

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Proposed Hiking Trail -

MOTION - Moved by Councillor White, seconded by Councillor Byrne that  
18-072 Council give authority to the Town Manager to submit an  
application to Crown Land for control of property off Route 350  
and along Peter's River to be developed as a Hiking Trail.  
- Motion carried. Votes in favor - 7 Councillors.

HIKING TRAIL

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Councillor White noted that the 2019 Spring News Letter should include a  
notice for Community Service Groups to volunteer with Town Clean-up  
areas.

SPRING NEWS  
LETTER

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Councillor White noted the Town should consider a designated area for flea  
markets and other vendors. The multi purpose building and area on the  
Airbase was suggested. Agreed this project be considered as part of the  
Heritage Park development.

AREA FOR FLEA  
MARKETS

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Agreed Council approach the current stadium Canteen operator regarding the  
2018-2019 Season.

CANTEEN  
OPERATOR

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Councillor Roberts noted that Botwood Minor Hockey has received the Bauer First Shift Hockey Program again for 2018-2019. This program assists kids into the hockey sport.

BAUER FIRST  
SHIFT HOCKEY  
PROGRAM

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Splash Pad Update -

The Town Manager and Councillor White will look at the area near the Boys and Girls Club and report back to Council.

SPLASH PAD

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PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE

Mayor Sceviour updated Council on the proposed Wood Chip Project.

WOOD CHIP  
PROJECT

MOTION - Moved by Councillor Roberts, seconded by Councillor Byrne 18-073 that Council proceed with the financial arrangement with Harold Sheppard Limited for purchase of land, shed, lease of land and a grant in lieu regarding the former Abitibi shed and property.  
- Motion carried. Votes in favor - 7 Councillors.

Council will retain legal counsel to move forward with the above motion.

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MOTION - Moved by Councillor Roberts, seconded by Councillor Byrne 18-074 that Council give Harold Sheppard Limited approval in principle to prepare a site on Route 350 to set up a Wood Chipping Operation, subject to completion of a development permit and subject to all government regulations.  
- Motion carried. Votes in favor - 7 Councillors.

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MOTION - Moved by Councillor Parsons, seconded by Councillor Byrne 18-075 that if necessary Council will give permission to Harold Sheppard Ltd. to relocate the sawmill operation to the old Abitibi Shed.  
- Motion carried. Votes in favor - 7 Councillors.

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Agreed Council engage Tina Jewer, LL.B for legal Counsel.

T. JEWER LLB.  
LEGAL COUNSEL

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FINANCE AND HUMAN RESOURCES COMMITTEE

MOTION - Moved by Councillor Parsons, seconded by Councillor Gill that  
18-076 Council ratify payment of routine expenditures in accordance  
with the Town's accounts Payable Policy and Procedure. The  
amount of \$23,688.60 was paid for May 8-23, 2018.  
- Motion carried. Votes in favor - 7 Councillors.

A/P ROUTINE  
EXPENDITURES

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MOTION - Moved by Councillor Parsons, seconded by Deputy Mayor  
18-077 Woolridge that Council approve the Accounts Payable  
Transaction Journal dated May 23-June 11, 2018 in the amount  
of \$63,741.83.  
- Motion carried. Votes in favor - 7 Councillors.

A/P  
TRANSACTION  
JOURNAL

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Letter from Judy's Hair Fashions re account.

JUDY'S HAIR  
FASHIONS

MOTION - Moved by Councillor Parsons, seconded by Councillor Gill that  
18-078 Council approve a three month credit for her 2018 Business  
Tax.  
- Motion carried. Votes in favor - 7 Councillors.

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Department of Municipal Affairs and Environment Correspondence re  
Community Sustainability Partnership Accountability Measures and  
Exemptions. These requirements were introduced by the Department in  
2015-2016.

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Agreed Council post of copy of the Town's 2018 Budget on the Website.

BUDGET ON  
WEBSITE

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Agreed Council post a copy of the Town's Council Minutes on the Website.  
The Town Manager will get some information from other Towns regarding  
format and privacy before posting the minutes.

MINUTES ON  
WEBSITE

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Wood Chipper - The Town Manager contacted the Town of Grand Falls-  
Windsor re leasing their wood chipper several times a year.

WOOD CHIPPER

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Sewer Camera - The Town Manager has located a sewer camera for purchase on Amazon.ca.

SEWER CAMERA

MOTION - Moved by Councillor Parsons, seconded by Deputy Mayor 18-079 Woolridge that Council give approval for the Town Manager to proceed with purchase of a sewer camera.  
- Motion carried. Votes in favor - 7 Councillors.

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Deputy Mayor Woolridge left the meeting at 9:45 p.m. due to a possible conflict of interest.

MOTION - Moved by Councillor Parsons, seconded by Councillor Byrne 18-080 that Council proceed with the application to hire Blair Newhook under the Enhanced Education and Skills Labour Program.  
Motion carried. Votes in favor - 6 Councillors.

B. NEWHOOK

Deputy Mayor Woolridge returned to the meeting at 9:47 p.m.

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MOTION - Moved by Councillor Parsons, seconded by Councillor Roberts 18-081 that Council move forward to have TBS Consulting Inc. do an External Public Works Review to be presented to Council by Mid-September, 2018 at a cost of \$19,995.00 + HST.  
- Motion carried. Votes in favor - 7 Councillors.

TBS CONSULTING  
EXTERNAL  
PUBLIC WORKS  
REVIEW

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ADMINISTRATION

Alma Critchley - Request to place bench on road to Killick Island. Council approves the request with same guideline as previous requests.

A. CRITCHLEY  
re bench

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PERMITS

MOTION - Moved by Councillor Parsons, seconded by Deputy Mayor 18-082 Woolridge that Council give approval for Sunshine Investments Inc. Crown lands application to acquire land to be used for beef cattle, forage and pasture, subject to all government regulations.  
- Motion carried. Votes in favor - 7 Councillors.

SUNSHINE  
INVESTMENTS  
INC.

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MOTION - Moved by Councillor Roberts, seconded by Councillor Parsons  
18-083 that Council give approval for Sunshine Investments Inc. to  
develop land for beef cattle, forage and pasture, subject to all  
government regulations.  
- Motion carried. Votes in favor - 7 Councillors.

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MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor  
18-084 Gill that Council ratify permits issued to June 6, 2018.  
- Motion carried. Votes in favor - 7 Councillors.

RATIFY PERMITS

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CORRESPONDENCE

1. Town of Point Leamington - Councillor Orientation Training on June 20.  
Some Council members will attend.
2. Hon. Gerry Byrne, Dept. of Fisheries and Land Resources - re  
development of the forest industry in Central Newfoundland.
3. Royal Canadian Legion - re Memorial Day - July 1<sup>st</sup>.

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MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor  
18-085 Byrne the meeting adjourn at 9:40 p.m.  
- Motion carried. Votes in favor - 7 Councillors.

 MAYOR  SECRETARY