

A regular meeting of the Botwood Town Council was held on Wednesday, July 12, 2017 at 7:00 p.m. in the Council Chamber.

Members present: Mayor S. Sceviour, presided
Deputy Mayor D. Woolridge
Councillors: R. Byrne
R. Hancock
M. Roberts
B. Gill
H. Edison

Also present: S. Jerrett, Town Manager
A. Rowsell, Town Clerk
C. Yates, Secretary

MINUTES

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor 17-067 Byrne that Council adopt minutes of Regular Meeting held June 14, 2017 as circulated.
- Motion carried. Votes in favor - 7 councillors.

MAYOR'S REPORT

Mayor Sceviour attended the following:

- Mrs. M. Nichols 95th Birthday Celebration.
- June 27 - The Lionel Kelland Hospice Project Announcement.

Mayor Sceviour informed Council a draft of the final presentation regarding amalgamation of the Town of Botwood and the Town of Northern Arm was received. A copy is in the office if Council members wish to view the document.

AMALGAMATION
FINAL DRAFT

COMMERCIAL AND INDUSTRIAL DEVELOPMENT COMMITTEE

Biofuel Project. New Green Technology has submitted a basic Business Plan to Government.

BIOFUEL
PROJECT

Korean representatives approached Council re investment in their peat moss project. The Town Manager informed them, the Town does not invest in business projects.

PEAT MOSS
PROJECT

FESTIVAL AND SPECIAL EVENTS COMMITTEE

Councillor Roberts advised sponsorships are in place for the FBF. Security is still an issue. The committee will check with the Grand Falls-Windsor Security group after the Salmon Festival. He noted some Town residents may be interested in the Security Work. Bands for the events are booked, music for the Airbase has been arranged and the Booth Set Up is in place. Next FBF Meeting will be held near the end of July.

FLYING BOAT
FESTIVAL

Councillor Roberts advised the Town Manager has continued communication with Brad Elliott concerning the New Website. He is presently trying to remove the old website. The Town Manager suggests the Town retain Brad as a maintenance for structural changes for a small fee. Staff training has taken place.

NEW WEBSITE

Mayor Sceviour noted there is no place for comments from viewers. This matter was previously discussed and it was felt comments should be viewed prior to being accepted on the website.

The 25th and final Bill Roberts Softball Tournament will take place this weekend.

Maintenance work has been done on the lower softball dugouts this week.

FINANCE COMMITTEE

MOTION - Moved by Councillor Gill, seconded by Councillor Edison that 17-068 Council approve the Accounts Payable Transaction Journal dated June 14, 2017 to July 10, 2017 in the amount of \$82,655.12.
- Motion carried. Votes in favor - 7 Councillors.

A/P JOURNAL
EXPENDITURES

Agreed Council donate an item to the Central Newfoundland Antique Auto Club for their 2017 Car Show loot bags. The Town will also donate a Mayor's Plaque for this event.

ANTIQUA AUTO
CLUB LOOT BAGS

MOTION - Moved by Councillor Gill, seconded by Deputy Mayor
17-069 Woolridge that Council issue letters to delinquent tax payers and
Council will implement aggressive measures to have the
delinquent accounts paid.
- Motion carried. Votes in favor - 7 Councillors.

LETTERS TO
DELINQUENT
TAX PAYERS

Councillor Edison suggested the Finance Committee review its tax collection
policy.

PUBLIC/CAPITAL WORKS AND SPECIAL PROJECTS COMMITTEE

Mayor Sceviour vacated the Chair and left the meeting at 8:07 p.m. due to a
possible conflict of interest. Deputy Mayor Woolridge took the Chair.

The Committee met June 29 to discuss the request from Wallace Sceviour
concerning a parcel of land owned by the Sceviour's and located at
Confederation Place.

SCEVIOUR'S
LAND

MOTION - Moved by Councillor Edison, seconded by Councillor Byrne
17-070 that Council accept the recommendation of the Public Works
Committee to inform Mr. W. Sceviour that Council is not
prepared to cost share the extension of water and sewer services
to the upper end of Confederation Place. Mr. Sceviour will be
permitted to build a single residential building on the parcel of
land and he will be responsible for all water, sewer and drainage
systems from this lot to the town service. Also, all town
development regulations must be met for this project.
- Motion carried. Votes in favor - 6 Councillors.

Mayor Sceviour returned to the meeting and resumed the Chair at 8:12 p.m.

Central Newfoundland Waste Management provided a copy of their Financial
Audit Statement for the year ended December 31, 2016 - Information only.

CNWM
FINANCIAL
STATEMENT

Letter from Bernetta Jacobs expressing concern re dust from the high amount
of traffic on Lighthouse Road.

B. JACOBS
re dust

The Town Manager informed Council that calcium has been put on the road
and it will be done again.

Spot Cash Building

MOTION - 17-071 Moved by Deputy Mayor Woolridge, seconded by Councillor Byrne that Council issue a Demolition Order for the Spot Cash Building located on property at 211 Water Street, Botwood NL - Parcel ID 015-734.
- Motion carried. Votes in favor - 7 Councillors.

DEMOLITION
ORDER

The Town Manager gave Council a copy of monthly overtime summary for the Public Works Department from January to June 2017. The next step is to discuss overtime with the shop steward.

OVERTIME
SUMMARY

Deputy Mayor Woolridge informed Council there are a number of patch paving jobs such as driveway repairs and other areas of pavement destroyed due to water breaks and snow clearing which are too big for the Town's Recycling Machine and workers.

PAVING JOBS

MOTION - 17-072 Moved by Deputy Mayor Woolridge, seconded by Councillor Roberts that Council engage Baker's Paving Ltd to do 11 small patch paving jobs at \$3.50 sq ft.
- Motion carried. Votes in favor - 7 Councillors.

BAKER'S PAVING

Deputy Mayor Woolridge mentioned the pavement recently removed to install a new waterline on Circular Road to Staff Road. Baker's Paving Ltd has been requested to submit a quote to replace pavement.

MOTION - 17-073 Moved by Deputy Mayor Woolridge, seconded by Councillor Edison that Council approve paving for an area of 200' x 25' for the Circular Road new waterline installation project at a maximum cost of \$20,000.00.
- Motion carried. Votes in favor - 7 Councillors.

The Town Manager informed Council the Town can submit a Capital Works Application for a Road Work/Paving Project and use the Gas Tax Funds for the Town's 50% share. He advised the Town's Capital Works Application for 2017-2018 Road Work/Paving has been revised and re-submitted.

CAPITAL WORKS
APPLICATION

Agreed Council use Gas Tax Funds to do some street paving this year.

MOTION - 17-074 Moved by Deputy Mayor Woolridge, seconded by Councillor Edison that the Town of Botwood submit a Capital Investment Plan to the Department of Municipal Affairs and Environment for Gas Tax Funding in the amount of \$128,800.00 for 2017 Paving Plan for the following roads.
Ivany's Lane
Marine Drive/Pattison Ave.
Commonwealth Drive/Hollett Place
- Motion carried. Votes in favor - 7 Councillors.

CAPITAL
INVESTMENT
PLAN FOR GAS
TAX FUNDING

Councillor Byrne left the meeting at 8:40 p.m. due to a possible conflict of interest.

MOTION - 17-075 Moved by Deputy Mayor Woolridge, seconded by Councillor Roberts that Council approve payment to D. Byrne & Sons Ltd for the contract job re installation of waterline on Circular Road to Staff Road in the amount of \$22,770.00, including HST.
- Motion carried. Votes in favor - 6 Councillors

D. BYRNE & SONS
INSTALLATION
OF WATERLINE

MOTION - 17-076 Moved by Deputy Mayor Woolridge, seconded by Councillor Hancock that Council approve payment to D. Byrne & Sons Ltd for 10 loads of screened gravel in the amount of \$1,495.00, including HST.
- Motion carried. Votes in favor - 6 Councillors.

MOTION - 17-077 Moved by Deputy Mayor Woolridge, seconded by Councillor Edison that Council approve payment to D. Byrne & Sons Ltd for two days extra work on the waterline project in the amount of \$5,520.00 including HST.
- Motion carried. Votes in favor - 6 Councillors.

MOTION - 17-078 Moved by Councillor Roberts, seconded by Councillor Edison that Council tender for Winter Sand as per amounts recommended by the Leading Hand.
- Motion carried. Votes in favor - 6 Councillors.

WINTER SAND
TENDER

Councillor Byrne returned to the meeting at 8:44 p.m.

Deputy Mayor Woolridge informed Council of major damage to a residence on Cramm's Road during the Town's Waterline flushing. The Town Manager informed Council a claim has been submitted to the Town's insurance company for the damage.

DAMAGE TO
RESIDENCE ON
CRAMM'S ROAD

Agreed Council employees should be more diligent when flushing lines and opening fire hydrants as some properties, driveways and roads are being damaged.

PUBLIC PROTECTION COMMITTEE

RCMP Policing Report for Grand Falls-Windsor RCMP for the month of June.

POLICING
REPORT

Councillor Byrne mentioned the old fire siren has been damaged by lightning. Damage may have also occurred at the Green Depot.

DAMAGE TO OLD
FIRE SIREN

RECREATION AND TOURISM COMMITTEE

E-mail from Katherine Wellman expressing concern re the beach adjacent to Church Road. Agreed to advise Ms. Wellman the Town would provide garbage bags for clean-up and pick the bags up when filled.

K. WELLMAN
re beach

E-mail from Glenn Oake re condition of gazebo on King's Ridge. The gazebo has now been repaired and painted.

G. OAKE
re gazebo

Deputy Mayor Woolridge informed Council the new piece of playground equipment will be installed on Friday. Groups in Town have been asked to help with this project. Refreshments will be provided.

NEW
PLAYGROUND
EQUIPMENT

The Botwood Seaport Skaters Club has been awarded hosting of the NL & LAB Star Provincial Figure Skating Event to be held February 9-10, 2018.

SEAPORT
SKATERS CLUB

PERMITS

MOTION - 17-079 Moved by Councillor Edison, seconded by Councillor Byrne that Council approve a permit for Gary Hoffe to remove concrete, bring in fill and build a house at 21 Commonwealth Drive, with one condition, that the drainage from his property does not impede his neighbours property.
- Motion carried. Votes in favor - 7 Councillors.

G. HOFFE
re 21
Commonwealth
Drive

MOTION - 17-080 Moved by Councilor Hancock, seconded by Councillor Roberts that Council approve a permit for Parkland Fuel Corporation to acquire a liquor license for the Ultramar Gas Station at 80 Highway 350, Botwood, NL.
- Motion carried. Votes in favor - 7 Councillors.

PARKLAND FUEL
CORPORATION
LIQUOR LICENSE

MOTION - 17-081 Moved by Councillor Byrne, seconded by Deputy Mayor Woolridge that Council ratify permits issued from June 15, 2017 to July 10, 2017.
- Motion carried. Votes in favor - 7 Councillors.

RATIFY PERMITS

CORRESPONDENCE

Letters from Marilyn Smith re memorial celebration on August 8, 2017 in memory of Christopher Pope. A memorial bench will be placed at the playground in his memory. They request a donation towards the event.

M. SMITH
re memorial bench

Agreed Council would not offer a donation.

Memo from Municipal Assessment Agency. Mr. Bob Hobbs, Central Director re update on the board. Information only.

Copy of a letter from Canadian Federation of Independent Business to Hon. Eddie Joyce, Minister of Municipal Affairs and Environment re approval process for signage - Information Only.

Councillor Gill informed Council that people are sill dumping inside the Waste Transfer Site. The Town Manager will talk to S. Langdon concerning this matter.

WASTE TRANSFER
SITE

Councillor Gill mentioned siding/facia off the Firehall as well as the condition of the Town Hall front entrance.

Councillor Roberts noted the Pentecostal Assembly cancelled the Canada Day Celebrations due to poor weather. Agreed the Town would still make its regular contribution towards the cost of this event as all the supplies were purchased.

CANCELLATION
OF CANADA DAY
CELEBRATIONS

Councillor Byrne noted the poor condition of Water Street near the old Irving Oil property. He suggested Council do some patch paving in this area.

Letter from Lorraine Buckley, Commonwealth Drive re damage to lawn. Agreed Council will fix the damages.

L. BUCKLEY
re lawn damage

Councillor Woolridge mentioned leaks in the Flying Boat Museum. Some leaks have been fixed with an epoxy compound and it seems to work will. Agreed to continue using this material to fix other leaks.

FLYING BOAT
MUSEUM LEAKS

Mayor Sceviour informed Council there will be a Run the Rock Event at Foodland Parking Lot on July 29, 2017.

RUN THE ROCK
EVENT

MOTION - Moved by Councillor Edison, seconded by Councillor Byrne
17-082 the meeting adjourn at 9:30 p.m.
- Motion carried. Votes in favor - 7 Councillors.

 MAYOR  SECRETARY