

A regular meeting of the Botwood Town Council was held on Wednesday, January 18, 2017 in the Council Chamber at 7:30 p.m.

Members present: Mayor S. Sceviour, presided  
Deputy Mayor D. Woolridge  
Councillors: R. Byrne  
R. Hancock  
M. Roberts  
B. Gill  
H. Edison

Also present: S. Jerrett, Town Manager  
A. Rowsell, Town Clerk  
C. Yates, Secretary

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#### MINUTES

MOTION - Moved by Councillor Edison, seconded by Deputy Mayor  
17- 001 Woolridge that Council adopt the minutes of Regular Meeting  
held December 14, 2016, as circulated.  
- Motion carried. Votes in favor - 7 Councillors

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MOTION - Moved by Councillor Roberts, seconded by Councillor Hancock  
17- 002 that Council adopt the minutes of Special Meeting held  
December 20, 2016, as circulated.  
- Motion carried. Votes in favor - 7 Councillors.

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#### MAYOR'S REPORT

On January 11, 2017, Mayor Sceviour, Deputy Mayor Woolridge, Town Manager, Dr. J. Woolfrey, Dr. P. Barnes and MHA J. Dean went to Gander to meet with Minister J. Haggie, Department of Health and Community Services. This was a good meeting where matters concerning the Dr. Hugh Twomey Health Care Center were discussed. Dr. Woolfrey and Dr. Barnes related very significant information regarding services provided at this facility. Minister Haggie responded with questions re going forward with health care.

MEETING WITH  
MINISTER  
HAGGIE

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On January 16, 2017, Mayor Sceviour, Mayor Manuel - Grand Falls-Windsor, Mayor Hobbs - Bishop's Falls met with Rogers Cable for a Town year end review session. Some of Mayor Sceviour's topics were 2017 Budget, Proposed Bio Fuel Project and our Town's recent improvements to facilities for youth.

INTERVIEW WITH  
ROGERS CABLE

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Mayor Sceviour has received an invitation to attend a 50<sup>th</sup> Anniversary Hockey Tournament in Gander on the 25<sup>th</sup> of February. This tournament is in honor of the two RCMP Constables who lost their lives while stationed in Newfoundland. Mayor Sceviour will speak at the banquet.

50<sup>TH</sup>  
ANNIVERSARY  
HOCKEY  
TOURNAMENT

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PUBLIC PROTECTION COMMITTEE

RCMP Policing Report for December 2016. Councillor Byrne noted the high number of break ins occurring in the area.

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Correspondence from John Lane, member of the Exploits Crime Stoppers Board concerning their Street Signs and how many Council would require for placement around Town. Agreed Council determine the number and respond to Mr. Lane.

J. LANE  
re Exploits Crime  
Stoppers Signs

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Correspondence from Prepared NL Consulting Inc. offering emergency preparedness services to clientele. Agreed Council get more information re their programs.

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Correspondence from Trio Benefits re Expression of interest for Employee Assistance Program for First Responders. Agreed to table this matter until further information is obtained.

TRIO BENEFITS

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RECREATION AND TOURISM COMMITTEE

Councillor Hancock noted there were hockey tournaments at the arena this past weekend.

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Council has made a commitment to purchase another piece of playground equipment. The Town Manager presented a quote for a Kangaroo Free Standing Play Structure.

PLAYGROUND  
EQUIPMENT

MOTION - Moved by Councillor Hancock, seconded by Councillor Byrne 17- 003 that Council purchase the Kangaroo Free Standing Play Structure as per the quote of \$20,598.37 received from that Company.  
- Motion carried. Votes in favor - 7 Councillors.

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COMMERCIAL AND INDUSTRIAL DEVELOPMENT COMMITTEE

Councillor Edison noted there has been no further development regarding the proposed Bio Fuel Project.

BIO FUEL  
PROJECT

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FESTIVAL AND SPECIAL EVENTS COMMITTEE

Councillor Roberts informed Council of the Light Up for Christmas Winners. 1<sup>st</sup> place - Daphne Breene, 2<sup>nd</sup> place - Tony Hemeon, Botwood Park and 3<sup>rd</sup> place - Ruby Curlew.

LIGHT UP FOR  
CHRISTMAS  
WINNER

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Retirement Party on Dec. 22, for Janis Boone was a successful event with a good turnout.

RETIREMENT  
PARTY

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Bayside Blizzard - A date for this event has not been decided. Checking with other groups and organizations re input for the event. The first week in March maybe the best date.

BAYSIDE  
BLIZZARD

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Councillor Roberts referred to the new Town Website. Brad Elliott is still working on information to be put on the site.

TOWN WEBSITE

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Botwood Municipal Park re closure sign - It was felt the sign is appropriate to prevent continual access through the park during the seasonal closure. If a group or persons would like to use the park, they can approach Mr. Hemeon.

BOTWOOD  
MUNICIPAL PARK

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FINANCE COMMITTEE

MOTION - Moved by Councillor Gill, seconded by Councillor Edison that  
17- 004 Council approve the Accounts Payable Journal dated December  
13-20, 2016 in the amount of \$11,008.44.  
- Motion carried. Votes in favor - 7 Councillors.  
- See Attached List

A/P JOURNAL

MOTION - Moved by Councillor Gill, seconded by Councillor Byrne that  
17- 005 Council approve the Accounts Payable Journal dated December  
13-31, 2016 in the amount of \$93,036.72.  
- Motion carried. Votes in favor - 7 Councillors.  
- See Attached List

MOTION - Moved by Councillor Gill, seconded by Councillor Roberts that  
17- 006 Council approve the Accounts Payable Journal dated January  
1-31, 2017 in the amount of \$79,990.95.  
- Motion carried. Votes in favor - 7 Councillors.  
- See Attached List

A/P JOURNAL

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The Town Manager briefed Council re the recent meeting with CUPE  
representative. Procedures have been put in place for record keeping of  
overtime earned, as well as requests and approval for time off. This  
information will be looked at after the winter months and council will make a  
recommendation.

MEETING WITH  
CUPE  
REPRESENTATIVE

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The ad for the new position of Recreation, Tourism & Heritage assistant has  
been posted on the Job Bank and will be listed in the advertiser for the next  
two issues.

JOB POSTING

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PUBLIC/CAPITAL WORKS AND SPECIAL PROJECTS

Correspondence from Gail Mercer re damage to her property located at 4  
Carter's Road. The Town's plow damaged the bridge during snow clearing.

G. MERCER  
re Damage to Bridge

The damage will be fixed in the spring. It was agreed Council get  
information regarding snow clearing to this property.

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It has been brought to Council's attention that a resident adjacent to the  
Methodist Cemetery off Church Road has located sheds on the cemetery  
grounds. The Public Works Committee will look into this matter.

METHODIST  
CEMETERY

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Correspondence from Central Newfoundland Waste Management giving  
notice of a regional meeting scheduled for January 25, 2017. Agreed the  
Town Manager, Mayor Sceviour and Deputy Mayor Woolridge will attend.

CNWM MEETING

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New Pickup Truck is ready. Deputy Mayor Woolridge informed Council the  
Leading Hand plans to put the new Salt and Sand Machine in back of this  
pickup and change to calcium in the summer. Agreed Council have the truck  
undercoated.

NEW PICKUP  
TRUCK

The Town Manager informed Council that Crown Land is now asking \$62,500. for the land off Fernwood Drive. Written confirmation will be received.

CROWN LAND

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The Town of Northern Arm has asked if our Leading Hand could do the water testing in that Town. The Town Manager advised a cost amount of \$15,600.00 per year has been agreed to by both parties.

NORTHERN ARM  
WATER TESTING

Council agreed to this arrangement. The weekend testing will be part of the call out time. Other details will be determined.

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ADMINISTRATION

MOTION - Moved by Councillor Roberts, seconded by Councillor Byrne 17- 007 that Council sell Alicia and Terry Regular a parcel of land located at 3 Staff Road/2 Coronation Street for the amount of \$13,500.00 plus HST, legal fees and survey fees.  
- Motion carried. Votes in favor - 7 Councillors.

A&T REGULAR  
re selling of land

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The Town Manager informed Council the RFP for the Town Hall/Fire Hall Project has now been revised and published. The closure date has been extended to January 30, 2017.

RFP FOR THE  
TOWN HALL/  
FIRE HALL

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MOTION - Moved by Councillor Hancock, seconded by Councillor 17- 008 Edison that Council approve a Quarry Sand and Gravel permit for the Department of Forestry and Agrifoods Agency. The materials are for use on Cranberry Farms in the area.  
- Motion carried. Votes in favor - 7 Councillors.

QUARRY SAND  
AND GRAVEL  
PERMIT

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The Town Manager informed Council the Town's Photocopy Machine is up for renewal this August. Agreed information re a new machine be considered at the next Council Meeting.

PHOTOCOPY  
MACHINE

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MOTION - Moved by Councillor Roberts, seconded by Deputy Mayor 17- 009 Woolridge that Council write the Department of Municipal affairs requesting support and funding for a feasibility study to examine the potential amalgamation of Botwood and Northern Arm.  
- Motion carried. Votes in favor - 7 Councillors.

FUNDING FOR  
POTENTIAL  
AMALGAMATION

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PERMITS

MOTION - Moved by Councillor Edison, seconded by Councillor Roberts  
17- 010 that Council ratify permits issued as follows.  
1- Michelle and Marcel Elliott - 13 Fernwood Drive  
- install 3 windows and front door.  
2- Prolium Industries/Irving - Dock area  
- build new building over heater.  
- Motion carried. Votes in favor - 7 Councillors.

RATIFY PERMITS

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MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor  
17- 011 Byrne that Council approve the Crown Land application for  
Bryan Borland to acquire land located off Route 350 in the Peter  
Pond area. Purpose for the land is agriculture.  
- Motion carried. Votes in favor - 7 Councillors.

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CORRESPONDENCE

Information Only

1. Central NL Waste Management - re New Fee Structure.
2. A. Wright, Dept of Municipal Affairs - re Amalgamation.
3. A. Morgans, Dept of Municipal Affairs - re Amalgamation.
4. FCM - re Canada 150 Community Leaders.
5. Dept. Of Environment and Climate Change - re Portions of Trailway Closed.
6. Gander International Airport Authority- re Vacancy on Board of Directors.
7. Exploits Regional Chamber of Commerce - re Business Awards.
8. NL Power - re Take Charge of Your Town.
9. MNL - re Central Regional Meeting.

Other Correspondence

Canada Post - relocation of mailboxes. Agreed Council write Canada Post suggesting the mailboxes be relocated back to the Canada Post property on Water Street.

RELOCATION OF  
MAILBOXES


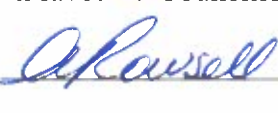
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Councillor Byrne made reference to garbage boxes located on Water Street near the Byrne's property. He questioned why the boxes cannot be located near the residences for pick up. This matter will be referred to Public Works.

GARBAGE BOXES

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MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor  
17- 012 Byrne the meeting adjourn at 8:50 p.m.  
- Motion carried. Votes in favor - 7 Councillors.

 MAYOR  SECRETARY