

A regular meeting of the Botwood Town Council was held on Wednesday, January 15, 2020 at 4:20 p.m. in the Council Chamber.

Members present: Mayor S. Sceviour, presided
Deputy Mayor D. Woolridge
Councillors: B. Parsons
B. Gill
M. Roberts
R. Byrne
Member absent: Councillor: T. White

Also present: S. Jerrett, Town Manager
A. Rowsell, Town Clerk
C. Yates, Office Administrator

MINUTES

MOTION - 20-001 Moved by Councillor Parsons, seconded by Deputy Mayor Woolridge that Council adopt the minutes of regular meeting held December 11, 2019 a circulated.
- Motion carried. Votes in favor - 6 Councillors.

MOTION - 20-002 Moved by Councillor Gill, seconded by Councillor Byrne that Council adopt the minutes of special meeting held December 23, 2019 as circulated.
- Motion carried. Votes in favor - 6 Councillors.

MUNICIPAL WORKS COMMITTEE

A complaint was received from Harold & Lynne Reid concerning dirty tap water at their residence at 32 Church Road which they say has become frustrating and costly.

H & L REID
re Dirty Water

The Town Manager prepared a Council note re Dirty Potable Water happening intermittently in some areas of Town. He recommends the Town engage TBS Consulting to assess the situation and develop/cost an appropriate response. The committee will then make recommendations for Council and Staff.

The garbage collection process was discussed. The Town Manager presented figures on costs of Waste Management for the Year 2018. A meeting will be arranged with Ed Evans, CAO for Central NL Waste Management on Wednesday, January 29th to discuss garbage collection services.

GARBAGE
COLLECTION

Snow clearing re the Airbase. This matter was discussed with the Works Dept. The Airbase has been cleared for traffic safety reasons and to be used for dumping snow when required.

SNOW CLEARING
AT AIRBASE

PUBLIC PROTECTION COMMITTEE

Councillor Roberts noted there has been an excessive number of street lights out during December month. Most street lights have now been replaced.

STREET LIGHT
OUTAGES

Councillor Roberts also noted speed bumps and signage will be discussed during a Council planning session.

SPEED BUMPS &
SIGNAGE

The 2020 Fire Smart Application has been submitted. Councillor Roberts will discuss this with Joe Russell, NL Provincial Fire Smart representative.

FIRE SMART

SPECIAL EVENTS COMMITTEE

Councillor Byrne noted the 2020 Come Home Year Committee met Monday, January 13, 2020. Sponsorship letters will be sent to all businesses in the area.

2020 CHY
MEETING

- - -

A Winter Carnival Committee meeting will be held this coming Monday.

WINTER
CARNIVAL

HERITAGE, SENIORS AND COMMUNITY SERVICES COMMITTEE

Councillor Gill noted a Senior Citizens Committee Supper will be held tonight.

SENIOR CITIZENS
COMMITTEE
SUPPER

It was also noted, L. Hemeon will be looking into a River Gold Lottery for Botwood Groups.

RECREATION AND YOUTH COMMITTEE

A letter was received from a resident requesting Council consider a Dog Park. Council will respond with a courtesy letter.

DOG PARK

PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE

Mayor Sceviour informed Council the Exploits Valley Port Corporation has submitted an Expression of Interest for development of an Off Shore Base for Oil and Gas Companies.

EVPC

FINANCE COMMITTEE

MOTION - 20-003 Moved by Councillor Parsons, seconded by Councillor Roberts that Council ratify payment of routine expenditures in accordance with the Town's Accounts Payable Policy and Procedure. The amount of \$18,790.69 was paid for December 11-23, 2019.
- Motion carried. Votes in favor - 6 Councillors.

A/P ROUTINE
EXPENDITURES

MOTION - 20-004 Moved by Councillor Parsons, seconded by Councillor Byrne that Council approve the Accounts Payable Transaction Journal dated December 12-31, 2019 in the amount of \$34,358.40.
- Motion carried. Votes in favor - 6 Councillors.

A/P
TRANSACTION
JOURNAL

MOTION - 20-005 Moved by Councillor Parsons, seconded by Deputy Mayor Woolridge that Council approve the Accounts Payable Transaction Journal dated January 1-15, 2020 in the amount of \$37,061.04.
- Motion carried. Votes in favor - 6 Councillors.

A/P
TRANSACTION
JOURNAL

MOTION - 20-006 Moved by Councillor Parsons, seconded by Councillor Byrne that Council ratify payment of Miscellaneous Cheques issued July - December 2019.
- Motion carried. Votes in favor - 6 Councillors.

RATIFY
PAYMENT MISC
CHEQUES

Councillor Parsons noted Budget Expenses to December 31, 2019 show 91% used. The actual figure will be subject to the 2019 Audit process.

BUDGET
EXPENSE

He also noted Revenue Comparables show a small decrease to December 31, 2019. This final figure will also be subject to the 2019 Audit process.

MOTION - 20-007 Moved by Councillor Parsons, seconded by Councillor Roberts that Council approve the following salary increase for Office Staff:

OFFICE STAFF
SALARY

L. Hemeon - .75¢ per hr. - as per Council's adopted pay grid.
Plus \$100.00 a month vehicle allowance.

D. Woolridge - .75¢ per hr. - as per Council's adopted pay grid.

L. Baker - \$1.00 per hr. - as per Council's adopted pay grid.

C. Yates - .50¢ per hr.

A. Rowsell - .50¢ per hr.

S. Jerrett - 2.5% in accordance with cost of living increase.

- Motion carried. Votes in favor - 6 Councillors.

MOTION - Moved by Councillor Parsons, seconded by Deputy Mayor
20-008 Woolridge that Council approve the 2020 Tax Structure as
presented to Council.
- Motion carried. Votes in favor - 6 Councillors.

2020 TAX
STRUCTURE

ADMINISTRATION

Bell Mobility has made a request for a site to construct a 50 meter
communications tower. The Town Manager will work with Bell regarding
this request.

BELL MOBILITY
TOWER

PERMITS

Request from Garry Janes to erect a sign on town property along Fernwood
Drive. This permit does comply with the Town's development regulations.

G. JANES
re Sign

Application from Peter Noseworthy for permit to build house near
Commonwealth Drive/Sacrey's Road intersection. Agreed to approve a
permit in principle.

P.NOSEWORTHY
re Build House

CORRESPONDENCE

1. Municipal Assessment Agency - re Supplemental Notice Level.
2. Salvation Army, Botwood Corp. - re invitation to celebration luncheon.

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor
20-009 Parsons the meeting adjourn at 5:20 p.m.
- Motion carried. Votes in favor - 6 Councillors.

 MAYOR  SECRETARY