

A regular meeting of the Botwood Town Council was held on Wednesday, January 10, 2018 at 7:00 p.m. in the Council Chamber.

Members present: Mayor S. Sceviour, presided
Deputy Mayor D. Woolridge
Councillors: B. Parsons
B. Gill
M. Roberts
T. White
Absent: Councillor: R. Byrne
Also present: S. Jerrett, Town Manager
A. Rowsell, Town Clerk
C. Yates, Secretary
Guest: Rod Black - Terra Nova Resources
Kent Roberts

Rod Black and Kent Roberts attended the meeting to update Council re the Bulk Logistics proposed project for Botwood. They are still in negotiations with government and request Council's continued support.

BULK LOGISTICS

Council agreed this project is a very viable development for Botwood and the Central Newfoundland area. Mayor Sceviour gave assurance of Council support and assistance in their endeavour to achieve success for their project. Rod Black and Kent Roberts left the meeting at 8:20 p.m.

MINUTES

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor 18-001 Parsons that Council adopt the minutes of December 13, 2017 as circulated.
- Motion carried. Votes in favor - 6 Councillors.

MAYOR'S REPORT

Mayor Sceviour noted that Botwood Foodland was successful in winning the \$5000.00 food bank donation for their Festive Sing Along event held December 2nd.

BOTWOOD
FOODLAND
FESTIVE SING
ALONG

A request for leave of absence was received from Councillor R. Byrne.

LEAVE OF
ABSENCE

MOTION - Moved by Councillor White, seconded by Councillor Gill that
18-002 Council grant approval of a three month leave of absence from
January 10 to April 11, 2018 for Councillor Roy Byrne.
- Motion carried. Votes in favor - 6 Councillors.

LEAVE OF
ABSENCE FOR
COUNCILLOR
BYRNE

Mayor Sceviour brought forth Councillor Byrne's request concerning a Come Home Year Event in 2020. Agreed a committee be put in place to organize the event. Councillors were asked to bring some names forward at the next Council Meeting for consideration.

COME HOME
YEAR 2020

HERITAGE, SENIORS AND COMMUNITY SERVICES COMMITTEE
A Senior Citizens Meeting is scheduled for next Thursday.

Some concerns have been raised by seniors living in the Senior Complex re accessibility to certain switches and cabinets. Agreed Council does not have any jurisdiction over a private operation. It was also noted the facility would have been constructed in accordance with the National building codes.

SENIOR COMPLEX
CONCERNS

Council members participated in the school breakfast program this morning.

RECREATION AND YOUTH COMMITTEE
Brad Langdon, Stadium Attendant noted some concerns re lights, thermostats and heaters. This will be checked and corrected.

ARENA
CONCERNS

The Figure Skating Junior Provincial Event will take place February 9-10, 2018.

FIGURE SKATING
PROVINCIAL
EVENT

FINANCE AND HUMAN RESOURCES COMMITTEE
MOTION - Moved by Councillor Parsons, seconded by Councillor Roberts
18-003 that Council ratify payment of routine expenditures in
accordance with the Town's Accounts Payable Policy and
Procedure. The amount of \$26,544.71 was paid for December
12-20, 2017.
- Motion carried. Votes in favor - 6 Councillors.

A/P ROUTINE
EXPENDITURES

MOTION - 18-004 Moved by Councillor Parsons, seconded by Deputy Mayor Woolridge that Council approve the Accounts Payable Transaction Journal dated December 21-31, 2017 in the amount of \$53, 266.69.
- Motion carried. Votes in favor - 6 Councillors.

A/P JOURNAL
EXPENDITURES

MOTION - 18-005 Moved by Councillor Parsons, seconded by Deputy Mayor Woolridge that Council approve the Accounts Payable Transaction Journal dated January 1-9, 2018 in the amount of \$30,167.08.
- Motion carried. Votes in favor - 6 Councillors.

A/P JOURNAL
EXPENDITURES

MOTION - 18-006 Moved by Councillor Parsons, seconded by Councillor Roberts that in accordance with the Municipalities Act 1999 Council will advertise for sale by tender the following properties: 5 Staff Road, 131 Water Street and 14 Mill Road. The tender ad will be placed in the newspaper.
- Motion carried. Votes in favor - 6 Councillors.

TOWN LAND
SALES

Mayor Sceviour read a copy of a letter written by Ms. Sandra Feener to her neighbour re adjacent property and reserved road.

LETTER FROM
SANDRA FEENER

MOTION - 18-007 Moved by Councillor Parsons, seconded by Councillor Roberts that Council approve eight - 30 sec Minor Hockey Week ads with Steele Communications for a cost of \$256.00.
- Motion carried. Votes in favor - 6 Councillors.

MINOR HOCKEY
WEEK ADS

MOTION - 18-008 Moved by Councillor Parsons, seconded by Councillor Gill that Council approve an increase of \$50.00 per month to the current Janitorial monthly payment of \$300.00.
- Motion carried. Votes in favor - 6 Councillors.

JANITORIAL
MONTHLY
INCREASE

MOTION - 18-009 Moved by Councillor Parsons, seconded by Councillor Roberts that Council approve salary increases for 2018 as follows:

SALARY
INCREASE

Salary increases for 2018 effective January 1st.

Lisa Hemeon \$1.00@hr-new hourly rate \$15.40 as per Council's adopted pay grid.
Donna Woolridge \$1.75@hr-new hourly rate \$16.90 as per Council's adopted pay grid.
Lisa Baker \$2.00@hr-new hourly rate \$22.15 as per Council's adopted pay grid.
Carolyn Yates \$1.10@hr-new hourly rate \$25.35 as per Union negotiated increases.
Audrey Rowsell \$1.10@hr-new hourly rate \$32.06 as per Union negotiated increases.
Stephen Jerrett 2.5% - new hourly rate \$49.07 - Cost of living increase.

Salary increase for 2018 effective February 26th.

Lisa Hemeon \$0.75@hr-new hourly rate \$16.15 as per Council's adopted pay grid.
- Motion carried. Votes in favor - 6 Councillors.

A copy of the Town of Botwood - 2018 Budget Press Release was given to Councillors. Mayor Sceviour will speak with the Media.

2018 BUDGET
PRESS RELEASE

Mayor Sceviour and Deputy Mayor Woolridge left the meeting at 9:25 p.m. due to a possible conflict of interest. Councillor Parsons took the chair.

MOTION - Moved by Councillor Roberts, seconded by Councillor White 18-010 that Council approve a \$100.00 per month vehicle allowance for the Mayor and Deputy Mayor effective January 2018.
- Motion carried. Votes in favor - 4 Councillors.

MONTHLY
VEHICLE
ALLOWANCE

Councillor Parsons vacated the Chair. The Mayor and Deputy Mayor returned to the meeting at 9:35 p.m.

MUNICIPAL WORKS COMMITTEE

Deputy Mayor Woolridge informed Council the newly purchased Backhoe is in excellent condition and is a good addition to the Town's equipment.

TOWN VEHICLES

He also mentioned the two volvo trucks owned by the Town. One is in good condition and the second one will be used for parts.

Deputy Mayor Woolridge informed Council the Union Staff is not pleased with the implementation of Winter Hours. They do not see the benefit savings for the Town. Agreed the Municipal Works Committee will meet with the Union Staff on Monday.

UNION STAFF
RE WINTER
HOURS

PUBLIC PROTECTION COMMITTEE

Relocation of School Bus Shelters and New Bus Shelters will proceed in the Spring.

BUS SHELTERS

Street Lights - Councillor Roberts noted he is continually checking and reporting street lights which are not working.

STREET LIGHTS

Councillor Roberts noted he is doing research for a Mock Disaster. He will bring information back to the committee for discussion.

MOCK DISASTER

It was agreed any Councillor who may need FES Courses would be able to do so when they are available.

RES COURSES

There are safety concerns being expressed re Myrl's Parking Lot and the approach to Burt's Road. The suggestion was made that Council consider reversing the one way traffic flow.

MYRL'S PARKING
LOT/BURT'S RD.

Agreed Council write the citizens of Burt's Road to request their input regarding this matter.

There is a problem with the Town's new website in that Town Staff cannot remove certain data to update the information. Councillor Roberts will talk to Brad Elliott concerning this.

TOWN'S NEW
WEBSITE

SPECIAL EVENTS COMMITTEE

A Bayside Blizzard meeting was held last night. The date for the event will be February 26 to March 4, 2018.

BAYSIDE
BLIZZARD

The Christmas Tree Lights on the Town Tree will be removed on Friday using D. Sceviour's bucket truck. The truck will also be used to replace lights on the stadium.

REMOVAL OF
TOWN TREE
LIGHTS

PERMITS

MOTION - 18-011 Moved by Councillor Parsons, seconded by Deputy Mayor Woolridge that Council ratify the following permits issued to January 9, 2018.
- Corey Brent - Occupancy
- Derek Sceviour - Occupancy
- Motion carried. Votes in favor - 6 Councillors

RATIFY PERMITS

CORRESPONDENCE

- Information Only

1. Jason Roberts, Municipal Assessment Agency - re new representative on Board of Directors.
2. Town of Northern Arm - re plebiscite to be held January 23, 2018.
3. The Grand Falls-Windsor RCMP policing report for December 2017.

The Town Manager presented a draft letter re Shared Water System Costs to be forwarded to the Town of Northern Arm and the Town of Peterview. Council agreed the letter be sent.

SHARED WATER
SYSTEM

Councillor White noted there has been some suspicious activity near the old Paper Shed. Council agreed the Town's Leading Hand check this building on a regular basis.

OLD PAPER SHED

MOTION - 18-012 Moved by Councillor Parsons, seconded by Councillor White the meeting adjourn at 10:16 p.m.
- Motion carried. Votes in favor - 6 Councillors.

 MAYOR  SECRETARY