

A regular meeting of the Botwood Town Council was held on Wednesday, February 8, 2017 at 7:00 p.m. in the Council Chamber.

Members present: Mayor S. Sceviour, presided  
Deputy Mayor D. Woolridge  
Councillors: R. Byrne  
R. Hancock  
M. Roberts  
B. Gill  
H. Edison

Also present: S. Jerrett, Town Manager  
A. Rowsell, Town Clerk  
C. Yates, Secretary

7:30 p.m. Guest B. Critch, Antique Car Club

\*\*\*\*\*

#### MINUTES

MOTION - Moved by Councillor Hancock, seconded by Councillor Byrne  
17-012 that Council adopt the minutes of Regular Meeting held  
January 8, 2017, as circulated.  
- Motion carried. Votes in favor - 7 Councillors.

\*\*\*\*\*

#### MAYOR'S REPORT

On January 31, the Mayor, Deputy Mayor and Town Manager met with Minister Eddie Joyce, Dept. of Municipal Affairs at 3:00 p.m. in the Town Hall. Some matters discussed were:

1. Amalgamation - Northern Arm & Botwood.
2. Town Hall/Fire Hall project and the related RFP document.
3. Ballfields - re Biofuel Project.
4. Waste Management.
5. Multi Year Funding with reference to sewer flooding in a number of areas.

MEETING WITH  
MINISTER  
EDDIE JOYCE

Mayor Sceviour noted the minutes in Council package on the Amalgamation Meeting held on January 18, 2017.

AMALGAMATION  
MEETING/STUDY

Each Council has submitted a resolution to the Department of Municipal Affairs.

The feasibility study will cost \$25,000 - \$35,000 and take approximately 3 months. Minister Joyce has noted the Department usually funds the cost of

an amalgamation study. A committee will be formed to set up the feasibility study, terms of reference and request for proposal.

\*\*\*\*\*

Bruce Critch arrived at the meeting at 7:25 p.m. He wanted to confirm some matters with Council regarding the Antique Car Club 150 Canada Celebrations. Mr. Critch informed Council the date of this event is Sunday, August 27, 2017. He asked for the Multi Purpose Building, Electricity, Washrooms, Picnic Tables, Barriers and Waiver of Fees for the Museums. A request for 100 Town Pins was also made.

B. CRITCH  
re Antique Car Club  
150 Canada  
Celebration

Mayor Sceviour Assured Mr. Critch the Town will take care of things where possible, however he advised Mr. Critch to contact the Town sometime following their Annual Car Show August 11-13, to confirm their requests.

Mr. Critch left the meeting at 7:45 p.m.

\*\*\*\*\*

PUBLIC/CAPITAL WORKS AND SPECIAL PROJECTS COMMITTEE

Deputy Mayor Woolridge, Councillor Gill and the Town Manager attended a Waste Management Meeting on Wednesday, February 8, 2017 in Norris Arm. It was noted that all Towns have expressed concern over the increasing cost of waste management. The committee advised they have cut some expenses during the 2017 budget preparation. Their revenue has decreased due to less tonnage being dumped. It was noted if the West Coast starts using the site, this area will see a cost reduction.

WASTE  
MANAGEMENT  
MEETING

\*\*\*\*\*

PUBLIC PROTECTION COMMITTEE

Councillor Byrne informed Council 3 new speed limit and pedestrian signs have been erected near the stadium. A new street light pole has also been installed on the stadium parking lot.

SIGNS NEAR  
STADIUM

Councillor Roberts informed Council a group of people have expressed concern over public safety and are wondering if Council can form a group for support of a community watch program to help citizens feel safer.

PUBLIC SAFETY

It was noted there has been several groups in past years such as Citizens on Patrol and Neighbourhood Watch.

Mayor Sceviour suggested the Town meet with Minister Andrew Parsons, Department of Justice and Public Safety. The Town Manager will write the Minister.

FEBRUARY 8, 2017

Mayor Sceviour suggested Council write Minister Al Hawkins, Minister of Transportation and Works re snow clearing of Water Street.

SNOW CLEARING  
WATER STREET

Reference to cars parked on King's Ridge. It was noted there is a fire hydrant blocked by the vehicles. The Town Manager has checked with Bishop's Falls re a policy for towing vehicles. Agreed Council must adopt a regulation policy for this purpose.

CARS PARKED ON  
KING'S RIDGE

\*\*\*\*\*

COMMERCIAL AND INDUSTRIAL DEVELOPMENT COMMITTEE

Mayor Sceviour, Deputy Mayor Woolridge, Councillor Edison and Councillor Gill met yesterday with Jeff Penney to review some matters concerning the proposed Bio Fuel Project.

BIO FUEL PROJECT

Mayor Sceviour passed out a summary of the proposal made to New Green Technologies Inc. regarding purchase of properties and Municipal tax holiday. It was noted the Town would need some alternate infrastructure should the sale of town properties take place.

New Green Technologies will respond to the Town's proposal within 45 days.

Agreed Council supports the Bio Fuel project in concept. It was noted a representative for New Green Technologies will visit Botwood to view sites and make recommendations for the Bio Fuel project.

FESTIVAL AND SPECIAL EVENTS COMMITTEE

Councillor Roberts briefed Council on the Winter Carnival meeting held Monday night. There were six people in attendance.

WINTER  
CARNIVAL

- Date of March 6-12, 2017 has been selected.
- Some organizations have submitted an activity.
- The Firemen are considering an outside rink again.
- The Town will sponsor the Snow Sculpture Contest, Community Skate and Fireworks.
- The Committee will advertise the event.

Councillor Roberts suggested the meeting night for the committee meeting should be changed as a number of organizations have commitments for that night. He also suggested the committee structure be reviewed.

Volunteer Appreciation Week - There will be a meeting next Thursday morning at 10:00 a.m. at the Dr. Hugh Twomey Health Centre to discuss plans for the appreciation dinner. Central Health is the Host for 2017.

VOLUNTEER  
APPRECIATION  
WEEK

Councillor Roberts has talked with Brad Elliott re new Town Website.  
Agreed Council consider a launch date of February 28 with the information  
collected to that date.

TOWN WEBSITE

\*\*\*\*\*

FINANCE COMMITTEE

MOTION - Moved by Councillor Gill, seconded by Councillor Roberts that  
17-013 Council approve the Accounts Payable Journal dated January  
19, 2017 to February 6, 2017 in the amount of \$85,995.29.  
- Motion carried. Votes in favor - 7 Councillors.  
- See Attached List

A/P JOURNAL

---

MOTION - Moved by Councillor Gill, seconded Councillor Byrne that  
14-014 Council set up an operating line of credit in the amount of  
\$250,000.00 with the Bank of Montreal for the year 2017.  
- Motion carried. Votes in favor - 7 Councillors.

LINE OF CREDIT

---

MOTION - Moved by Councillor Gill, seconded by Councillor Byrne that  
17-015 Council ratify payment of Miscellaneous cheques issued  
October, November and December 2017.  
- Motion carried. Votes in favor - 7 Councillors.  
See Attached List.

RATIFY PAYMENT  
MISCELLANEOUS  
CHEQUES

---

MOTION - Moved by Councillor Roberts, seconded by Councillor Edison  
17-016 that Council proceed with the financial proposal received from  
xerox for purchase of a new color photocopy machine.  
- Motion carried. Votes in favor - 7 Councillors.

NEW COLOR  
PHOTOCOPY  
MACHINE

\*\*\*\*\*

ADMINISTRATION

MOTION - Moved by Councillor Edison, seconded by Councillor Byrne  
17-017 that Council hire Lisa Hemeon for the position of Recreation,  
Tourism and Heritage Assistant.  
- Motion carried. Votes in favor - 7 Councillors.

L. HEMEON  
re Recreation,  
Tourism & Heritage  
Assistant

The Town Manager will work out the hiring date.

---

Agreed all Councillors sit in on Town Policy and Regulation reviews. A date  
and time will be set up for this process.

TOWN POLICY &  
REGULATIONS

\*\*\*\*\*

PERMITS

MOTION - Moved by Councillor Edison, seconded by Councillor Roberts,  
17-018 that Council ratify the following permits issued to February 6,  
2017.

RATIFY PERMITS

- John Coffin - to clear land.
- W. Reid Construction - quarry permit development
- Constance Burt - occupancy
- Motion carried. Votes in favor - 7 Councillors.

\*\*\*\*\*

CORRESPONDENCE

- Information only

1. Office of the Premier - re Legislative Amendments Affecting Firefighters.
2. Peter Vanloan MP - re Heritage Infrastructure Bill C-323.
3. Canadian Postmasters and Assistants Association - re OGGO report.
4. FCM - re Seizing the Moment for Rural Canada.

\*\*\*\*\*

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor  
17-019 Edison the meeting adjourn at 10:00 p.m.  
- Motion carried. Votes in favor - 7 Councillors.

 MAYOR  SECRETARY