

A regular meeting of the Botwood Town Council was held on Wednesday, December 9, 2015 at 7:00 p.m. in the Council Chamber.

Members present: Mayor J. Dean presided (7:00 p.m. - 7:05 p.m.)  
Deputy Mayor S. Sceviour  
Councillors: D. Woolridge  
R. Byrne  
R. Hancock  
B. Gill  
H. Edison

Also present: S. Jerrett, Town Manager  
A. Rowsell, Town Clerk

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MINUTES

MOTION - 15-108 Moved by Councillor Edison, seconded by Councillor Byrne that Council adopt minutes of regular meeting dated November 4, 2015 as circulated.  
- Motion carried. Votes in favor - 7 Councillors.

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Mayor Dean asked Council to accept his immediate resignation as a member of Council. He has been elected MHA for the District of Exploits and will be soon sworn in as a member of The House of Assembly for Newfoundland & Labrador.

MAYOR DEAN  
re resignation

Deputy Mayor Sceviour assumed the Chair.

DEPUTY MAYOR'S REPORT

November 9 - Attended Botwood Lion's Club Dinner. The Lion's Club presented their 3<sup>rd</sup> installment of \$5000.00 towards the playground equipment. Deputy Mayor Sceviour gave a brief overview of the playground improvements to date.

LIONS CLUB  
re playground  
donation

Deputy Mayor Sceviour informed Council of a donation to the Heritage Society from Fabian Power re history of the Botwood Stores.

Fabian Power is considering some options for his property on Water Street.

Deputy Mayor Sceviour and Councillors Gill and Hancock attended the MNL Convention held in Gander November 5 -7, 2015. Deputy Mayor Sceviour

noted the biggest concern expressed by most Towns was the property assessments.

Deputy Mayor Sceviour expressed congratulations to former Mayor Dean on behalf of Council and Staff on his new position as MHA for the District of Exploits. Councillors offered congratulations and best wishes.

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MOTION - 15-109 Moved by Councillor Gill, seconded by Councillor Woolridge that in accordance with Section 19(1)(a) of the Municipalities Act, Council have Deputy Mayor Sceviour assume the Office of Mayor for the remainder of the elected Mayor's term.

DEPUTY MAYOR  
SCEVIOUR  
re OFFICE OF  
MAYOR

Deputy Mayor Sceviour agreed to accept this position and left the room for a possible conflict of interest in voting.

Councillor D. Woolridge took the Chair.  
- Motion Carried. Votes in favor - 5 Councillors.

Deputy Mayor Sceviour returned to the meeting and took the Chair as Mayor.

Former Mayor Dean placed the Mayor's Chain of Office on Mayor Sceviour.

The Town Clerk presented J. Dean and S. Sceviour with certificates from MNL in recognition of 16 years of service on Municipal Council.

Mayor Sceviour expressed a thank you to Council for their support in selecting him for the Mayor's position.

A secret ballot election was held for the position of Deputy Mayor. Councillor Woolridge and Councillor Byrne were nominated and accepted their nominations.

ELECTION  
re Deputy Mayor

The Town Clerk passed out and collected ballot papers. Councillor Woolridge was elected as Deputy Mayor.

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RECREATION AND TOURISM COMMITTEE

Councillor Hancock noted the following:

- Work on the Stadium Roof is on hold until Spring.

- Troy and Deana Humber are operating the Stadium Canteen.
- An excellent job has been completed on the Stadium Multi Purpose Room.
- New Zamboni Room doors and lights have been installed.

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COMMERCIAL AND INDUSTRIAL DEVELOPMENT COMMITTEE

There has been a new development regarding a possible pellet plant.

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There is a company looking into a Bio Diesel Plant for Botwood.

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Fabian Power maybe interested in building some retail property on his Water Street land.

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NL Hardwood is planning some further development at their Botwood location.

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The Port Corporation is still in the process of upgrading the Old Federal Wharf and Shed property.

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FESTIVAL AND SPECIAL EVENTS COMMITTEE

Mayor Sceviour noted everything is a go for the Christmas Tree Lighting on Sunday, December 13<sup>th</sup>.

Mayor Sceviour also noted the Santa Claus Parade scheduled for Saturday will be taking a new route.

After Christmas, Council will start planning for the 2016 Winter Carnival.

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FINANCE COMMITTEE

MOTION - 15-110 Moved by Councillor Gill, seconded by Deputy Mayor Woolridge that Council approve the Accounts Payable Transaction Journal dated November 5, 2015 to December 8, 2015 in the amount of \$108,870.26.

- Motion carried. Votes in favor - 6 Councillors.

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MOTION - 15-111 Moved by Councillor Gill, seconded by Councillor Hancock that Council set up an operating Line of Credit in the amount of \$250,000.00 with the Bank of Montreal for the year 2016.

- Motion carried. Votes in favor - 6 Councillors.

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A/P  
TRANSACTION  
JOURNAL

LINE OF CREDIT

MOTION - 15-112 Moved by Councillor Gill, seconded by Deputy Mayor Woolridge that Council seek approval from the Department of Municipal and Intergovernmental Affairs to borrow the amount of \$472,000.00 from the Bank of Montreal with a repayment schedule of 20 years. This amount represents the Town's 20% share of a Capital Works Project to build a new Town Hall/Fire Hall Complex. Total project cost is \$2,360,000.00.  
- Motion carried. Votes in favor - 6 Councillors.

CAPITAL WORKS  
re new Town  
Hall/Fire Hall

MOTION - 15-113 Moved by Councillor Gill, seconded by Councillor Hancock that Council seek approval from the Department of Municipal and Intergovernmental Affairs to borrow the amount of \$217,000.00 from the Bank of Montreal with a repayment schedule of 10 years. This amount represents the Town's 20% share of a Capital Works Project for Sanitary Sewer Improvements. Total project cost is \$1,085,000.00.  
- Motion carried. Votes in favor - 6 Councillors.

CAPITAL WORKS  
re Sanitary Sewer  
Improvements

MOTION - 15-114 Moved by Councillor Gill, seconded by Deputy Mayor Woolridge that Council seek approval from the Department of Municipal and Intergovernmental Affairs to borrow the amount of \$152,160.60 from the Bank of Montreal with a repayment schedule of 5 years. This amount represents the Town's 20% share of a Capital Works Project for Road Paving. Total project cost is \$760,803.00.  
- Motion carried. Votes in favor - 6 Councillors.

CAPITAL WORKS  
re Road Paving

Councillors were given a copy of the proposed 2016 Budget as reviewed by the Finance Committee. There were no changes to the tax rates for the proposed budget.

2016 BUDGET

MOTION - 15-115 Moved by Councillor Gill, seconded by Councillor Edison that Council accept and approve the 2016 Budget as presented with the following changes:  
- the minimum property tax will be increased to \$350.00 annually.  
- the amount of \$10,000.00 will be included as an expense for Cemetery Road Improvements.  
- Motion carried. Votes in favor - 6 Councillors.

MOTION - 15-116 Moved by Councillor Gill, seconded by Councillor Byrne that Council adopt the 2016 Tax Structure, Rates and Due Dates with the following change from the previous year:

B - PROPERTY TAX - \$350.00 minimum property tax.  
- Motion carried. Votes in favor - 6 Councillors.

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MOTION - 15-117 Moved by Councillor Edison, seconded by Councillor Gill that Council approve an increase of .90 cents per hour for the Office Staff - A. Rowsell, J. Boone, C. Yates and L. Baker and a 2.5% increase for S. Jerrett, Town Manager, effective January 1, 2016.  
- Motion carried. Votes in favor - 6 Councillors.

OFFICE STAFF  
re a pay increase

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MOTION - 15-118 Moved by Councillor Gill, seconded by Councillor Edison that Council approve Christmas Gratuities for 2015 to be the same as last year with the following additions:  
- 5 new employees - \$100.00.  
- Town Clerk an extra - \$500.00.  
- Motion carried. Votes in favor - 6 Councillors.

CHRISTMAS  
GRATUITY

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Councillor Gill informed Council that a water-fill line for the fire trucks needs to be relocated at the fire hall.

Agreed Council get two written quotes for this work for authorization by the Town Manager. The expense will be covered through the Fire Departments budgeted expense.

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PUBLIC/CAPITAL WORKS AND SPECIAL PROJECTS COMMITTEE  
Councillor Edison asked what policy can Council use for call back of the temporary call-in workers. It was noted the CUPE Contract allows for an individual with special abilities can be called back to work for the purpose regardless of service.

CUPE  
re call-ins

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Deputy Mayor Woolridge will be in Gander tomorrow attending a Central Newfoundland Waste Management meeting.

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The Town Manager informed Council that power has now been cut off at the old Dominic Building.

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Council agreed to write the following concerning vacant buildings:  
- The A.N. Antle Property at 236 Water Street.  
- The Spot Cash Property at 211 Water Street.

VACANT  
BUILDINGS

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PUBLIC PROTECTION COMMITTEE

Council Byrne briefed Council on the recent fire at the Old Botwood Store Building. The fire department is very pleased with the new fire truck. The fire trucks from Peterview and Northern Arm were called to assist at this fire.

NEW FIRE  
TRUCK

The Town sent a letter of appreciation to the Town's of Peterview and Northern Arm thanking them for their valued assistance.

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PERMITS

Councillor Edison left the meeting at 8:50 p.m. due to a possible conflict of interest.

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor 15-119 Byrne that Council ratify permits issued to December 9, 2015.  
- See Attached List  
- Motion carried. Votes in favor - 6 Councillors.

RATIFY PERMITS

Councillor Edison returned to the meeting at 8:52 p.m.

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Application from Ronald Roberts requesting a permit to occupy building owned by Claudette Sansome at 94 Commonwealth Drive for operation of a bakery.

R. ROBERTS  
re bakery

MOTION - Moved by Councillor Edison, seconded by Deputy Mayor 15-120 Woolridge that Council approve a permit for Ronald Roberts to operate a bakery at 94 Commonwealth Drive, Botwood.  
- Motion Carried. Votes in favor - 6 Councillors.

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Request from R. Wells to purchase property adjacent to his property on Memorial Avenue.

R. WELLS  
re purchase of  
property

The Town Manager, Deputy Mayor Woolridge and Councillor Edison looked at this area.

Council agreed to write Mr. R. Wells giving him permission to access his property across the Town's land and also offer him just right of refusal for purchase of the property.

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CORRESPONDENCE

1. Joda Enterprises Limited - re payroll services.
2. Ernest Elliott - re website banasbestoscanada.ca
3. Municipal Assessment Agency - re 2014-15 Annual Report.

4. RCMP - re Policing Report for Grand Falls-Windsor RCMP.
5. Botwood Community Cemetery Committee - re notice of resignation from Allan Decker.
6. Kinsmen Club of Botwood - re permission for the Town to install an exterior generator connection.
7. Linda and Jerry Lane - appreciation to Council for addressing concerns re water build up on Park Lane.

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MOTION - Moved by Councillor Edison, seconded by Deputy Mayor  
15-121 Woolridge the meeting adjourn at 8:55 p.m.  
- Motion carried. Votes in favor - 6 Councillors.

 Mayor  Secretary