

A regular meeting of the Botwood Town Council was held on Wednesday, August 16, 2017 at 7:00 p.m. in the Council Chamber.

Members present: Mayor S. Sceviour, presided
Deputy Mayor D. Woolridge
Councillors: R. Byrne
R. Hancock
M. Roberts
B. Gill
H. Edison

Also present: S. Jerrett, Town Manager
A. Rowsell, Town Clerk
C. Yates, Secretary
B. Jewer, CPA,CA - Town Auditor

Blair Jewer, CPA,CA presented the Town's 2016 Financial Statement to Council. Points noted:

- 2016 was a very positive and strong year for the Town.
- the Poll Tax was mentioned in relation to collection issues. However Blair noted the Town does benefit from this tax income.

B. JEWER
re 2016
FINANCIAL
STATEMENT

B. Jewer, also noted Council should maintain independence from organizations operating in the Town by avoiding unnecessary transactions where possible.

B. Jewer left the meeting at 7:46 p.m.

MINUTES

MOTION - Moved by Councillor Edison, seconded by Councillor 17-083 Byrne that Council adopt the minutes of July 12, 2017 as circulated.
- Motion carried. Votes in favor - 7 councillors.

MAYOR'S REPORT

Mayor Sceviour updated Council re Local Governance Feasibility Study. There will be presentations on Final Feasibility Assessment Report by Pat Curran & Associates on August 23rd at the Botwood Kin Center and Aug. 24th at the Northern Arm Fire Hall.

LOCAL
GOVERNANCE
FEASIBILITY
STUDY

FESTIVAL AND SPECIAL EVENTS COMMITTEE

Councillor Roberts informed Council there will be a FBF Committee Meeting on Thursday evening to review figures and events of the 2017 FB Festival - Botwood Day.

FBF COMMITTEE
MEETING

He noted stadium numbers were down for the Bayside Bash. Bingo and the Arts and Crafts Show were a success. The Boat Parade was very successful. On Monday the Legion and Lions managed to sell their food from their venues. The Parade went ahead, despite the rain.

FBF/BOTWOOD
DAY EVENTS

The committee will give consideration to some alternate decisions for next year.

Councillor Roberts thanked all Council and Staff for their help with the FBF/Botwood Day Events.

FINANCE COMMITTEE

MOTION - 17-084 Moved by Councillor Gill, seconded by Councillor Roberts that Council approve the Accounts Payable Transaction Journal dated August 3 - 11, 2017 in the amount of \$24,736.96.
- Motion carried. Votes in favor - 7 Councillors.

A/P JOURNAL
EXPENDITURES

MOTION - 17-085 Moved by Councillor Gill, seconded by Councillor Edison that Council ratify payment of routine expenditure in accordance with the Town's Accounts Payable Policy and Procedure. The amount of \$47,166.51 was paid for July 11, 2017 to August 2, 2017.
- Motion carried. Votes in favor - 7 Councillors.

RATIFY
PAYMENT OF
ROUTINE
EXPENDITURE

MOTION - 17-086 Moved by Councillor Gill, seconded by Councillor Byrne that Council ratify payment of Miscellaneous Cheques issued April, May & June, 2017.
- Motion carried. Votes in favor - 7 Councillors.

RATIFY
PAYMENT OF
MISCELLANEOUS
CHEQUES

Councillor Byrne left the meeting at 7:56 due to a possible conflict of interest.

MOTION - 17-087 Moved by Councillor Edison, seconded by Councillor Gill that Best's Trucking Ltd. be awarded the tender to supply and deliver 1100 tonnes of winter sand subject to all conditions in accordance with the tender specifications.

BEST'S
TRUCKING
WINTER SAND
TENDER

- Motion carried. Votes in favor - 6 Councillors.

Councillor Byrne returned to the meeting at 8:02 p.m.

MOTION - Moved by Councillor Gill, seconded by Councillor Byrne that
17-088 Council authorize the Tax Recovery Plan for the year ended
December 31, 2016 as submitted to Council. The Tax Recovery
Plan will be submitted to the Department of Municipal Affairs
in Accordance with the Community Sustainability Partnerships
Account ability.
- Motion carried. Votes in favor - 7 Councillors.

TAX RECOVERY
PLAN

MOTION - Moved by Councillor Gill, seconded by Councillor Hancock
17-089 that Council accept the 2016 Audited Financial Statement as
presented by our Auditor.
- Motion carried. Votes in favor - 7 Councillors.

2016 AUDITED
FINANCIAL
STATEMENT

The Town Manager informed Council Mr. Robert Pelley came to the Town
Office concerning sale of his property located at the top of Fernwood Drive.

R. PELLEY
re Property at the
Top of Fernwood
Drive

Agreed Council find out how much land Mr. R. Pelley owns and the assessed
value of the property.

PUBLIC CAPITAL WORKS AND SPECIAL PROJECTS

Letter from Bob and Audrey Sharron concerning the culvert across their
driveway at 127 Commonwealth Drive. The culvert is now 50% above
ground and does not have any water flow through it. The Town Foreman
recommends the culvert remain.

B&A SHARRON
re Culvert Across
Their Property

Agreed Council find out size and length of culvert needed and determine
cost. A decision will be made in accordance with the Town's policy for
driveway culvert installation and the homeowner will be informed.

Council received a complaint concerning the condition of property located at
4 Pumphouse Road. The Town Manager sent a letter to the owner and the
property has been improved.

COMPLAINT OF
PROPERTY AT 4
PUMPHOUSE
ROAD

Letter from Harold & Lynn Reid concerning their requests to the Town to install curb on the lower part of Church Road. Enclosed were pictures showing the excessive amount of gravel deposited in their driveway during heavy rainfalls.

H&L REID
re Request to Install
Curb

Agreed Council look at the area to see if a solution can be put in place to alleviate the problem.

Letter from Lorraine Buckley concerning damage to her lawn during repairs to the fire hydrant this past winter. Agreed the Town have the damages fixed.

L. BUCKLEY
re Lawn Damage

1A Cramm's Road - re flooding claim. The Town Manager informed Council this matter was turned over to the Town's Insurance Company. An investigation was done and they advise the Town is not liable for the damages and should not accept any responsibility.

FLOODING CLAIM
AT 1A CRAMM'S
ROAD

Mayor Sceviour will contact John Barnes concerning this property. Council will only consider a quick fix to side of the road with no work to the driveway.

Deputy Mayor Woolridge informed Council the Boys and Girls Club have students with some hours remaining on their grants and would like them to do some maintenance such as painting at the outdoor complex. Council agreed the students do this work.

BOYS AND GIRLS
CLUB - STUDENT
GRANT HOURS

The Town Manager informed Council he contacted the Department of Transportation and Works concerning the possibility of a Beaver's Dam on Route 350 adjacent to Valley Road. The Department will take care of the problem.

Deputy Mayor Woolridge informed Council there was some damage at the paper shed during the Salt Boat offloading. Agreed Council ask Derek Sceviour to fix damages.

DAMAGE TO
PAPER SHED

Flying Boat Museum. Agreed the Town Manager order more epoxy to fix leaks on this building.

Councillor Byrne mentioned the sods placed near the side of the road on Water Street near Myrl's Irving. He felt the sods are too close to the pavement and will be destroyed with snow clearing. Agreed leave as is for this coming winter.

SODS NEAR
MYRL'S IRVING

PUBLIC PROTECTION COMMITTEE

RCMP Report for the month of July, 2017 was received.

Councillor Byrne informed Council with the old Fire Siren down there is no back-up for a Fire Alarm should the fire beepers be down.

OLD FIRE SIREN
DOWN

Councillor Byrne will call the Fire Chief and ask to contact Fire and Emergency Services for guidance for a possible solution.

RECREATION AND TOURISM COMMITTEE

The Regional Summer Games took place this week in Grand Falls-Windsor. Botwood received the most sports minded award. The two day event was a good decision. Next year the games will be held in Springdale

REGIONAL
SUMMER GAMES

The Town Manager informed Council there will be maintenance done on the stadium plant and dehumidifier. Approximate cost \$8,000.00.

MAINTENANCE
AT ARENA

Councillor Hancock informed Council of a complaint re traffic on the old Antle property making dust. It was noted this is private property.

Deputy Mayor Woolridge brought the concern re ground water at the rear of the stadium as well as overflow water from the stadium plant goes into the sewer system. He suggested this water be redirected to a sanitary sewer shute. Council will look into this matter.

GROUND WATER
AT REAR OF
STADIUM

Councillor Hancock informed Council of a concern re Rats near the stadium garbage box. The garbage box has been removed and rat bait out. Agreed the Town purchase a steel garbage box to replace the old one.

COMMERCIAL AND INDUSTRIAL COMMITTEE

The Town Manager informed Council there is a company interested in shipping bulk wood chips through Botwood. A letter of introduction was received from Bulk Logistics Group Ltd. The letter formally notifies Rod Black as their representative.

BULK WOOD
CHIPS

The Town Manager also noted Kent Roberts is still interested in relocating his sawmill to Route 350. Mr. Roberts and his business partner met with the Town Manager and some Council Members this morning. Mr. Roberts was assured Council would support him in his endeavour to obtain timber rights from government.

K. ROBERTS
re Relocating
Sawmill

PERMITS

MOTION - Moved by Councillor Edison, seconded by Deputy Mayor 17-090 Woolridge that Council ratify permits issued from July 11, 2017 to August 15, 2017.
- Motion carried. Votes in favor - 7 Councillors.

RATIFY
PAYMENTS

Application from Doug Arthur requesting a permit to fence in a drainage ditch located on his property at 13 Airbase Road, Botwood.

D. ARTHUR
re Fence in Drainage
Ditch

It was noted this ditch is an essential piece of infrastructure for drainage and needs to be accessible by Town equipment.

MOTION - Moved by Councillor Roberts, seconded by Councillor Edison 17-091 that Council deny Mr. Doug Arthur a permit to fence in the drainage ditch located on his property. The Town will inquire re purchase of this portion of land as it is an essential piece of infrastructure for drainage.
- Motion carried. Votes in favor - 7 Councillors.

CORRESPONDENCE

Botwood Mural Arts Society requesting Council approval to apply Murals on a number of Town buildings such as the Machine Shop, Fire Hall, Town Works Depot and old Fire Hall building.

MURAL ARTS

Agreed Council give approval for the Murals on Town buildings, however the Mural Arts Society would be responsible for any repairs to the buildings in order to facilitate a Mural.

NL Sexual Assault Crisis and Prevention Centre re Awareness Week
Proclamation. Mayor Sceviour will sign proclamation.

Wade and April Lanning requesting Council reconsider the asking price for
the purchase of the small piece of land between their house at 6 Military
Road and the Skateboard Park.

W&A LANNING
re Piece of Land

After discussion re sale of the property, Council agreed to inform Wade and
April Lanning the Town is no longer interested in selling this parcel of land.

Other Matter discussed -

1. Town Hall re front of building. Town Manager will get a cost estimate.
2. Town Hall re concrete wall. Wall could be removed. Memorial Plaque
would be put on a concrete base.
3. Complaint re parking on Airbase. Agreed Council has no authority to
request vehicles to move.

MOTION - Moved by Councillor Byrne, seconded by Councillor Edison
17-092 the meeting adjourn at 10:05 p.m.
- Motion carried. Votes in favor - 7 Councillors.

 MAYOR  SECRETARY