

A regular meeting of the Botwood Town Council was held on Wednesday, August 12, 2020 at 7:00 p.m. in the Council Chamber.

Members present: Mayor S. Sceviour, presided  
Deputy Mayor D. Woolridge  
Councillors: B. Parsons  
M. Roberts  
R. Byrne

Members absent: B. Gill  
T. White

Also attending: S. Jerrett, Town Manager  
A. Rowsell, Town Clerk  
C. Yates, Office Administrator

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MINUTES

MOTION - Moved by Councillor Parsons, seconded by Councillor  
20-079 Roberts that Council adopt the minutes of regular meeting held  
July 8, 2020 as circulated.  
- Motion carried. Votes in favor - 5 Councillors

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor  
20-080 Parsons that Council adopt the minutes of special meeting held  
July 22, 2020 as circulated.  
- Motion carried. Votes in favor - 5 Councillors.

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MUNICIPAL WORKS COMMITTEE

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor  
20-081 Parsons that Council accept cost-shared funding as outlined in  
the Municipal Affairs and Environment project approval letter  
dated June 19, 2020, to complete Water Main Replacement &  
Associated Upgrades-Sacrey's Road-Project #17-GI-21-00060  
for \$1,222,771.00. The Town of Botwood agrees to provide  
\$110,885.00 in funding for this project and authorizes the  
Mayor and Town Clerk to enter into a funding agreement with  
the Department of Municipal Affairs and Environment on behalf  
of the Town of Botwood.  
- Motion carried. Votes in favor - 5 Councillors.

WATER MAIN  
REPLACEMENT  
SACREYS ROAD

MOTION - 20-082 Moved by Deputy Mayor Woolridge, seconded by Councillor Byrne that Council request approval from the Department of Municipal Affairs and Environment to borrow the amount of \$110,885.00 from the Bank of Montreal with a repayment term of 5 years and an amortization period of 5 years. This amount represents the Municipal contribution for Project #17-GI-21-00060-Water Main Replacement & Associated Upgrades-Sacrey's Road.  
- Motion carried. Votes in favor - 5 Councillors.

*See new motion Dec 9, 2020*

2020 Paving - Quotes were received from two companies for the 2020 paving program.

PAVING QUOTES

MOTION - 20-083 Moved by Deputy Mayor Woolridge, seconded by Councillor Roberts that Council accept the quote from Penney Paving Ltd for option 2 in the amount of \$139,978.00 HST included, for the Water Street recap and the 78mm of asphalt for Petroleum Drive and Fernwood Drive Ramp. As well, Council accepts the quote of \$3.75m<sup>2</sup> + \$425 mobilization/delivery of the milling machine from Penney Paving Ltd.  
- Motion carried. Votes in favor - 5 Councillors.

PENNEY PAVING LTD QUOTE

MOTION - 20-084 Moved by Deputy Mayor Woolridge, seconded by Councillor Parsons that Council accept the quote from Penney Paving Ltd for the Valley Road paving work (three sections) in the amount of \$104,322.25 HST included.  
- Motion carried. Votes in favor - 5 Councillors.

Councillor Byrne left the meeting at 7:20 p.m. due to a possible conflict of interest.

Winter Sand - Six requests for tender quote were issued. Council received one quote for supply of winter sand.

WINTER SAND QUOTE

MOTION - 20-085 Moved by Deputy Mayor Woolridge, seconded by Councillor Parsons that Council accept the quote from D. Byrne and Sons Ltd for 800 tonnes of winter sand for the amount of \$14,375.00 HST included.  
- Motion carried. Votes in favor - 4 Councillors.

D. BYRNE & SONS QUOTE

D. Byrne request for paving. This matter is tabled. Agreed to write Mr. Byrne advising Council will investigate the land matter for further discussion re paving.

D. BYRNE  
re Paving

Councillor Byrne returned to the meeting at 7:30 p.m.

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A letter was received from the Department of Municipal Affairs and Environment re approval for the Town's Gas Tax Capital Investment Plan projects Road Upgrades 2020 and Storm Sewer Upgrade - Hillview Road.

ROAD PAVING  
2020 &  
STORM SEWER  
HILLVIEW ROAD

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Confederation Place Petition re Storm Sewer Connection. The Town Manager has consulted with the Regional Manager of the Department of Municipal Affairs and Environment concerning this matter. It was confirmed in accordance with the Municipalities Act, property owners are responsible for all services inside their property boundary.

CONFEDERATION  
PLACE PETITION  
re Storm Sewer  
Connection

Agreed the residents of Confederation Place be written and advised of Council's position concerning their petition.

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CNWM re garbage collection in the Town. As per Council's decision a letter was written to Central Newfoundland Waste Management requesting they assume residential collection in Botwood.

CNWM  
RESIDENTIAL  
COLLECTION

A response was received advising the request will be considered when the CNWM Committee meets in September.

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Agreed Council issue layoff notices to the five casual workers to be effective Friday, August 28, 2020. It was also agreed, if required, layoff can be extended per week.

LAYOFF NOTICES

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Agreed Council issue a demolition order for property located at 15 Vineham's Lane, Botwood.

DEMOLITION  
ORDER FOR 15  
VINEHAMS LANE

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It was noted, Foodland property had a Sewer backup on August 1, 2020 after the heavy rainfall. The Works Dept will be asked to check the manholes in that area on a regular basis.

SEWER BACKUP  
AT FOODLAND

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Mayor Sceviour expressed condolences to the Sceviour family on the passing of Roland Sceviour.

CONDOLENCES  
TO SCEVIOUR  
FAMILY

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PUBLIC PROTECTION COMMITTEE

RCMP Grand Falls-Windsor District Activities and 2020 Annual Performance Plan results was received. Councillor Roberts suggested Council thank them for the report, however it should be noted some of the Town's concerns were not addressed.

RCMP PLAN  
RESULTS

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Speed Bumps - Councillor Roberts commented the speed bumps have not been placed around town as selected by the Committee. This will be discussed with the Works Dept.

SPEED BUMPS

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Councillor Roberts was contacted by the Fire Chief re some concerns relating to COVID-19 for operation of their refreshment service at the fire hall and their 2020 Firemen's Ball event.

FIRE CHIEF  
re Refreshment  
services

It was noted this is a licensed establishment which must follow rules and procedures put in place by government. Recognition for the firemen in lieu of the Firemen's Ball will be considered later.

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The Town Manager suggested Council request the RCMP Staff Sargent to meet with Council for discussion re policing in Botwood.

RCMP POLICING

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RECREATION AND YOUTH COMMITTEE

Arena opening for the 2020-2021 Season. Council agrees to the arena opening in October. Council will work with Minor Hockey and Figure Skating regarding ice time and COVID-19 regulations.

ARENA OPENING

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MOTION - Moved by Councillor Roberts, seconded by Deputy Mayor 20-086 Woolridge that Council adopt the Outdoor Recreation and Sports Areas Smoke Free Policy as presented.  
- Motion carried. Votes in favor - 5 Councillors.

SMOKE FREE  
POLICY

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FINANCE AND HUMAN RESOURCES COMMITTEE

MOTION - Moved by Councillor Parsons, seconded by Councillor Roberts  
20-087 that Council ratify payment of routine expenditures in  
accordance with the Town's Accounts Payable Policy and  
Procedure. The amount of \$39,258.01 was paid for  
July 8-31, 2020.  
- Motion carried. Votes in favor - 5 Councillors.

A/P ROUTINE  
EXPENDITURES

MOTION - Moved by Councillor Parsons, seconded by Deputy Mayor  
20-088 Woolridge that Council approve the Accounts Payable  
Transaction Journal dated July 8 - August 11, 2020 in the  
amount of \$105,265.20.  
- Motion carried. Votes in favor - 5 Councillors.

A/P  
TRANSACTION  
JOURNAL

MOTION - Moved by Councillor Parsons, seconded by Councillor Roberts  
20-089 that Council approve a two month Business Tax credit  
exemption for the Hair Shop due to COVID-19 closure of the  
business.  
- Motion carried. Votes in favor - 5 Councillors.

HAIR SHOP TAX  
CREDIT  
EXEMPTION

Councillor Parsons noted the revenue comparable listing to July 31, 2020.

REVENUE  
COMPARABLE

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ADMINISTRATION

The Town Manager gave an update on the New Town Hall building. Still  
waiting for service from Bell Aliant.

NEW TOWN HALL

The Town Plan revision procedure with Tract Consulting is moving along. A  
public session is planned for September 14.

TOWN PLAN

Agreed Council meet with the Acting Works Supt. in two weeks time for an  
update re Public Works activities and projects.

PUBLIC WORKS  
UPDATE

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PERMITS

MOTION - Moved by Councillor Roberts, seconded by Councillor Byrne  
20-090 that Council ratify permits issued to July 7, 2020.  
- Motion carried. Votes in favor - 5 Councillors.

RATIFY PERMITS

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CORRESPONDENCE

1. Town of Peterview - re shared water system request for a joint committee.
2. Dept. of Municipal Affairs and Environment - re Capital funding request for waterline replacement has not be selected for 2020-21 funding.
3. Municipal Assessment Agency - Update.
4. Dept. of Municipal Affairs and Environment - Gas Tax Secretarial re Ultimate Recipient Gas Tax Agreement Revision.
5. Jubilee Pentecostal Temple - re use of Air Base Facilities. - Agreed Council will approve their request.
6. Town of Twillingate - Request support for Kraft Hockeyville 2020.

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MOTION - Moved by Councillor Parsons, seconded by Deputy Mayor  
20-091 Woolridge the meeting adjourn at 8:20 p.m.  
- Motion carried. Votes in favor - 5 Councillors.

 MAYOR  SECRETARY