

A regular meeting of the Botwood Town Council was held by teleconference on Wednesday, April 8, 2020 at 7:00 p.m.

Members attending: Mayor S. Sceviour, presided
Deputy Mayor D. Woolridge
Councillors: B. Parsons
B. Gill
M. Roberts
T. White
R. Byrne

Also attending: S. Jerrett, Town Manager
A. Rowsell, Town Clerk

MINUTES

MOTION - Moved by Councillor Roberts, seconded by Deputy Mayor
20-037 Woolridge that Council adopt the minutes of regular meeting held March 11, 2020 as circulated.
- Motion carried. Votes in favor - 7 Councillors.

MOTION - Moved by Councillor Byrne, seconded by Councillor Parsons
20-038 that Council adopt the minutes of special meeting held March 30, 2020 as circulated.
- Motion carried. Votes in favor - 7 Councillors.

MAYOR'S REPORT

Mayor Sceviour informed Council that notification of project approval has been received for 17-MCW-19-00003-Site Development-New Town Hall & Fire Hall and 17-MCW-20-00039-Water System Emergency Upgrades.

PROJECT
APPROVAL NEW
TOWN HALL AND
FIRE HALL

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor
20-039 Byrne - Be It Resolved Council accept cost-shared funding as outlined in the Municipal Affairs and Environment project approval letter dated April 8, 2020 to complete project 17-MCW-19-00003-Site Development-New Town Hall & Fire Hall for \$309,785.00. The Town of Botwood agrees to provide \$112,406.00 in funding for this project and authorizes the Mayor and Town Clerk to enter into a funding agreement with the Department of Municipal Affairs and Environment on behalf of the Town of Botwood.
- Motion adopted. Votes in favor - 7 Councillors.

MOTION - 20-040 Moved by Councillor Byrne, seconded by Councillor Gill - Be
It Resolved Council accept cost shared funding as outlined in the Municipal Affairs and Environment project approval letter dated April 8, 2020 to complete project 17-MCW-20-00039- Water System Emergency Upgrades for \$215,921.00. The Town of Botwood agrees to provide \$19,581.00 in funding for this project and authorizes the Mayor and Town Clerk to enter into a funding agreement with the Department of Municipal Affairs and Environment on behalf of the Town of Botwood.
- Motion adopted. Votes in favor - 7 Councillors.

WATER SYSTEM
EMERGENCY
UPGRADES

Mayor Sceviour will do a video for the Town's Facebook page tomorrow to bring Easter Greetings to the citizens of Botwood. Mayor Sceviour noted his recent video re postponement of the 2020 Come Home Year Celebrations has been well received by the public.

EASTER
GREETING AND
POSTPONEMENT
OF CHY

RECREATION AND YOUTH COMMITTEE

Councillor White suggested Council look at the COVID-19 situation regarding the effect on summer programs and operations. This matter will be considered.

SUMMER
PROGRAMS AND
OPERATION

FINANCE AND HUMAN RESOURCES COMMITTEE

MOTION - 20-041 Moved by Councillor Parsons, seconded by Councillor White
that Council approve the Accounts Payable Transaction Journal dated March 11, 2020 to April 3, 2020 in the amount of \$206,887.23.
- Motion carried. Votes in favor - 7 Councillors.

A/P
TRANSACTION
JOURNAL

MOTION - 20-042 Moved by Councillor Parsons, seconded by Deputy Mayor
Woolridge that Council ratify payment of Miscellaneous Cheques issues for January, February and March, 2020.
- Motion carried. Votes in favor - 7 Councillors.

RATIFY
PAYMENT OF
MISC CHEQUES

Councillor Parsons noted the revenue comparison for January 1 to April 6, 2020 is on par with the 2019 figures.

REVENUE
COMPARISON

He noted the expense figures for January 1 to April 6, 2020 is higher than the applicable percentage ratio. However, there were several large annual expenditure payments in this period.

MOTION - 20-043 Moved by Councillor Parsons, seconded by Councillor White that Council approve the installation of a camera system at the new town hall as per the quote from DSI in the amount of \$5,450.00 plus applicable taxes.
- Motion carried . Votes in favor - 7 Councillors.

CAMERA SYSTEM
AT NEW TOWN
HALL

MUNICIPAL WORKS COMMITTEE

Confederation Place update - Environmental approval has been received for this project. The tender process can now take place.

CONFEDERATION
PLACE

157 Commonwealth Drive - A second clean-up order will be issued. A memo will be included with the order.

CLEAN-UP
LETTER

Town Hall Update - Studding completed, wiring completed and lights are installed. Good progress being made with the renovations with no issues.

TOWN HALL
UPDATE

Waterline Flushing - Agreed this work be deferred until the new launcher, retriever and PRV has been installed in the system.

WATERLINE
FLUSHING

Spring Clean-Up - The Town Manager will seek guidance re possible risks due to COVID-19.

SPRING CLEAN-
UP

Works Force - The employees are separated and working alternate shifts. The Leading Hand reports in every morning, checks the water and retains the phone. All buildings are closed to the public.

WORKS FORCE

PUBLIC PROTECTION COMMITTEE

Councillor Roberts noted the two circulars received from the Department of Municipal Affairs and Environment re COVID-19 and Fire Protection Services and Municipal States of Emergency.

CIRCULARS

Councillor Roberts informed Council he has spoken to the Fire Chief re deteriorated ice conditions in the harbour. The Fire Chief has put out an announcement. The Mayor will also include a notice in his Easter message.

ICE CONDITIONS

SPECIAL EVENTS COMMITTEE

Come Home Year 2020 has been postponed to 2021.

CHY 2020
POSTPONED

Councillor Byrne asked if Council could have the town Christmas Tree lights turned on in support of essential workers during the COVID-19 pandemic. Council agreed if possible this will be done.

TREE LIGHT UP

ADMINISTRATION

MOTION - Moved by Councillor Byrne, seconded by Councillor White the 20-044 Town of Botwood sell a parcel of land located on Route 350 which presently has a communication tower located there, to Bell Aliant for \$10.00. They will cover all legal fees. The Fire Department will have approval to continue using the Tower.
- Motion carried. Votes in favor - 7 Councillors.

BELL ALIANT
LAND ON ROUTE
350

The Town has received notice of approval from the Department of Children, Seniors and Social Development for a \$3000.00 Physical Activity Healthy Eating Equipment Grant. The funds will be used for Soccer nets and summer games equipment.

PAHEE GRANT

The Town has received notice of approval for project application submitted to Department of Tourism, Culture, Industry and Innovation for Regional Development Fund - Reference #30-09549-019 Killick Marina.

KILLICK MARINA

CORRESPONDENCE

1 - Department of Municipal Affairs and Environment - re Circular expressing concern over parades around COVID-19.

Town's letter to Freake's Ambulance advising The Botwood Fire Department will not be able to assist their employees with regular patient lifts during the COVID-19 pandemic.

FREAKE'S
AMBULANCE

MOTION - Moved by Councillor Parsons, seconded by Councillor Roberts 20-045 the meeting adjourn at 7:50 p.m.
- Motion carried. Votes in favor - 7 Councillors.

 MAYOR

 SECRETARY