

A regular meeting of the Botwood Town Council was held on Wednesday, April 8, 2026 at 7:04 p.m. in the Council Chamber.

Members Present: Mayor M. Budgell, presided
Deputy Mayor J. Hancock
Councillors: H. Edison
M. Jacobs
E. Boone
J. Jeans

Also present: R. Dennison, CAO/Town Manager
T. Best, Assistant CAO (Acting Town Clerk)

Absent: Councillor W. Broderick

Call to Order

The Meeting was delayed in being called to order due to a disturbance caused by a resident. The resident was rude to Deputy Mayor Hancock upon entering the building at 6:59 PM. Mayor Budgell directed the resident to leave the chambers which (after some protest from the resident) they did at 7:02 PM. The meeting was called to order at 7:04 PM.

RESOLUTION – 26-084 Moved by Deputy Mayor Hancock, seconded by ACTING
Councillor Jeans Be it resolved as per section 66 of the TOWN CLERK
Towns & Local Service District Act that the Town of
Botwood, in the absence of the Town Clerk, appoint Tim
Best as the Acting Town Clerk for the purpose of this
regular meeting of council held on April 8, 2026.

- Resolution Carried

Votes in favour – 5 Councillors (M. Budgell, J. Hancock,
J. Jeans, M. Jacobs, E. Boone)

Councillor Harold Edison entered chambers at 7:07 PM.

Proclamations / Presentations / Acknowledgements

A proclamation was received from Community Sector Council for Newfoundland and Labrador for Volunteer week, April 19 – 25, 2026. Mayor Budgell will sign after the meeting.

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A proclamation was received from Belles with Balls NL for World Ovarian Cancer Day, May 8, 2026. Mayor Budgell will sign after the meeting.

Adoption of Agenda

MOTION – 26-085	Moved by Councillor Jacobs, seconded by Councillor Jeans that Council adopt the agenda.	AGENDA APPROVAL
	- Motion Carried	
	Votes in favour – 6 Councillors (M. Budgell, J. Hancock, J. Jeans, H. Edison, M. Jacobs, E. Boone)	

ADOPTION OF THE MINUTES

MOTION – 26-086	Councillor Jeans requested an amendment to motion 26-065 to change language from “all staff” to “office staff.” Deputy Mayor Hancock moved to adopt the minutes with the requested amendment, seconded by Councillor Jeans.	ADOPTION OF MINUTES
	- Motion carried	
	Votes in favour – 6 Councillors (M. Budgell, J. Hancock, J. Jeans, H. Edison, M. Jacobs, E. Boone)	

MOTION – 26-087	Moved by Councillor Jacobs, seconded by Councillor Edison to adopt the minutes for the special meeting of council held on March 19, 2026.	ADOPTION OF MINUTES
	- Motion carried.	
	Votes in favour – 6 Councillors (M. Budgell, J. Hancock, J. Jeans, H. Edison, M. Jacobs and E. Boone)	

COMMITTEE REPORTS

Mayor's Report

Nothing to report.

Development and Economic Promotion Committee

Nothing to report.

Finance and Human Resources

RESOLUTION – 26-088 Moved by Councillor Jeans, seconded by Deputy Mayor Hancock Be it resolved that the town pay the Bills for Payment #1 dated March 3 – March 20, 2026 in the amount of \$21,800.23. **BILLS FOR PAYMENT**

- Resolution Carried

Votes in favour – 6 Councillors (M. Budgell, J. Hancock, J. Jeans, H. Edison, M. Jacobs and E. Boone)

RESOLUTION – 26-089 Moved by Councillor Jeans, seconded by Deputy Mayor Hancock Be it resolved that the town pay the Bills for Payment #2 dated March 11 – April 6, 2026 in the amount of \$69,031.02. **BILLS FOR PAYMENT**

- Resolution Carried

Votes in favour – 6 Councillors (M. Budgell, J. Hancock, J. Jeans, H. Edison, M. Jacobs and E. Boone)

RESOLUTION – 26-090 Moved by Councillor Jeans, seconded by Councillor Boone Be It Resolved that Council ratify payment of miscellaneous cheques issued for January, February and March 2026. **MISCELLANEOUS CHEQUES**

- Resolution Carried

Votes in favour – 6 Councillors (M. Budgell, J. Hancock, J. Jeans, H. Edison, M. Jacobs and E. Boone)

- RESOLUTION – 26-091 Moved by Councillor Jeanss, seconded by Councillor Edison Let it be resolved that the Town of Botwood dismiss all the monthly vehicle allowances paid to employees, effective May 1st.
- VEHICLE ALLOWANCE
- When an employee uses a personal vehicle for work purposes that will use a per KM rate from the travel policy. It will be then done up monthly on a prepared form and be submitted to the finance committee for approval at the monthly finance meeting.
- Employees who wish to keep the vehicle allowance as stated in their contract, then it shall follow CRA standards.
- Resolution Carried
- Votes in favour – 6 Councillors (M. Budgell, J. Hancock, J. Jeans, H. Edison, M. Jacobs, E. Boone)
- RESOLUTION – 26-092 Councillor Jeans moved, seconded by Councillor Jacobs BE IT RESOLVED that in lieu of the Office Administrator's monthly vehicle allowance we increase her salary rate by \$1.00 per hour effective May 1, 2026.
- OFFICE ADMINISTRATOR VEHICLE ALLOWANCE
- Resolution Carried
- Votes in favour – 6 Councillors (M. Budgell, J. Hancock, J. Jeans, H. Edison, M. Jacobs, E. Boone)
- RESOLUTION – 26-093 Moved by Councillor Jeans, seconded by Councillor Edison Be It resolved that Council request approval from the Department of Municipal Affairs and Community Engagement to borrow the amount of \$196,716.00 from the Bank of Montreal at a fixed interest rate with a repayment term of 10 years and amortization period of 10 years. This amount represents the Municipal contribution for Project #1 7-MCW-25-00005 Commonwealth Drive Ph.2 - Watermain Replacement.
- COMMONWEALTH DRIVE PHASE 2
- Resolution Carried
- Votes in favour – 6 Councillors (M. Budgell, J. Hancock, J. Jeans, H. Edison, M. Jacobs, E. Boone)

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| MOTION – 26-094 | Moved by Councillor Jeans, seconded by Deputy Mayor Hancock to table this item to next meeting.

- Motion carried

6 Councillors (M. Budgell, J. Hancock, J. Jeans, H. Edison, M. Jacobs, E. Boone) | CITIZEN CRIME
PREVENTION
ADVERTISING IN
DIGITAL
PUBLICATION |
| MOTION – 26-095 | Moved by Councillor Jeans, seconded by Councillor Boone to table this item to next meeting.

- Motion carried

6 Councillors (M. Budgell, J. Hancock, J. Jeans, H. Edison, M. Jacobs, E. Boone) | TERRY FOX
FOUNDATION
DONATION |

Municipal Works Committee

- Councillor Edison discussed disabled pickup truck at depot, CAO Dennison advised that the truck had been towed to Terra Nova Motors and estimated repair cost at \$4,500. Council happy with this update.
- Councillor Edison met with Newco regarding their interest in the #9 Shed and Caustic Soda tank.
- Councillor Edison has requested CAO Dennison to establish specifications for new loader.
- Councillor Edison discussed concerns about dirty water and referred to CAO Dennison for update on Orthro Phosphates.
- Councillor Edison addressed complaints about garbage being dumped on the road behind Ultramar. Councillor Edison has requested CAO Dennison investigate options for cameras in that area.
- Councillor Edison requested CAO Dennison investigate pricing for asphalt mulcher, to purchase or rent and incorporate into road resurfacing efforts.

Parks, Recreation, and Youth Committee

- Nothing to report

Seniors and Community Services Committee

- Councillor Jacobs provided update on efforts to obtain pricing for apparel.
- Provided update on community gardening grant application.
- Meeting with Home Hardware next week to discuss potential gardening workshop.
- Provided update on beautification efforts and potential options going forward.

Public Protection and Emergency Planning Committee

	Councillor Jeans presented letter from FD Chief Morray Callahan.	REQUEST FROM BOTWOOD FD FOR PICKUP TRUCK
MOTION – 26-096	Moved by Councillor Jeans, seconded by Councillor Jacobs to refer this back to the Finance Committee for review.	
	<ul style="list-style-type: none">- Motion Carried	
	Votes in favour – 6 Councillors (M. Budgell, J. Hancock, J. Jeans, H. Edison, M. Jacobs, E. Boone)	

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Update on Rodent Complaints

- ACAO Best provided update on efforts to contact Pest Control companies to obtain a quote to publish a statement about the impacts of a severe winter on the rodent population.

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RESOLUTION–26-097	Moved by Deputy Mayor Hancock, seconded by Councillor Jeans Be It Resolved that the Town of Botwood accept the tender in the amount of \$555,450.00 HST included from Metalfab (2025) Ltd. for the purchase of a new walk-in rescue fire vehicle. This is on a 80/20 agreement with the Government of NL providing 80% of the purchase price.	FIRE TRUCK TENDER
	<ul style="list-style-type: none">- Resolution Carried	
	Votes in favour – 6 Councillors (M. Budgell, J. Hancock, J. Jeans, H. Edison, M. Jacobs, E. Boone)	

Emergency Plan Update

- CAO Dennison provided update on efforts to create a new ERP for the Town of Botwood, highlighting that the process will now incorporate cooperation with Peterview and Northern Arm.

Heritage, Tourism, and Special Events Committee

- Councillor Boone provided debrief on the Bayside Blizzard, it was a success event.
- First meeting for Flying Boat Festival has been held, dates for festival are set to July 28 – Aug 3.
- Mayor Budgell asked about Canada Day, Councillor Boone will take this back to staff and report back to Council later.

Administrative Issue

RESOLUTION-26-098 Moved by Deputy Mayor Hancock, seconded by Councillor Jeans In Accordance with the Municipal Conduct Act Section 4, Be It Resolved That Council accept the Councillor Disclosure Statements as filed at a closed meeting held on March 11, 2026. **DISCLOSURE STATEMENTS**

- Resolution Carried

Votes in favour – 6 Councillors (M. Budgell, J. Hancock, J. Jeans, H. Edison, M. Jacobs, E. Boone)

RESOLUTION-26-099 Moved by Deputy Mayor Hancock, seconded by Councillor Boone Be it resolved that the Town of Botwood has no objection to the EVREC Crown Lands application #282575. **CROWN LAND REFERRAL**

- Resolution Carried

Votes in favour – 6 Councillors (M. Budgell, J. Hancock, J. Jeans, M. Jacobs, E. Boone)

Permits / Development Applications

- Nothing to review

Notice of Motions, Resolution of Questions, and Other Business

Correspondence

- Deputy Mayor Hancock presented correspondence from Peter Chayter regarding noise level resulting from use of air horns at Harry Ivany arena.

MOTION – 26-100 Moved by Deputy Mayor Hancock, seconded by AIR HORN USE AT
Councillors Jeans to refer to the Parks, Recreation, ARENA
and Youth Committee for review the topic of air
horn use and possible restriction at the arena.

- Motion carried

Votes in Favor – 6 Councillors (M. Budgett, J.
Hancock, J. Jeans, M. Jacobs, E. Boone)

Other Business

- Councillor Boone raised safety concerns around several places in town for road crossings, listed area around Hoyles Pharmacy, Post Office, and Botwood Collegiate. Councillor Boone is investigating button activated lighted cross walks. Councillor Edison suggested that we should add flashing stop signs. Councillor Boone will investigate.

Action Items Required

- Have staff post signed proclamations and photos online.
- CAO Dennison to establish specifications list for new loader.
- CAO Dennison to investigate options to install cameras in area “behind Ultramar” along the gravel roads.
- CAO Dennison to investigate pricing related to asphalt mulching and repaving as compared to patching or removal and repaving.
- Staff to contact MetalFab to award contract for fire truck.

Action Items Required by Council

- Councillor Jeans to follow up on request from Citizen Crime Prevention digital advertising as discussed in motion 26-094.
- Councillor Jeans to follow up on request for donation from Terry Fox Foundation as discussed in motion 26-095.
- Councillor Jeans to take request for pickup truck from FD back to Finance committee.
- Councillor Boone to follow up with staff about potential Canada Day festivities.
- Deputy Mayor Hancock to take the topic of air horn use at the arena

Action Items Required by Minutes

MOTION – 26-101 Moved by Councillor Jacobs, seconded by ADJOURNMENT
Councillor Jeans to adjourn the meeting at 8:26 PM.

- Motion Carried

Votes in favour – 6 Councillors (M. Budgett, J.
Hancock, J. Jeans, H. Edison, M. Jacobs, E. Boone)

X

Myra Budgett
Mayor

X

Tim Best
Acting Town Clerk