

A regular meeting of the Botwood Town Council was held on Wednesday, April 13, 2016 at 7:00 p.m. in the Council Chamber.

Members present: Mayor S. Sceviour, presided
Deputy Mayor D. Woolridge
Councillors: R. Byrne
R. Hancock
B. Gill
H. Edison
Absent: Councillor: M. Roberts

Also present: S. Jerrett, Town Manager
A. Rowsell, Town Clerk
Bruce Critch, Botwood Antique Auto Club

B. Critch attended the meeting to discuss with Council the Club's intention to host a National Antique Car Show on August 27, 2017. The event will take place on the Airbase for approximately three hours. They would require use of the Airbase, washrooms, multi purpose building and some picnic tables. The Club will provide traffic control, however some barriers will be needed.

B. CRITCH
re National Antique
Car Show

Mayor Sceviour informed Mr. Critch that Council would support the Car Show Event, however he asks Mr. Critch to put their request in writing for Council records.

Mr. B. Critch left the meeting at 7:08 p.m.

MINUTES

MOTION - Moved by Councillor Edison, seconded by Councillor Hancock
16-030 that Council adopt the minutes of March 9, 2016 as circulated.

MAYOR'S REPORT

Mayor Sceviour presented Jeff Penney's written response to Council's offer re the Botwood Newgreen Technology Inc. Project proposal.

NEWGREEN
TECHNOLOGY

Council discussed pro's and con's re the proposal. It was agreed it would be premature to approve some items as they should be contingent to the development going ahead. Several items need to be considered further.

The Town Manager will respond to Mr. Penney.

Proposed New Town Hall was discussed.

NEW TOWN
HALL

The Town Manager presented the Town's Debt Charges Summary for the next five years. Council's repayment total will not be significantly reduced until 2020-2021.

The Town Manager talked with the School Board re acquiring a portion of the Botwood Collegiate property to construct a connector road between Fernwood Drive and Twomey Drive. Council is looking at a development in this location for a new municipal building. This request will be considered by the School Board.

BOTWOOD
COLLEGIATE
PROPERTY

Mayor Sceviour also discussed the Town acquiring the property with school representatives. During this conversation, the school asked if Council would consider some assistance in filling potholes on the school lot, prior to April 21st. There is a Mental Health Symposium taking place at Botwood Collegiate on April 21st.

The Town Manager informed Council he has discussed this matter with Municipal Affairs.

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor 16-031 Edison that Council fix potholes at the Botwood Collegiate lot prior to April 21, 2016.
- Motion carried. Votes in favor - 6 Councillors.

The Chairman of Public Works will visit the site with the Town's foreman to determine what work can be done at this time to help alleviate some concerns.

Mayor Sceviour noted the School Board will give consideration to passing the land over to Council.

Mayor Sceviour informed Council that the Finance Committee recommends the Botwood Heritage Society and the Botwood Mural Arts Society work together as a group.

BOTWOOD
HERITAGE/
MURAL ARTS

Mayor Sceviour asked Councillor Edison to serve on the Heritage Society as well as the Mural Arts Society.

The Heritage Society will be meeting on April 21, 2016 and the Mural Arts Society will be attending for a discussion on combining the two groups.

Mayor Sceviour congratulated the Botwood Minor Hockey Association and the Figure Skating Club on a very successful year.

Mayor Sceviour also congratulated the Botwood Collegiate Robotics on their 7th Provincial Gold Medal win. The team will now travel to Moncton, NB for the National Competition.

FINANCE COMMITTEE

MOTION - Moved by Councillor Gill, seconded by Councillor Byrne that
16-032 Council approve the Accounts Payable Transaction Journal dated
March 10, 2016 to April 11, 2016 in the amount of \$32,829.77.
- Motion carried. Votes in favor - 6 Councillors.

A/P JOURNAL

MOTION - Moved by Councillor Gill, seconded by Councillor Edison that
16-033 Council ratify payment of routine expenditures in accordance with
the Town's Accounts Payable Policy and Procedure. The amount
of \$60,120.66 was paid for March 10, 2016 - April 8, 2016.
- Motion carried. Votes in favor - 6 Councillors.

A/P POLICY &
PROCEDURE
*ROUTINE
EXPENDITURE*

MOTION - Moved by Councillor Gill, seconded by Councillor Edison that
16-034 Council ratify payment of Miscellaneous Cheques issued January
and March 2016.
- Motion carried. Votes in favor - 6 Councillors.

RATIFY
PAYMENT

MOTION - Moved by Councillor Gill, seconded by Deputy Mayor Woolridge
16-035 that Council approve Lease Dated as of March 1, 2016 between the
Town of Botwood, as Landlord and Newfoundland and Labrador
Asphalt Limited as Tenant with a 5 year lease term at \$1800.00
monthly rent.
- Motion carried. Votes in favor - 6 Councillors.

*NL/LAB ASPHALT
5yr LEASE*

The Town Manager informed Council the Town Workers have voted to join the
CUPE Pension Plan. Contribution is Council 5% and Employee 5% of regular
earnings. This amount is the same as the existing RRSP Contributions.

CUPE PENSION
PLAN

The Finance Committee recommends Council review the Town's Business Tax
Structure and Permit Fees. Agreed Council follow this recommendation.

BUSINESS
TAX/PERMITS

Deputy Mayor Woolridge left the meeting at 8:02 p.m. due to a possible conflict of interest.

Letter from Audie Newhook re Audie's Barber Shop/Commercial A-W/S Invoice 2016. Council agreed there will be no change to the Town's Tax Structure for 2016.

A. NEWHOOK

Deputy Mayor Woolridge returned to the meeting at 8:10 p.m.

Request from Central Newfoundland Antique Auto Club for a donation towards 60 loot bags or an item for their Charity Auction for their 22nd Annual Car Show at the Harry Ivany Arena, August 5-7, 2016.

Agreed Council give a donation.

Request from Botwood Collegiate BBC Robotics Team for a donation towards the cost of travel to Moncton for a National Competition.

BBC ROBOTICS

MOTION - Moved by Councillor Edison, seconded by Councillor Byrne that 16-036 Council make a \$100.00 donation to the Botwood Collegiate BBC Robotics Team towards their travel cost to attend the National Competition.
- Motion carried. Votes in favor - 6 Councillors.

The Town Manager informed Council the Stadium Roof requires additional repairs due to a section of the roof was found to have more extensive deterioration than previously determined. However, the Town Manager advised there will be sufficient funds in the project to cover the additional work.

STADIUM ROOF

An offer was received from Cushman & Wakefield for Council purchase of the Rogers Cable building and land located at 13 Fernwood Drive for the price of \$37,000.00 plus taxes.

ROGERS CABLE
BUILDING

Agreed Council not offer to purchase the property at this time.

MOTION - Moved by Deputy Mayor Woolridge, seconded by Councillor 16-037 Edison that Council purchase a Ford F-350 Chassis Cab XL truck under the Government Purchasing Agency - standing offer for the amount of \$28,075.00 plus taxes.
- Motion carried. Votes in favor - 6 Councillors.

FORD F-350

MOTION - 16-038 Moved by Deputy Mayor Woolridge, seconded by Councillor Edison that Council seek approval from the Department of Municipal Affairs to borrow an amount up to \$35,000.00 from The Bank of Montreal, repayable over a 5 year term for purchase of a new pickup truck.
- Motion carried. Votes in favor - 6 Councillors.

MOTION - 16-039 Moved by Deputy Mayor Woolridge, seconded by Councillor Edison that Council purchase 230 M of Guard Rail, Ends and necessary post for the Cemetery Road project. The 2016 budget figures included funds for this work.
- Motion carried. Votes in favor - 6 Councillors.

CEMETERY
ROAD PROJECT

MOTION - 16-040 Moved by Deputy Mayor Woolridge, seconded by Councillor Byrne that Council approve purchase of four rims for the John Deere 524K from GCR Tires & Service at the quoted price of \$6,933.68 including taxes plus \$339.00 for installation of tires on the rims. The 2016 budget figures included funds for this expenditure.
- Motion carried. Votes in favor - 6 Councillors.

JD LOADER re
rims and tires

PUBLIC/CAPITAL WORKS COMMITTEE

Councillor Byrne left the meeting at 8:40 p.m. due to a possible conflict of interest.

Demolition of the Old Dominic Building was discussed. Siding must be removed by a licensed asbestos contractor. Council has received some price quotes for demolition of this property. Agreed the demolition be carried out in several stages.

OLD DOMINIC
BUILDING

MOTION - 16-041 Moved by Deputy Mayor Woolridge, seconded by Councillor Edison that Council proceed with demolition of the Old Dominic Building starting with Stage 1 for removal of Asbestos Siding and Council obtaining three updated quotes for this work from licensed asbestos contractors.
- Motion carried. Votes in favor - 5 Councillors.

Councillor Byrne returned to the meeting at 8:55 p.m.

Mayor Sceviour vacated the chair and left the meeting at 8:57 p.m. due to a possible conflict of interest. Deputy Mayor Woolridge assumed the Chair.

Bill Humber's request to purchase properties at #18, 20 & 22 Confederation Place.

Discussion took place re further development in this area and the ramifications which may occur if development of the road and services are not installed as per the Town's regulations. The developer would be responsible for extension of the road and services.

B. HUMBER
re Confederation
Place

MOTION - Moved by Councillor Gill, seconded by Councillor Edison that 16-042 Council sell the properties as un serviced land. Approval in principle will be given for development, subject to the road, pavement, water and sewer, storm sewer and fire hydrant being installed by the developer in accordance with the Town's development regulations.
- Motion carried. Votes in favor - 5 Councillors.

Deputy Mayor Woolridge vacated the Chair. Mayor Sceviour returned to the meeting at 9:05 p.m. and resumed the Chair.

Deputy Mayor Woolridge informed Council that Mr. John Lane, 21 Scout Road has corrected his sewer line problem. He had the work done himself without Council assistance.

Deputy Mayor Woolridge made reference to problems within sewer lines due to homeowners using cold water powder detergent. There has been a problem at 55 Wireless Road. Agreed Council write home owners in this area advising them of the problem with cold water detergent. It was noted, the Town's Newsletters always include notification of this concern.

COLD WATER
POWDER
DETERGENT

Department of Environment and Conservation re Spring/Summer 2016 Operator Education Seminars. Agreed Council would not participate at this time.

The Town Manager asked Council to consider requests for disposal of tree limbs. Agreed tree limbs only, may be put at rear of the disposal site, under supervision of an employee working at the disposal site and the rear gate must remain locked prior and after entrance to the rear site.

TRANSFER SITE re
tree limbs

Small amounts of lumber may be placed in dumpster.

2016 Spring Clean-Up will take place May 16-27. Agreed Council use the Town's Dump Trucks and bring full loads directly to the Point Leamington Waste Management Site.

SPRING CLEAN-
UP

Council agreed the seasonal part-time workers return to work in order of seniority. Dwight Brett will return to work next week. Other workers will return to work as needed.

Agreed Council put sods, when available, and a park bench at the green space on Smith Drive.

Reference to the five vehicles presently stored at the old paper shed. Maybe the Cube Van could be used by the Works Dept. for moving men and materials. Maybe the 1963 vehicle could be donated to Phillips Head.

Councillor Hancock left the meeting at 9:32 p.m. due to a possible conflict of interest.

A letter of application was received from Joshua Jacobs requesting Council consider him for on job training with the Town's Works Dept.

J. JACOBS
re work

It was noted Council presently has 6 operators on staff and as of this date, there are 4 union employees not recalled for work.

Agreed at the present time, Council is unable to offer an apprenticeship position to Mr. Joshua Jacobs.

Councillor Hancock returned to the meeting at 9:35 p.m.

PUBLIC PROTECTION COMMITTEE

The March 2016 Policing Report for Grand Falls-Windsor RCMP was received.

A memo was received from the Fire Chief listing maintenance and improvements for the Fire Hall.

Agreed the Public Protection Committee review the list and report recommendations at the next regular meeting.

Correspondence from Gordon Murphy re MMSB Surveillance Assistance Program. Council will consider this program for possible participation next year.

MNL Emergency Management Workshop - Gander May 4 & 5, 2016. Council will not send a representative to the workshop.

RECREATION AND TOURISM COMMITTEE

Council approved the Mary Brown's Arena Board sign as presented.

Agreed Council proceed with work for the new Basketball Court. This facility is needed for the 2016 Summer Games, which Botwood is hosting.

BASKETBALL
COURT

Letter from Krista Buckley requesting to start a committee to fundraise a lift for the stadium. Agreed the Town Manager and Councillor Hancock serve on this committee.

K. BUCKLEY
re lift for arena

Skateboard Park - Agreed Council try some sound insulation for this facility.

The Stadium Season ended this past weekend with a Hockey Tournament in which 14-15 teams participated.

ADMINISTRATION

Request from NL Power for pole easement through the Municipal Shanawdithit Park.

NL POWER
Easement

MOTION - Moved by Councillor Edison, seconded by Councillor Byrne that 16-043 Council approve the power line easement agreement with NL Power for a service line through the Municipal Shanawdithit Park.
- Motion carried. Votes in favor - 6 Councillors.

Letter from Govt. of NL & L - Forestry Services Branch requesting permission to allow domestic and commercial cutting inside the Town's planning boundary. A copy of Domestic Cutting Permit conditions was attached. Agreed Council does not need to respond to the request.

DOMESTIC &
COMMERCIAL
CUTTING

Request from the Botwood Cemetery Committee for additional land adjacent to their existing cemetery boundary on Kings Ridge. The Town Manager informed

CEMETERY
COMMITTEE

Council the Town does not have a deed to this property. In order to obtain the land, the Church must do a title search.

Agreed Council write Island Breeze, asking that they remove advertising signs from the Town's Street Signs.

ISLAND BREEZE
re signs

The Town manager referred to a memo dated March 9, 2016 which was issued to all Stadium Staff re - Importance of Professional Conduct at all times.

ARENA STAFF
MEMO

A verbal complaint was received re house located a 2 Vineham's Lane re litter and other concerns.

Council made a request to NL Power for installation of a street light on an existing pole at the gravel parking lot across from the arena.

ARENA STREET
LIGHT

PERMITS

MOTION - Moved by Councillor Edison seconded by Deputy Mayor 16-044 Woolridge that Council ratify permit issued to Della Hillier for occupancy at 64 Valley Road, Botwood.
- Motion carried. Votes in favor - 6 Councillors.

D. HILLIER

CORRESPONDENCE

Information - Only

1. Letter to W. Pardy - Development Along Exploits River.
 2. Letter from Govt. of NL - re Burning Waste.
 3. Electrify Convention 2016 - re Donation Request - No.
 4. C. Davis - Dept. of Municipal Affairs - re Town Plan Amendment.
 5. Robert Keenan, FFAW - re Letter of Support for inshore fishery.
 6. Hon. Siobhan Coady, Dept. of Natural Resources - re thank you and issues of Importance to the Town of Botwood.
 7. Royal Canadian Legion - re Battle of the Atlantic Service.
 8. Town of Northern Arm - Request for Meeting.
 9. Hon. Eddie Joyce, Dept. Of Municipal Affairs - re Thank You and Town Items.
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Letter from Valerie Noseworthy re concerns about shingles blowing off the adjacent building and damaging her house and vehicle. Agreed Council write the property owner re shingles and safety concerns.

Mayor Sceviour informed Council, that at the recent Regional Services Board Meeting an offer was made for any Council Member who would like to view the Treatment Plant. Mayor Sceviour said there has been some significant changes in the last few years and it's worth the time to visit.

TREATMENT
PLANT

Deputy Mayor Woolridge mentioned the number of leaks happening on the Swanee Pool Road waterline. It was also noted that the Town of Peterview is not prompt in correcting the leaks which results in a major water run-off. The Regional Services Board is telling the Town of Peterview to install a reducer on the line to reduce the PSI which should lessen the number of leaks.

SWANEE POOL
RD. re leaks

MOTION - Moved by Councillor Byrne, seconded by Deputy Mayor
16-045 Woolridge the meeting adjourn at 10:25 p.m.
- Motion carried. Votes in favor - 6 Councillors.

 Mayor  Secretary