



TOWN OF BOTWOOD

41 VALLEY ROAD, P. O. BOX 490
BOTWOOD, NL A0H 1E0
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Revised: April, 2026

FORM: MBA1

APPLICATION FOR A BUILDING PERMIT

(All sections of this form must be completed)

1. (a) Name of Owner: _____
Address: _____
Telephone Number(s): _____ (residence) _____ (cell)

This application is made with my knowledge and approval.

Signature of Owner: _____

Date: _____

- (b) Name of Applicant (When not the Owner): _____
Address: _____
Telephone Numbers: _____ (residence) _____ (cell)

- (c) Name of Constructor or Builder: _____
Address: _____
Telephone Numbers: _____ (residence) _____ (cell)

- (d) Architect (s) and/or Professional Engineer (s) retained to design and/or review construction of building.
Name: _____
Address: _____
Telephone Numbers: _____ (business) _____ (cell)
Name: _____
Address: _____
Telephone Numbers: _____ (business) _____ (cell)

2. Location of Proposed Building: _____

3. Location of Existing Building(s) on the site. Insert drawing on next page: _____

4. Are there any utility lines, such as power, telephone etc., on the property or near the property lines? _____

If there are any utility lines present approval must be received from the utility company for this development prior to the town's review of this application. (Continue on next page)

5. Describe in Detail the Proposed Building Work and Occupancy: _____

6. State the estimated value of the proposed work: _____

I, _____ hereby apply for permission to carry out the above building work. I declare that all information given by me in connection with this application is true and correct to the best of my belief and that the building work described in this application complies with the applicable laws and regulations of the Province and the Municipality.

I understand that the granting of a permit, the approval of the drawings and specifications, or inspections made by the municipality, shall not in any way relieve me of full responsibility for carrying out the work or having the work carried out in accordance with the Town of Botwood Development Regulations, the National Building Code and all applicable laws and regulations of the Province of Newfoundland and Labrador.

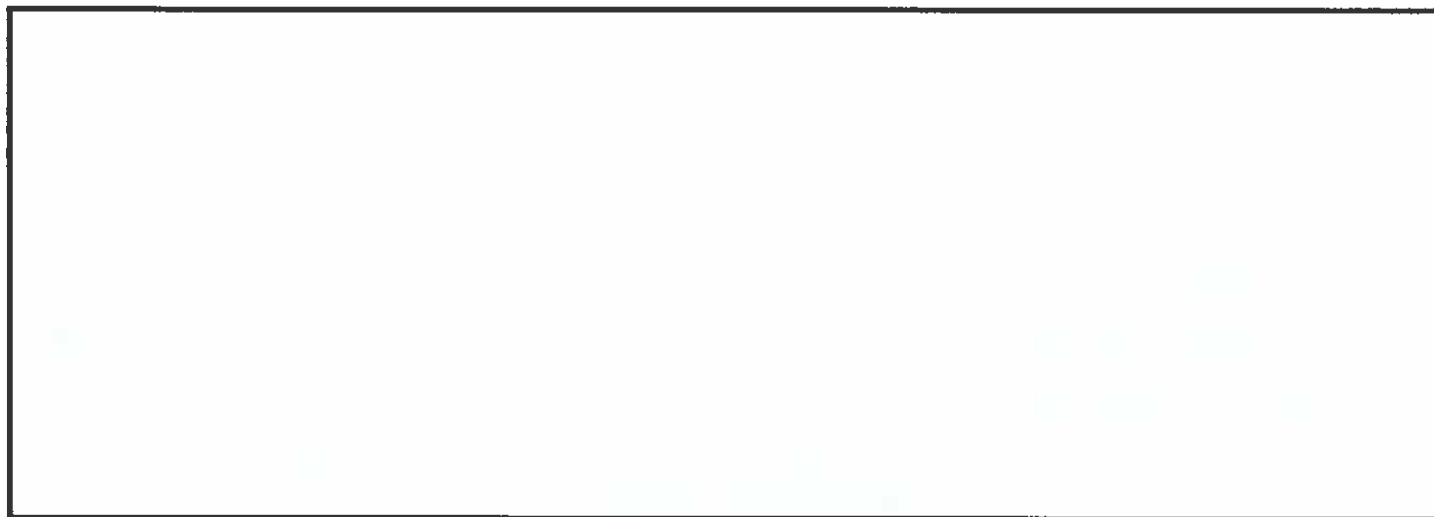
Date: _____

Signature: _____

Note: – This form is to be completed and submitted together with Form MBA2 when applying for any building construction.

– Information received on this form is for the sole purpose of the assessing this permit application.

Complete drawing in this section or attach an additional sheet



PRIVACY NOTICE

This information is collected under the authority of section 61(c) of the ATIPP Act and will only be used by authorized staff to fulfill the purpose for which it was originally collected, or for a use consistent with that purpose unless you expressly consent otherwise. This information is not disclosed to other public bodies or individuals except as authorized by the ATIPP Act. If you have any questions about the collection, use or disclosure of your personal information, please contact the Town of Botwood ATIPP Coordinator at 709- 257-2839 or botwoodtowncouncil@botwoodnl.ca.