

A regular meeting of the Botwood Town Council was held on Wednesday, October 15, 2025 at 7:30 p.m. in the Council Chamber.

Members present: Mayor M. Budgell, presided
Deputy Mayor J. Hancock
Councillors: W. Broderick
J. Jeans
H. Edison
M. Jacobs
E. Boone

Also attending: R. Dennison, CAO/Town Manager
T. Best, Assistant CAO
A. Rowsell, Town Clerk
C. Yates, Office Administrator

A number of residents attended the meeting as observers.

Prior to the regular meeting, Councillors elected in the October 2, 2025 Municipal Election took and signed their Oath of Office. The Town Clerk/Returning Officer conducted an election for Mayor and Deputy Mayor. Mayor M. Budgell and Deputy Mayor J. Hancock took and signed their Oath of Office.

MUNICIPAL
ELECTION
SIGNED OATH OF
OFFICE

CALL TO ORDER

APPROVAL OF THE AGENDA

MOTION - Moved by Councillor Broderick, seconded by Councillor Jacobs 25-152 that Council approve the agenda as presented.
- Motion carried.
Votes in favor - 7 Councillors (M. Budgell, J. Hancock, W. Broderick, J. Jeans, H. Edison, M. Jacobs and E. Boone)

APPROVAL OF
AGENDA

ADOPTION OF THE MINUTES

MOTION - Moved by Councillor Broderick, seconded by Councillor Jeans 25-153 that Council adopt the minutes of regular meeting held September 10, 2025 as circulated.
- Motion carried.
Votes in favor - 7 Councillors (M. Budgell, J. Hancock, W. Broderick, J. Jeans, H. Edison, M. Jacobs and E. Boone)

ADOPTION OF
MINUTES

MOTION - 25-154 Moved by Councillor Broderick, seconded by Deputy Mayor Hancock that Council adopt the minutes of special meeting held October 1, 2025 with the following amendment:

ADOPTION OF
SPECIAL
MEETING
MINUTES WITH
AMENDMENT

re pg 3 - HR Issue

Councillor Broderick stood and stated he knew his action was wrong, however he brought forward an HR Issue and stated the employee name.

Delete second paragraph and Add the following:
Mayor Sceviour advised this matter was not on the agenda and could not be raised at a public meeting. Councillor Broderick was told by the Mayor to cease and desist or he will be asked to leave the room.

A resident with the attending guests who was also speaking on the HR matter, out of turn, and continued to do so, was told by the Mayor the delegation is not permitted to speak and the Mayor has the authority to call the police to remove a person from the building.

- Motion carried.

Votes in favor - 7 Councillors (M. Budgell, J. Hancock, W. Broderick, J. Jeans, H. Edison, M. Jacobs and E. Boone)

COMMITTEE REPORTS

Finance and Human Resources

MOTION - 25-155 Moved by Deputy Mayor Hancock, seconded by Councillor Jeans - Be It Resolved that Council ratify payment of routine expenditure in accordance with the Town's Accounts Payable Policy and Procedure. The amount of \$21,892.25 was paid for September 10-22, 2025.

RATIFY
PAYMENT OF
ROUTINE
EXPENDITURES

- Motion carried.

Votes in favor - 7 Councillors (M. Budgell, J. Hancock, W. Broderick, J. Jeans, H. Edison, M. Jacobs and E. Boone)

MOTION - 25-156 Moved by Councillor Broderick, seconded by Councillor Jacobs - Be It Resolved that Council approve the Accounts Payable Transaction Journal dated September 10 - October 15, 2025 in the amount of \$124,390.56.

A/P
TRANSACTION
JOURNAL

- Motion carried.

Votes in favor - 7 Councillors (M. Budgell, J. Hancock, W. Broderick, J. Jeans, H. Edison, M. Jacobs and E. Boone)

ADMINISTRATION

Municipal NL Convention - Corner Brook Nov. 20-22, 2025 Council
Members interested in attending please contact Town Office.

MUNICIPAL NL
CONVENTION

Memorial Academy Breakfast Program - Councillors were given an
information package. Anyone who would like to participate in the program
should call the school contact person.

MEMORIAL
ACADEMY
BREAKFAST
PROGRAM

Central NL Waste Management Committee requesting nomination. A
representative will be selected when Council Committees are put in place.

CNWM

MOTION - Moved by Deputy Mayor Hancock, seconded by Councillor
25-157 Broderick - Be It Resolved under the authority of Section 16 of
the Urban and Rural Planning Act, 2000, the Town Council of
Botwood adopts the Amendment No. 2, 2025 to the Botwood
Municipal Plan, 2020-2030.
- Motion carried.
Votes in favor - 7 Councillors (M. Budgell, J. Hancock,
W. Broderick, J. Jeans, H. Edison, M. Jacobs and E. Boone)

ADOPTION OF
AMENDMENT NO.
2, 2025
MUNICIPAL PLAN

MOTION - Moved by Deputy Mayor Hancock, seconded by Councillor
25-158 Broderick - Be It Resolved under the authority of Section 16 of
the Urban and Rural Planning Act, 2000, the Town Council of
Botwood adopts the Amendment No. 2, 2025 to the Botwood
Development Regulations, 2020-2030.
- Motion carried.
Votes in favor - 7 Councillors (M. Budgell, J. Hancock,
W. Broderick, J. Jeans, H. Edison, M. Jacobs and E. Boone)

ADOPTION OF
AMENDMENT NO.
2, 2025
DEVELOPMENT
REGULATIONS

Sale of various items - 2011 Chevy Truck & Laptop. Both items valued less
than \$500.00.
- Tabled for further review.

SALE OF
VARIOUS ITEMS

PERMITS

Quarry Referral for site located near Peters River Bridge on Route 350.
Tabled for more information re access to Route 350.

QUARRY
REFERRAL

MOTION - Moved by Councillor Broderick, seconded by Councillor Jacobs
25-159 that Council ratify permits #25-075 to 25-084 issued to October
14, 2025.

RATIFY PERMITS

- Motion carried.

Votes in favor - 7 Councillors (M. Budgell, J. Hancock,
W. Broderick, J. Jeans, H. Edison, M. Jacobs and E. Boone)

MOTION - Moved by Councillor Jacobs, seconded by Councillor Edison
25-160 the meeting adjourn at 7:55 p.m.

ADJOURNMENT

- Motion carried.

Votes in favor - 7 Councillors (M. Budgell, J. Hancock,
W. Broderick, J. Jeans, H. Edison, M. Jacobs and E. Boone)

MAYOR

M. Budgell

SECRETARY

A. Newell