

A regular meeting of the Botwood Town Council was held on Wednesday, September 10, 2025 at 7:30 p.m. in the Council Chamber.

Members present: Mayor J. Sceviour, presided  
Deputy Mayor C. Ivany  
Councillors: S. Sceviour  
W. Broderick  
M. Shainline  
J. Mitchell

Also attending: R. Dennison, CAO  
T. Best, Assistant CAO  
A. Rowsell, Town Clerk  
C. Yates, Office Administrator  
M. Tremblett, Guest

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CALL TO ORDER

APPROVAL OF THE AGENDA

MOTION - Moved by Councillor Broderick, seconded by Councillor 25-135 Shainline that Council approve the agenda as presented.  
- Motion carried. Votes in favor - 6 Councillors.

APPROVAL OF  
AGENDA

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ADOPTION OF THE MINUTES

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor 25-136 Ivany that Council adopt the minutes of regular meeting held August 13, 2025 as circulated.  
- Motion carried. Votes in favor - 6 Councillors.

ADOPTION OF  
MINUTES

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COMMITTEE REPORTS

Mayor's Report

Events attended;  
- Aug. 21 - Mayor attended CNWM Board of Directors Meeting.  
- Aug. 27 - Mayor attended bi-weekly update from EVREC.  
- Sept. 10 - Councillors served at the Memorial Academy breakfast program.

EVENTS  
ATTENDED

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Finance and Human Resources

MOTION - 25-137 Moved by Councillor Sceviour, seconded by Councillor Broderick that Council ratify payment of routine expenditures in accordance with the Town's Accounts Payable Policy and Procedure. The amount of \$28,339.42 was paid for August 13-19, 2025.  
- Motion carried. Votes in favor - 6 Councillors.

A/P RATIFY  
PAYMENT OF  
ROUTINE  
EXPENDITURES

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MOTION - 25-138 Moved by Councillor Sceviour, seconded by Councillor Shainline that Council approve the Accounts Payable Transaction Journal dated August 13 to September 8, 2025 in the amount of \$251,397.70.  
- Motion carried. Votes in favor - 6 Councillors.

A/P  
TRANSACTION  
JOURNAL

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MOTION - 25-139 Moved by Councillor Sceviour, seconded by Councillor Broderick - Be It Resolved that the Town of Botwood accept the 2025-26 Fire Protection Vehicle funding approval for the purchase of a new firefighting vehicle with an estimated project cost of \$700,000.00 (HST Included). Project No. FES-NL250001.  
- Motion carried. Votes in favor - 6 Councillors.

NEW  
FIREFIGHTING  
VEHICLE

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Municipal Works

Commonwealth Drive Waterline Project is moving ahead.

Church Road Project is 95% complete.

COMMONWEALTH  
DRIVE AND  
CHURCH ROAD  
PROJECTS

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MOTION - 25-140 Moved by Deputy Mayor Ivany, seconded by Councillor Sceviour - Be It Resolved that the Town of Botwood submit a Capital Investment Plan to the Department of Municipal Affairs and Community Engagement for Canada Community Building Funds in the amount of \$176,985.00 (HST Included) for road improvements throughout town.  
- Motion carried. Votes in favor - 6 Councillors.

ROAD  
IMPROVEMENTS

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Deputy Mayor Ivany noted other Municipal Works projects will be applied for, for the 2026 Season.

MUNICIPAL  
WORKS  
PROJECTS

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Parks and Recreation

The stadium will be open for the 2025/2026 Season on October 11, 2025.

ARENA OPENING

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Seniors and Community Service

The Public Transportation Program will be passed to the next Council for consideration.

PUBLIC  
TRANSPORTATION  
PROGRAM

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Public Protection

Town Friendly ATV Policy/Regulation will be passed to the next Council for consideration.

ATV POLICY/  
REGULATION

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Heritage, Tourism & Special Events

The Demasduit Project is being finalized. Reconciliation Day is approaching and a smudging ceremony is being planned for September 30, 2025 at the Demasduit Site. Story boards should be in place at that time. Directional signs to get to the site should also be in place.

DEMASDUIT  
PROJECT

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Kiosks on the Killick Island Walking Trail. The operators for this Season said it was a positive experience with lots of exposure due to use of the walking trail.

KIOSKS

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Marina. Councillor Shainline said he will continue to work with the Marina Association.

MARINA

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Development and Economic Promotion

Mayor Sceviour updated Council on the EVREC Bi-Weekly meetings with Council.

EVREC

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PERMITS

MOTION - Moved by Councillor Broderick, seconded by Deputy Mayor 25-141 Ivany that Council Ratify permits #25-058 to #25-074 issued to September 8, 2025.  
- Motion carried. Votes in favor - 6 Councillors.

RATIFY PERMITS

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OTHER BUSINESS

Councillor Sceviour left the Council Meeting at 8:00 p.m. due to a conflict of interest.

MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor 25-142 Broderick - Be It Resolved that the Code of Conduct complaint submitted on August 6, 2025 regarding a Councillor's comment towards a citizen be dismissed with no further consideration for disciplinary action.  
- Motion carried.  
- Votes in favor - Mayor Sceviour, Deputy Mayor Ivany, Councillor Broderick and Councillor Shainline.  
- Vote against - Councillor Mitchell.

CODE OF  
CONDUCT  
COMPLAINT

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MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor 25-143 Broderick - Be It Resolved that Council offer of \$5000.00 for encroachment of land at 16 Confederation Place in the development of the Cul de Sac in the summer of 2020.  
- Motion carried. Votes in favor - 6 Councillors.

ENCROACHMENT  
OF LAND 16  
CONFEDERATION  
PLACE

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Councillor Mitchell put a motion on the floor regarding the Code of Complaint for further disciplinary action. There was no seconder for the motion.

CODE OF  
CONDUCT  
COMPAINT

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Councillor Sceviour returned to the meeting at 8:05 p.m.

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The CAO informed Council re an environmental concern re the Commonwealth Drive Project. There is no water issue, however the Dept of Environment is monitoring the situation.

COMMONWEALTH  
DRIVE

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MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor  
25-144 Ivany the meeting adjourn at 8:10 p.m.  
- Motion carried. Votes in favor - 6 Councillors

ADJOURNMENT

MAYOR

V. Budgee

SECRETARY

A. Russell