

A regular meeting of the Botwood Town Council was held on Wednesday, April 9, 2025 at 7:30 p.m. in the Council Chamber.

Members present: Mayor J. Sceviour, presided
Deputy Mayor C. Ivany
Councillors: S. Sceviour
W. Broderick
M. Shainline
J. Mitchell

Also attending: A. Rowsell, Town Clerk
C. Yates, Office Administrator
M. Tremblett, Guest

CALL TO ORDER

attended the meeting to again present his concerns re surface water collecting on his property at _____ and Council's letter dated March 27, 2025 in response to his presentation concerning the matter at the March 12th Council Meeting.

re: Property :

was informed Council will take his concerns under advisement and review their decision.

PROCLAMATIONS/PRESENTATIONS/ACKNOWLEDGEMENTS

April 27 - May 3, 2025 - National Volunteer Week

VOLUNTEER WEEK

APPROVAL OF THE AGENDA

MOTION - Moved by Councillor Broderick, seconded by Councillor 25-046 Mitchell that Council approve the agenda as presented.
- Motion carried. Votes in favor - 6 Councillors.

APPROVAL OF AGENDA

ADOPTION OF THE MINUTES

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor 25-047 Ivany that Council adopt the minutes of regular meeting held March 12, 2025 as circulated.
- Motion carried. Votes in favor - 6 Councillors.

ADOPTION OF MINUTES

MOTION - Moved by Councillor Broderick, seconded by Councillor
25-048 Shainline that Council adopt the minutes of privilege meeting
held March 12, 2025 as circulated.
- Motion carried. Votes in favor - 6 Councillors.

ADOPTION OF
MINUTES OF
PRIVILEGE
MEETING

COMMITTEE REPORTS

Mayor's Report

MOTION - Moved by Councillor Sceviour, seconded by Councillor
25-049 Broderick that Council accept the resignation received from
G. Boone as Councillor with the Town of Botwood, effective
March 31, 2025.
- Motion carried. Votes in favor - 6 Councillors.

RESIGNATION OF
G. BOONE AS
COUNCILLOR

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor
25-050 Ivany BE IT RESOLVED, as the period prior to the next
General Municipal Election is less than twelve (12) months and
in accordance with the Municipal Elections Act, it is Council's
decision not to hold a by-election at this time.
- Motion carried. Votes in favor - 6 Councillors.

NO BY-ELECTION

Mayor Sceviour updated Council re EVREC biweekly meeting and Mayor's
Meeting.

EVREC
BIWEEKLY
MEETING

Heritage, Tourism and Special Events

Bayside Blizzard - Most events went ahead, however snow events were
compromised.

BAYSIDE
BLIZZARD

Statue Site Storyboards - Being worked on. Should be completed next
month.

STORYBOARDS

Flying Boat Festival - Very few volunteers have attended the meetings,
however plans for festival will proceed.

FLYING BOAT
FESTIVAL

Councillor Shainline attended an Exploits Chamber of Commerce - Explore Exploits Tourism Session on March 20, 2025.

EXPLORE
EXPLOITS
TOURISM
SESSION

Directional Signs - Work in process. Hopefully some signs will be finished in May.

DIRECTIONAL
SIGNS

Mural Arts - The Botwood Mural Arts Society submitted a proposal to Council re a Mural on the Town's Municipal Building.

MURAL ARTS

A Scout Group from Central NL will be traveling to Foynes, Ireland. Agreed Council donate a Town of Botwood Flag to the group for their trip.

SCOUT GROUP

Marina Association - Some maintenance will be done this year. The association is approaching government re funding for the Marina facility. It was suggested Mun Engineering may be able to help with plans for a breakwater.

MARINA
ASSOCIATION

Aircraft Painting - Plans remain to have this work done when weather permits.

AIRCRAFT
PAINTING

Development and Economic Promotion

Events attended by Council Members

March 24th – Councillors at Breakfast Program Memorial Academy

March 26th – EVREC bi-weekly meeting

March 27th – Mayor attended CNWM Board of Directors meeting

March 31st – Provincial Liberal Leadership Candidate John Hogan visit with Councillors and Staff

April 8th – Three Medical students to visit

EVENTS
ATTENDED BY
COUNCIL
MEMBERS

Finance and Human Resources

MOTION - Moved by Councillor Sceviour, seconded by Councillor 25-051 Broderick that Council accept the resignation received from C. Freake as CAO with the Town of Botwood, effective April 4, 2025.
- Motion carried. Votes in favor - 6 Councillors.

RESIGNATION OF
C. FREAKE

MOTION - 25-052 Moved by Councillor Sceviour, seconded by Councillor Broderick that Council ratify payment of routine expenditures in accordance with the Town's Accounts Payable Policy and Procedure. The amount of \$37,613.15 was paid for March 12-24, 2025.
- Motion carried. Votes in favor - 6 Councillors.

A/P ROUTINE
EXPENDITURES

MOTION - 25-053 Moved by Councillor Sceviour, seconded by Councillor Mitchell that Council approve the Accounts Payable Transaction Journal dated March 12 to April 8, 2025 in the amount of \$165,329.00.
- Motion carried. Votes in favor - 6 Councillors.

A/P
TRANSACTION
JOURNAL

Council has offered to rent office space at the Town Hall to the RCMP.

RCMP OFFICE
SPACE

Request for donation from The Terry Fox Foundation. This request does not comply with Council's donation policy.

TERRY FOX
FOUNDATION

MOTION - 25-054 Moved by Councillor Sceviour, seconded by Councillor Broderick that Council ratify payment of miscellaneous cheques issued for January, February and March 2025.
- Motion carried. Votes in favor - 6 Councillors.

RATIFY
PAYMENT OF
MISC CHEQUES

MOTION - 25-055 Moved by Councillor Sceviour, seconded by Councillor Broderick that Council approve a re-classification for the business located in property at 2 Mill Road as Commercial A. Town taxes will be charged in accordance with this change.
- Motion carried. Votes in favor - 6 Councillors.

RE-
CLASSIFICATION
FOR BUSINESS

MOTION - 25-056 Moved by Councillor Sceviour, seconded by Councillor Broderick that Council approve a re-classification for the business located in property at 6 Harbourview Place as Commercial A. Town taxes will be charged in accordance with this change.
- Motion carried. Votes in favor - 6 Councillors.

RE-
CLASSIFICATION
FOR BUSINESS

MOTION - 25-057 Moved by Councillor Sceviour, seconded by Councillor Broderick that Council approve a re-classification for property located at 1 Marine Drive as Commercial A, with a one washroom facility and one W/S charge.
- Motion carried. Votes in favor - 6 Councillors.

RE-
CLASSIFICATION
FOR BUSINESS

MOTION - 25-058 Moved by Councillor Sceviour, seconded by Councillor Broderick that Council support The Fallsview Skating Club with a half page space in their program booklet for \$50.00.
- Motion carried. Votes in favor - 6 Councillors.

FALLSVIEW
SKATING CLUB

Canada Summer Jobs - The Town has received approval for three students under this program.

STUDENT JOBS

MOTION - 25-059 Moved by Councillor Sceviour, seconded by Councillor Broderick that Council donate ice time at the arena for Botwood Minor Hockey to hold a fundraiser event on April 11, 2025.
- Motion carried. Votes in favor - 6 Councillors.

BOTWOOD
MINOR HOCKEY
DONATION OF ICE
TIME

Municipal Works

Letter from property owners at 10 Guide Road expressing concern re garbage issues at neighbouring property which results in garbage collecting around their property. Council has cleaned up the area.

GARBAGE ON
PROPERTY

Town Clean Up will be May 12-23, 2025.

TOWN CLEAN UP

The Part-Time workers will return to work May 5, 2025.

PART-TIMERS

Council agreed to have a one day Community Clean-up for Councillors, groups and citizens who wish to participate.

COMMUNITY
CLEAN-UP

Deputy Mayor Ivany gave an update re 2025 Municipal Capital Works projects: Commonwealth Drive, Water St/Valley Rd and Church Road.

2025 MUNICIPAL
CAPITAL WORKS
PROJECTS

Letter received from a town resident re painting crosswalks within the community of Botwood. Council has previously adopted a motion concerning crosswalks and a change will not be made at this time.

PAINTING OF
CROSSWALKS

Parks and Recreation

Council has received approval for an Active NL Grant for washrooms at the Outdoor Complex.

WASHROOMS
FOR OUTDOOR
COMPLEX

New dugouts are needed on the lower ballfield.

MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor 25-060 Sceviour that Council proceed with building new dugouts for the lower ballfield.

DUGOUTS

- Motion carried. Votes in favor - 6 Councillors.

Councillor will get information re Green Municipal Funds for Solar Power on Town locations.

SOLAR POWER

Seniors and Community Services

Applications open for Age-Friendly Newfoundland and Labrador Communities Program. Councillor Mitchell will get information regarding the program guidelines.

AGE FRIENDLY
COMMUNITY
PROGRAM

Public Transportation - This program would be a large undertaking to put in place and requires a feasibility study prior to approval.

PUBLIC
TRANSPORTATION

Walk at the Botwood Collegiate is finishing up for 2025.

WALKING
PROGRAM

New Horizon Program for seniors will start in May.

NEW HORIZON
PROGRAM

Public Protection and Emergency Planning

Councillor Broderick gave an update re a NLHS Meeting. The Family Care Team is up and running at the DHTHC Centre. Residents continue to request return of the 24 hr emergency care at the DHTHC Centre.

NLHS MEETING
DHTHC CENTRE

Fire Dept is looking to obtain a pick-up truck for emergency calls. Council noted this vehicle should be obtained through the FFS program.

FIRE DEPT
PICK-UP TRUCK

ADMINISTRATIVE

PERMITS

CORRESPONDENCE

1. Royal Canadian Legion - Battle of the Atlantic - May 5, 2025.
MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor 25-061 Broderick that Council donate \$50.00 to the Veterans Pavillion.
- Motion carried. Votes in favor - 6 Councillors.

BATTLE OF THE
ATLANTIC

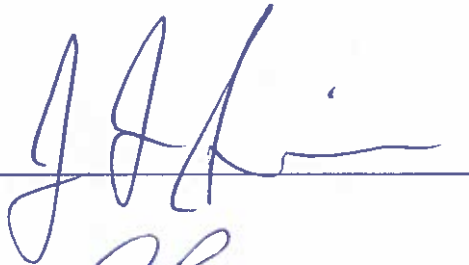
2. Conference Board of Canada - re Ferry Service Fee. Information

FERRY SERVICE
FEE

- MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor 25-062 Ivany the meeting adjourn at 8:45 p.m.
- Motion carried. Votes in favor - 6 Councillors.

ADJOURNMENT

MAYOR



SECRETARY

