

A regular meeting of the Botwood Town Council was held on Wednesday, October 9, 2024 at 7:00 p.m. in the Council Chamber.

Members present: Mayor J. Sceviour, presided
Deputy Mayor C. Ivany
Councillors: S. Sceviour
W. Broderick via telephone
M. Shainline
J. Mitchell
Absent: G. Boone
Also Attending: A. Rowsell, Town Clerk
C. Yates, Office Administrator

CALL TO ORDER

PROCLAMATIONS/PRESENTATIONS/ACKNOWLEDGEMENTS

1. Botwood Fire Department - Fire Prevention Week, October 6-12, 2024.
2. National Child Abuse Prevention Month, October 2024.

PROCLAMATIONS

APPROVAL OF THE AGENDA

MOTION - Moved by Councillor Sceviour, seconded by Councillor 24-149 Shainline that Council approve the agenda as presented.
- Motion carried. Votes in favor - 6 Councillors.

APPROVAL OF AGENDA

APPROVAL OF THE MINUTES

MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor 24-150 Mitchell that Council adopt the minutes of regular meeting held September 11, 2024 as circulated.
- Motion carried. Votes in favor - 6 Councillors

ADOPTION OF MINUTES

Councillor Broderick requested clarification re Motion #24-139.
Councillor Sceviour declared as of that date he was unemployed.

MOTION - Moved by Councillor Broderick, seconded by Deputy Mayor 24-151 Ivany that Council adopt the minutes of special meeting held September 18, 2024 as circulated.
- Motion carried. Votes in favor - 6 Councillors.

ADOPTION OF SPECIAL MEETING MINUTES

COMMITTEE REPORTS

Mayor's Report

Mayor Sceviour gave a giant congratulations to the Mural Arts and Demasduit Committee regarding their time and effort in working together for the Demasduit Project which was a tremendous success and has been acknowledged locally and provincially. Excellent job.

DEMASDUIT
PROJECT
TREMENDOUS
SUCCESS

Mayor Sceviour, Councillors Broderick, Boone and Mitchell will be attending the MNL Conference in Gander, November 7-9.

MNL
CONFERENCE

MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor 24-152 Sceviour that Council purchase tickets for Council Members and guests for Town representation at the Mural Arts Annual Dinner and Auction.
- Motion carried.
- Votes in favor - Mayor Sceviour, Deputy Mayor Ivany, Councillors Sceviour, Broderick and Mitchell.
- Nay vote - Councillor Shainline.

MURAL ART
DINNER AND
AUCTION

Development and Economic Promotion

Mayor Sceviour updated Council re economic development to date. Meeting today with EVREC - The Environmental report has been submitted and accepted by government.

EVREC

Finance and Human Resources

MOTION - Moved by Councillor Sceviour, seconded by Councillor 24-153 Shainline that Council ratify payment of routine expenditures in accordance with the Town's Accounts Payable Policy and Procedure. The amount of \$12,446.70 has been paid for September 11-24, 2024.
- Motion carried. Votes in favor - 6 Councillors.

A/P ROUTINE
EXPENDITURES

MOTION - Moved by Councillor Sceviour, seconded by Councillor 24-154 Mitchell that Council approve the Accounts Payable Transaction Journal dated September 11 to October 8, 2024 in the amount of \$150,195.38.
- Motion carried. Votes in favor - 6 Councillors.

A/P
TRANSACTION
JOURNAL

MOTION - Moved by Councillor Sceviour, seconded by Councillor
24-155 Shainline that Council ratify payment of miscellaneous cheques
issued July, August and September, 2024.
- Motion carried. Votes in favor - 6 Councillors.

RATIFY
PAYMENT
MISCELLANEOUS
CHEQUES

MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor
24-156 Sceviour that Council give approval to award the Replacement
of Upper Roof on the ERWTP-Project #17-MCW-25-00007 to
Allnorth Consultants Limited for completion of the roof upgrade
design work for the amount of \$30,057.50 (HST included).
- Motion carried. Votes in favor - 6 Councillors.

ROOF UPGRADE
ON ERWTP

Municipal Works

MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor
24-157 Sceviour that Clean-up Orders be issued for the following
properties:
- 33 Wireless Road
- 26A Water Street
- 48 Circular Road
- Motion carried. Votes in favor - 6 Councillors.

CLEAN-UP
ORDERS

Location for a washroom at the Demasduit Site will be decided when
available water and sewer service is determined.

DEMASDUIT SITE
WASHROOM

Dog Park - Agreed to get information regarding land at the rear of Military
Road houses.

DOG PARK

Kings Ridge Land - Agreed Council get actual land measurements for any
proposed future development. It was noted town land must be posted for
sale at fair Market Value.

KINGS RIDGE
LAND

Waterline Flushing will take place October 15-25, 2024. Residents have
been notified by a mail flyer.

WATERLINE
FLUSHING

A request was received from residents on Commonwealth Drive for Council to remove trees on Town property located at the rear of their properties. Agreed Council look at the area to determine any concerns.

REMOVAL OF
TREES

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor 24-158 Ivany that Council prepare an agreement to be signed by D. Byrne and Sons for rental of storage space in the Machine Shop building for \$250.00 per month.
- Motion carried. Votes in favor - 6 Councillors.

RENTAL OF
STORAGE SPACE
AT MACHINE
SHOP

Parks and Recreation

Request from Botwood Collegiate Grad Class 2025.

BOTWOOD
COLLEGIATE
GRAD CLASS 2025

MOTION - Moved by Councillor Sceviour, seconded by Councillor 24-159 Shainline that Council offer use of the Arena on May 30, 2025 for thirty (30) hours at a fee of \$500.00. Extra hours will be charged at employee rate plus merc fee.
Motion carried.

*Rescinded
Nov 13, 2024*

- Votes in favor, Mayor Sceviour, Deputy Mayor Ivany, Councillors Sceviour, Shainline and Mitchell.
- Nay vote - Councillor Broderick. He disagreed with charging for the first 30 hours.

Stadium - Cimco was here today re plant start-up. Ice should be ready October 23. The Stadium user schedule is still in process. Regular users have been advised as per their requested times. New user times will be determined.

ARENA START UP

Seniors and Community Services

Walk for Seniors at Botwood Collegiate should start October 17.

WALK FOR
SENIORS

A bus for Seniors in the Central Area was discussed with Minister Pike, Department Children, Seniors and Social Development. Agreed to discuss this proposal with the Town Manager.

BUS FOR SENIORS

Councillor Mitchell gave notice of intent to motion a rezoning for an area of Sacreys Road.

REZONING AREA
SACREYS ROAD

Public Protection and Emergency Planning

Military Road traffic flow - The Committee looked at area and suggests a new three way stop at the intersection of Military Road near the stadium. Agreed Council discuss this proposal with the RCMP.

MILITARY ROAD
TRAFFIC FLOW

Deans Avenue traffic flow.

MOTION - Moved by Councillor Broderick, seconded by Councillor 24-160 Sceviour to make Deans Avenue a one-way traffic flow Church Road to Scout Road with a NO ENTRY past 2 Deans Avenue.
- Motion carried. Votes in favor - 6 Councillors.

DEANS AVENUE
ONE-WAY
TRAFFIC

Discussion on new 911 and excessive calls to the Fire Dept for Medical Assistance. Councillor Broderick will follow up concerns with the Fire Dept. The matter may be discussed at the MNL Conference.

EXCESSIVE
CALLS TO FIRE
DEPT

Heritage, Tourism and Special Events

Councillor Shainline noted the Demasduit Project and its great success.

DEMASDUIT
PROJECT GREAT
SUCCESS

Trinity United/Vendor Kiosks - The Committee is presently reviewing the Contract Agreement.

KIOSKS

Artist in Residence - Progress is being made to start the project.

ARTIST IN
RESIDENCE

Welcome/Information Centre - Councillor Shainline noted he hopes to see this project completed within the next 12 months. He also suggested directional signs be erected in the Town.

WELCOME/
INFORMATION
CENTRE

ADMINISTRATIVE

The following policies were brought to Council for approval and signing:

POLICIES

1. Occupational Health and Safety Policy.
2. Return to Work Policy.
3. Community Flag Raising and Flag Protocol Policy.

MOTION - Move by Councillor Sceviour, seconded by Councillor
24-161 Broderick that Council accept the Community Flag Raising and
Flag Protocol Policy as presented.
- Motion carried. Votes in favor - 6 Councillors.

COMMUNITY
FLAG RAISING
AND PROTOCOL
POLICY

PERMITS/DEVELOPMENT APPLICATION

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor
24-162 Ivany that Council ratify permit #'s 24-067 to 24-070 issued to
October 8, 2024.
- Motion carried. Votes in favor - 6 Councillors.

RATIFY PERMITS

A permit has been issued to Chloe Nichol to operate a Child Care Home at
284 Botwood Highway.

C. NICHOL
re: Child Care Home

CORRESPONDENCE

1. Golda Sheppard - Condition of property at 26A Water Street.
2. Dept. Of Environment and Climate Change - EVREC Green Energy Project.
3. Town of Deer Lake - Support for Cellular Service.
- Agreed Council support the Town of Deer Lake regarding Cellular Service.
4. CNIB - Request of Accessible Pedestrian Signals at Crosswalks.
5. Dept. Of Fisheries, Forestry and Agriculture - re NL Geographical Names Database.
6. Ivan Lane - Request for light at back of Arena. The Public Protection Committee will look at the area.
7. Lorna Burt - re water issues. Public Works will look into the issue.

OTHER BUSINESS

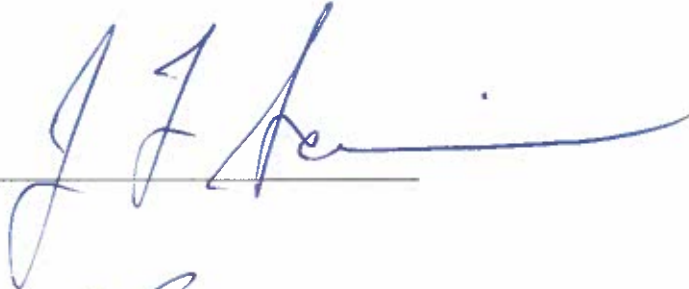
The NL Power link for reporting Street Light outage needs to be put on the
Town's Web Page.

REPORT STREET
LIGHT OUTAGE

MOTION - Moved by Councillor Sceviour seconded by Deputy Mayor
24-163 Ivany the meeting adjourn at 9:10 p.m.
- Motion carried. Votes in favor - 6 Councillors.

ADJOURNMENT

MAYOR

A handwritten signature in blue ink, appearing to be 'J. F. ...', written over a horizontal line.

SECRETARY

A handwritten signature in blue ink, appearing to be 'M. Sewell', written over a horizontal line.