

A regular meeting of the Botwood Town Council was held on Wednesday, August 14, 2024 at 6:55 p.m. in the Council Chamber.

Members present: Mayor J. Sceviour, presided
Deputy Mayor C. Ivany
Councillors: S. Sceviour
W. Broderick via telephone 6:55 pm to
7:30 p.m.
G. Boone
J. Mitchell
Member absent: M. Shainline
Also attending: M. Pilar, Town Manager
A. Rowsell, Town Clerk
C. Yates, Office Administrator
M. Byrne, Guest

CALL TO ORDER

M. Byrne attended the Council meeting to discuss his concerns re the Church Road Municipal Works Project relating to his driveway.

M. BYRNE
re: Driveway

M. Byrne left the meeting at 7:10 p.m.

COMMITTEE REPORT

Public Protection and Emergency Planning

Fire Hydrants - All fittings are installed. There are two old hydrants which may need repair. As parts cannot be purchased, the Works Dept will use parts from replaced hydrants.

FIRE HYDRANTS

RCMP Update - An update for April, May and June was received from Staff Sergeant K. Bryan. Councillor Broderick also had a discussion with Staff Sergeant Greening concerning speeding and misuse of vehicles.

RCMP UPDATE

Councillor Broderick left the meeting at 7:30 p.m.

PROCLAMATIONS/PRESENTATIONS/ACKNOWLEDGEMENTS

The Volunteer of the Year Award presentation was held August 2, 2024 at the Town's FBF Appreciation BBQ. This years recipient was Claire Foss.

VOLUNTEER OF THE YEAR

APPROVAL OF THE AGENDA

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor 24-116 Ivany that Council approve the agenda as presented.
- Motion carried. Votes in favor 5 Councillors.

APPROVAL OF AGENDA

ADOPTION OF THE MINUTES

MOTION - Moved by Councillor Sceviour, seconded by Councillor Boone 24-117 that Council adopt the minutes of regular meeting held July 10, 2024 as circulated.
- Motion carried. Votes in favor - 5 Councillors.

ADOPTION OF MINUTES

COMMITTEE REPORTS

Mayor's Report

Mayor Sceviour will be out of town August 16-24, 2024. Mayor Sceviour noted EVREC management attended the Airbase Festivities on Botwood Day, August 5th.

BOTWOOD DAY
ATTENDED BY
EVREC
MANAGEMENT

Events Attended by Council Members

- July 11th - Mayor attended CNWM meeting
- July 17th - EVREC bi-weekly meeting
- July 19th - Councillor Sceviour (Chair) attended ERSB meeting
- July 31st - EVREC bi-weekly meeting
- July 31st - Mayor and Councillor Sceviour met with Rob Strong
- Aug. 2nd - Town hosted BBQ for public
- Aug. 7th - EVREC - Exploits Mayors meeting

EVENTS
ATTENDED BY
COUNCIL

Heritage, Tourism and Special Events

Heritage Park Update - New signage has been put in place. The New Mural project on the Flying Boat Museum has started. Airplane repairs and painting will be done later.

HERITAGE PARK
UPDATE

Demasduit Project - Vandalism has been occurring at the site. The concrete platform has tire marks on it and the recent hydro seeding has be damaged by dirt bike/ATV.

DEMASDUIT
PROJECT

Agreed Council make a Facebook post, including pictures.

Flying Boat Festival - Councillor Sceviour noted all events went well in spite of some weather delays. He thanked the committee members as well as other volunteers for their time and commitment which made the 2024 Festival a success.

FLYING BOAT
FESTIVAL

Kiosk Expression of Interest - There were two submissions.

KIOSKS

MOTION - Moved by Councillor Sceviour, seconded by Councillor Boone
24-118 that Council accept the EOI received from Trinity United Botwood to operate the Kiosks as a Multi-Market Vendor's platform.
- Motion carried. Votes in Favor - 5 Councillors.

The Town Manager advised Council that the EOI was not a RFP. Council will meet with Trinity United Botwood to discuss details for management of the Kiosks.

Development and Economic Promotion

EVREC met today with Town representatives to discuss future developments.

EVREC

Finance and Human Resources

MOTION - Moved by Councillor Sceviour, seconded by Councillor Boone
24-119 that Council ratify payment of routine expenditures in accordance with the Town's Accounts Payable Policy and Procedure. The amount of \$8,658.79 was paid for July 10-17, 2024.
- Motion carried. Votes in favor - 5 Councillors.

A/P ROUTINE
EXPENDITURES

MOTION - Moved by Councillor Sceviour, seconded by Councillor
24-120 Mitchell that Council approve the Accounts Payable Transaction journal dated July 10 - August 14, 2024 in the amount of \$222,496.33.
- Motion carried. Votes in favor - 5 Councillors.

A/P
TRANSACTION
JOURNAL

MOTION - 24-121 Moved by Councillor Sceviour, seconded by Councillor Boone that as per BMO notification and direction, the Town of Botwood agrees to covert the required existing BMO bank loans to a fixed interest rate.
- Motion carried. Votes in favor - 5 Councillors.

BMO FIXED
INTEREST RATE

Municipal Works

The Valley Road Capital Works Project is completed.

VALLEY ROAD
COMPLETED

The Church Road Capital Works Project is partially finished. The Town will continue along Church Road with installation of curb, sidewalk and paving when project plans are in place.

CHURCH ROAD
PARTIALLY
FINISHED

Commonwealth Drive - This project will start when plans are finalized and approved.

COMM. DRIVE
PROJECT

Ballfield Washroom Facilities - The committee will look into installation of permanent washrooms at the ballfields.

BALLFIELD
WASHROOM
FACILITIES

The Town Manager informed Council that Environment and Climate Change Canada has made changes to the Federal Wastewater System Effluent Regulations. These changes are now in effect and have a direct impact on many Newfoundland and Labrador municipalities. Based on the four sewer outfalls in Botwood, the Town is expected to apply for transitional authorization, which then has until 2040 to be in compliance of the new regulations.

FEDERAL
WASTEWATER
SYSTEM
EFFLUENT
REGULATIONS

Parks, Recreation and Youth

Arena Brine Pump Replacement - This work will be done early September.

ARENA BRINE
PUMP

The Committee will meet to make recommendations for updating the current Recreation Policy.

RECREATION
POLICY

Seniors and Community Services

Community Garden - New boxes have not been stained. This will be done when time permits.

COMMUNITY
GARDEN

Councillor Mitchell attended the FBF Lion's Club Teddy Bear Picnic on July 21st. It was well attended with lots of amusement, games and food for the children.

LION'S CLUB
TEDDY BEAR
PICNIC

Councillor Mitchell received an inquiry re no access for wheelchairs to the Sports Field. The committee will look into the request.

SPORTS FIELD
ACCESSIBILITY

ADMINISTRATIVE

Municipal Plan and Development Regulations.

MOTION - Moved by Councillor Sceviour, seconded by Councillor Boone 24-122 Be It Resolved that:

Under the authority of section 16, section 17 and section 18 of the *Urban and Rural Planning Act, 2000*, the Town Council of Botwood:

- a) adopted the Amendment No. 1, 2024 to the Town of Botwood Municipal Plan and Amendment No. 1, 2024 Town of Botwood Development Regulations on June 20, 2024.
- b) gave notice of the adoption of the Amendment No. 1, 2024 to the Town of Botwood Municipal plan and Amendment No. 1, 2024 Town of Botwood Development Regulations by notices published in the NL Wire newspaper on July 17 and July 24, 2024.
- c) set the date of August 1, 2024 for the Public Hearing and indicated requirement for the submission of objections/submissions to the Commissioner responsible for the public hearing to consider objections and submissions to be made in writing two day prior to the hearing.

MUNICIPAL PLAN
AND
DEVELOPMENT
REGULATIONS

Now under the authority of Section 23 of the *Urban and Rural Planning Act, 2000*, the Town Council of Botwood approves the Amendment No. 1, 2024 to the Town of Botwood Municipal Plan and Amendment No. 1, 2024 Town of Botwood Development Regulations as adopted.

- Carried. Votes in favor - 5 Councillors

PERMITS/DEVELOPMENT APPLICATIONS

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor
24-123 Ivany that Council ratify permit #'s 24-041 to 24-057 issued to
August 13, 2024.
- Motion carried. Votes in favor - 5 Councillors.

RATIFY PERMITS

CORRESPONDENCE

- request for signage and speed bump. Council
agreed signs re Child at Play can be placed on the road.

re: Signage and
Speed bump

- re condition of water. Public Works will look into the
complaint.

re: Water

- re driveway. M. Byrne attended the Council
meeting and presented his concern.

re: Driveway

Municipal Assessment Agency - June 20, 2024 Update.

MAA UPDATE

OTHER BUSINESS

Agreed Council will purchase a New PA System.

NEW PA SYSTEM

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor
24-124 Ivany the meeting adjourn at 8:45 p.m.
- Motion carried. Votes in favor - 5 Councillors.

ADJOURNMENT

MAYOR



SECRETARY

